



Community Foundation  
of Greater Chattanooga

1400 Williams St.  
Chattanooga, TN 37408

info@cfgc.org  
(423) 265-0586

cfgc.org

## INDIVIDUALLY MANAGED FUND PROGRAM IMF Authorization Form

### Donor Advisor Recommendation

The undersigned request that the Community Foundation of Greater Chattanooga, Inc (CFGC).

create an Individually Managed Fund in a separate account at \_\_\_\_\_

(name of financial institution) managed by \_\_\_\_\_ (name of Advisor) for

the assets in the charitable fund (the "Fund").

The undersigned acknowledge receipt of an agreement with this Investment Recommendation Form and the Policies and Guidelines attached, and the Individually Managed Funds Program Description, Requirements, and Investment Policy, dated May 19, 2021, subject to revisions and updates. The undersigned also acknowledge that the Fund remains subject to the terms of the Fund Agreement between the Foundation and the undersigned.

Signature

Date

Signature

Date

Donor name/please print

Donor name/please print

### Advisor Acknowledgement

The undersigned Advisor acknowledges receipt of an agreement with this Investment Recommendation Form and the Policies and Guidelines attached, and the Individually Managed Funds Program Description, Requirements, and Investment Policy, dated May 19, 2021, subject to revisions and updates.

Signature

Date

Advisor name/please print

Email \_\_\_\_\_ Phone \_\_\_\_\_

### Account Information

Financial institution's address \_\_\_\_\_

Operations Contact (due diligence purposes, to request wire transfers, questions on activity, etc.)

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

## Summary of IMF Policies and Guidelines

For a complete description, please review the “Program Description, Requirements, and Investment Policy,” dated May 19, 2021, and any amendments or revisions thereto.

- The Advisor must acknowledge CFGC is the sole owner of the IMF and that the Advisor shall follow instructions only from CFGC.
- At its sole discretion, CFGC may terminate the engagement with the Advisor and may transfer the assets held in the IMF to one of several commingled investment pools.
- The Donor may recommend a successor or replacement Advisor at any time. Each Advisor will require Committee approval and will be subject to all policies and procedures under the Program.
- The Advisor must act as a fiduciary at all times and comply with the SEC’s Interpretation Regarding Standard of Conduct for Investment Advisors, applicable to RIAs, or SEC **Regulation Best Interest (“Reg BI”)**, applicable to Broker-Dealers.
- The Advisor must acknowledge that the Committee requires compliance with UPMIFA, and the Advisor must comply with the parameters in **the Investment Policy (the “IMF Investment Policy”)** applicable to IMFs.
- IMFs are subject to CFGC’s administrative fee. **The annual minimum administrative fee for an IMF is \$3,125.** This fee does not include any Investment fees.
- By the tenth business day of the month following the end of each calendar quarter, the Advisor must furnish a detailed account statement that includes the market value and cost basis of all assets; transactions during the period; contributions and distributions; and performance calculated on a time-weighted total return basis, net of fees.

## Related Party Restrictions

The Committee expects that Advisors will be individuals or entities independent from the Donor. Therefore, the Committee will not approve an Advisor that is a related party, as defined:

- The Advisor is the Donor or a member of the Donor’s family;
- The Advisor is a corporation, partnership, trust, or estate of which the Donor or the Donor’s family own more than 35%.
- The Advisor otherwise has, or is related to a person that has, advisory privileges with respect to recommendations to CFGC with respect to charitable grants from the DAF.

## Excess Business Holdings

The Pension Protection Act of 2006 amended section 4943 of the Internal Revenue Code to limit ownership of closely-held business interests in a donor advised fund. A DAF’s holdings, together with the holdings of disqualified persons (i.e., donors, advisors, members of their families and businesses owned more than 35% by such persons) may not exceed any of the following:

- 20% of the voting stock of a corporation;
- 20% of the profits or capital interest of a partnership, limited liability company, joint venture, or the beneficial interest in a trust or similar entity.

These limitations do not apply if the DAF holds an interest that does not exceed 2% of the voting stock and 2%