

FINANCIAL ACCOUNTING ROADMAP

Report detailing what your company can do over the next 180 days to improve its bookkeeping and finance practices to build a financial foundation for sustainable growth

QUESTIONS ANSWERED

- Do you have a solid month-end closing process?
- Do your accounts receivable and accounts payable processes and procedures maximize cash flow?
- What can you do to improve your cash cycle?
- Does your budget accurately reflect your actual business?
- Is there technology available that can make your bookkeeping and accounting more efficient?
- Do the financial statements that you generate give you solid information to make good decisions for your company?
- What metrics should you use to track the overall health of your business?

DELIVERABLE

180-day implementation plan that:

- Evaluates company financial processes and procedures
- Identifies key performance indicators (KPIs) and creates a metrics tracking report
- Analyzes all major categories of your income statement and balance sheet to ensure efficiency and usefulness
- Reviews actual financial results vs. budget
- Makes recommendations on your month-end closing process
- Identifies general ledger reconciliations
- Gives overview of team members and their roles

INVESTMENT BASED ON REVENUE RANGE

COMPANY SIZE BASED ON REVENUE	INVESTMENT
\$0-\$1M	\$750
\$1M-\$5M	\$1,150
\$5M-\$10M	\$1,650
\$10M+	To be determined

INFORMATION REQUIRED TO COMPLETE

- Financial statements for the three most recent fiscal years and the current fiscal year to date:
 - Balance sheets
 - Income statements
 - Statements of cash flow (if available)
- Corporate tax returns for last three years
- Budget for current fiscal year and any forecasts for future years (if available)
- Last three months bank statements
- Latest payroll journal
- Transaction detail by account for last fiscal years and current year to date (if available)
- List of accounts receivable, inventory, and fixed assets with any write-downs for current YTD and last two fiscal years (if available)
- Fixed asset list for current and year end of last fiscal year (if available)