

2022 Communication to Suppliers – Responsible Materials Sourcing Requirement

Dear Valued Supplier,

In continuation with our efforts to sourcing materials responsibly and to ensuring transparency in the supply chain, we are now launching our latest inquiry regarding the sources of conflict minerals (tin, tungsten, tantalum, and gold) and other critical materials (cobalt and mica) used in products. Lear supports both customer due diligence and [legal requirements](#) on reporting and traceability of these minerals that are potentially sourced from high-risk and conflict-affected areas in the world. Further, we support our industry efforts leading awareness to preventing adverse impacts associated with minerals sourcing and we encourage our suppliers to do the same.

All suppliers using these materials are expected to engage in due diligence with their supply chains to understand and report the sourcing of all products supplied to Lear. You are receiving this request because your company has been identified as relevant and must complete a **Conflict Minerals Reporting Template (CMRT)** and an **Extended Minerals Reporting Template (EMRT)** for the reporting year 2022.

2022 Reporting Expectations

Reporting Format – Lear requires using the latest available industry standard reporting templates

- CMRT (version 6.22 or higher) <http://www.responsiblemineralsinitiative.org/reporting-templates/cmrt/>
- EMRT (version 1.02 or higher) <https://www.responsiblemineralsinitiative.org/reporting-templates/emrt/>

Declaration Scope or Class

- Product (or List of Products) – specific to products supplied to Lear. If you select this option, show the complete list of products in the Product List tab of the CMRT. Include the IMDS ID in comments column.
- User Defined – represents group of products that your company is supplying to Lear. If you select this option, indicate in the Description Scope “(example: Electrical, Electronics, Seating, Structures).”
- Company Level – represents all products that you manufacture.

Methods of Reporting – Lear will accept the following methods of reporting:

- Lear’s Conflict Minerals Central Mailbox: conflictminerals@lear.com
- NQC Supplier Assurance Platform – if your company is registered in [NQC Supplier Assurance platform](#), notify conflictminerals@lear.com upon sharing reports through the Supplier Assurance platform
- iPoint Conflict Minerals Platform (iPCMP); submit to Lear Corporation’s iPCMP ID number 2288. iPCMP Basic License is FREE <http://conflict-minerals.com/>. If your company is using iPCMP, email your iPCMP ID number to conflictminerals@lear.com

Timing – Lear requires your response to be submitted by the following dates:

- CMRT/EMRT declarations are due on **August 25, 2022** (Preliminary YTD report)
- Full calendar year updates are due by **January 23, 2023**

Training Resources – Lear encourages all suppliers to utilize the following industry resources and tools available for minerals reporting and due diligence guidance.

- AIAG <https://www.aiag.org/corporate-responsibility/responsible-materials>
- RMI <http://www.responsiblemineralsinitiative.org/>
- Lear Suppliers Information Portal <https://www.lear.com/suppliers>

We ask you to source responsibly and endeavor to recognize that sourcing of your materials neither directly nor indirectly provides funding to conflicts and human rights abuses, and to ensure that your company and suppliers are not associated with any prohibited transactions, sanctions, to prevent incidents or conditions that may result in a violation of laws and restrictions. See the [Lear Sustainability Policy](#) and Lear’s [Responsible Materials Sourcing Policy](#).

For further guidance or questions, please contact conflictminerals@lear.com.

Thank you for your continued efforts.



Jozef Chrzanowski
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