

County of Franklin Solid Waste Management Authority

Minutes of Meeting September 28, 2017

2nd Floor Conference Room, Courthouse

The meeting was called to order by Chairman Tom MacDonald at 3:02pm.

The following members were present:

Tim Carter, Andrea Dumas, Dale Earl, Warren Gaggin, Tom MacDonald, Dave Rhodes and Carl Sherwin.

Also present at the meeting were: George Eades, Executive Director: Ellen Hooker-Clooney, Secretary - Vice Treasurer: Todd Perry, Solid Waste Engineer: Brian Stewart, Attorney. Guests present were: Franklin County Manager Donna Kissane and The Malone Telegram Reporter Josh Davis.

George Eades recently attended the NYS Association of Solid Waste Management Fall Conference in Lake Placid, NY. He was awarded the Solid Waste Achievement Award of 2017 on behalf of the NYS Association of Solid Waste Management for his dedication since 1999 in making huge improvements to the Franklin County Regional Landfill and all transfer stations, and his 10 years of contributions to the association as a director.

RESOLUTION NO. 45 - APPROVAL TO WAIVE THE READING OF THE JULY 27, 2017 MEETING MINUTES

RESOLVED: The governing body of the Authority hereby agrees to waive the reading of the minutes of the July 27, 2017 meeting. The foregoing motion was made by Warren Gaggin and seconded by Dale Earl. Members present in favor of the motion were Tim Carter, Andrea Dumas, Dale Earl, Warren Gaggin, Tom MacDonald & Dave Rhodes. Member Carl Sherwin abstained. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

RESOLUTION NO. 46 - APPROVAL OF THE JULY 27, 2017 MEETING MINUTES

RESOLVED: The governing body of the Authority hereby approves the minutes of the July 27, 2017 meeting. The foregoing motion was made by Dale Earl and seconded by Warren Gaggin. Members present in favor of the motion were Tim Carter, Andrea Dumas, Dale Earl, Warren Gaggin, Tom MacDonald & Dave Rhodes. Member Carl Sherwin abstained. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

RESOLUTION NO. 47 - APPROVAL TO WAIVE THE READING OF THE AUGUST 7, 2017 MEETING MINUTES

RESOLVED: The governing body of the Authority hereby agrees to waive the reading of the minutes of the August 7, 2017 meeting. The foregoing motion was made by Dave Rhodes and seconded by Andrea Dumas. Members present in favor of the motion were Tim Carter, Andrea Dumas, Dale Earl, Warren Gaggin, Tom MacDonald & Dave Rhodes. Member Carl Sherwin abstained. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

RESOLUTION NO. 48 - APPROVAL OF THE AUGUST 7, 2017 MEETING MINUTES

RESOLVED: The governing body of the Authority hereby approves the minutes of the August 7, 2017 meeting. The foregoing motion was made by Tim Carter and seconded by Warren Gaggin. Members present in favor of the motion were Tim Carter, Andrea Dumas, Dale Earl, Warren Gaggin, Tom MacDonald & Dave Rhodes. Member Carl Sherwin abstained. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

PUBLIC COMMENT PERIOD -

None at this time

RESOLUTION NO. 49 - APPROVAL OF THE JULY 2017 FINANCIAL STATEMENTS

RESOLVED: The foregoing motion for approval of the June 2017 Financial Statements. The foregoing motion was made by Dave Rhodes and seconded by Tim Carter. All members present were in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

RESOLUTION NO. 50 - APPROVAL OF THE AUGUST 2017 FINANCIAL STATEMENTS

RESOLVED: The foregoing motion for approval of the August 2017 Financial Statements. The foregoing motion was made by Dave Rhodes and seconded by Tim Carter. All members present were in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

MONTHLY BILLS - Board members acknowledged receipt of an abstract of the July 2017 monthly bills. Warren Gaggin questioned about expenses of construction referring to Larry Fox, legal services invoice. Dave Rhodes asked about vendor ALS Environment, who performs lab exams on all collections of water samples provided by Barton & Loguidice PC, on a quarterly basis, per NYS DEC 360 Permit. Dave also asked about Miton Cat with regards to D6 Dozer tracks being replaced, a line item on the 2016-2017 budget.

Board members acknowledged receipt of an abstract of the August 2017 monthly bills.

UNFINISHED BUSINESS -

- Ellen Hooker Clookey presented quotes for time clocks from 2 different companies. Isolved Company has an ICloud program to assist with the accounting/payroll program at a lesser price than other companies.
- Ellen Hooker Clookey presented quotes for security cameras to be installed. Adirondack Alarms will be able to start installation in mid to late October upon authorization.

RESOLUTION NO. 51 - APPROVAL TO AUTHORIZE ISOLVED COMPANY TO PROCEED WITH TIME CLOCKS AND PAYROLL ASSIST PROGRAM.

RESOLVED: The governing body of the Authority hereby agrees to authorize the Authority Administration to contract with ISolved Company to proceed with the purchase of a time clock and computer program to assist in time and management for payroll. The foregoing motion was made by Warren Gaggin and seconded by Carl Sherwin. All members present in

favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

RESOLUTION NO. 52 - APPROVAL TO AUTHORIZE ADIRONDACK ALARMS TO PROCEED WITH INSTALLATION OF SECURITY CAMERAS AT ALL LOCATIONS.

RESOLVED: The governing body of the Authority hereby agrees to authorize the Authority Administration to contract with Adirondack Alarms to proceed with the purchase and installation of security camera at all facility locations. The foregoing motion was made by Dave Rhodes and seconded by Tim Carter. All members present in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

NEW BUSINESS -

- Discussion was held regards how the previous Authority Operating Policy and Procedures are out of date. Most if not all need to be reviewed, updated and put into effect. Proper training to demonstrate skills, documentation of safety meetings along with job descriptions was all discussed.
- We anticipate moving to the new scale house the first week of October. The IT company has been working diligently to ensure the computers at the transfer stations will be able to communicate with the computers in the new scale house, to allow importing of the daily transactions from the transfer stations. Paving has been completed and the Scales have been certified for the coming year.
- The EPA has recognized the Franklin County Solid Waste Management Authority's Regional Landfill in Constable as an approved site for EPA projects in the Northeast Corridor. This was a year long process of documentation and correspondence with the EPA.

We undertook this process because the material from a large project was hauled over 200 miles for disposal. The EPA failed to recognize our site as suitable. We were 20 miles away.

Executive Session was called at 4:01pm with a motion made by Dave Rhodes and seconded by Warren Gaggling. All members present in favor of the motion.

Executive Session ended at 4:55pm.

The regular meeting resumed with all members present.

A discussion was held with regards to responding to the request for proposal by the City of Albany for Solid Waste disposal. Environmental Capital of NYC, proposed to prepare a response to the proposal for a cost not to exceed \$15,000.

RESOLUTION NO. 53 - APPROVAL TO PROCEED IN PREPARTION OF A RESPONSE TO THE CITY OF ALBANY'S SOLID WASTE RFP.

RESOLVED: The governing body of the Authority hereby agrees to have Environmental Capital of NYC prepare a response to the Request for Proposal by the City of Albany. The cost to prepare the response to the RFP not to exceed \$15,000. The foregoing motion was

made by Tim Carter and seconded by Warren Gaggin. All members present in favor of the motion. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

A discussion was held with regards to Marshall Metcalf who would like to erect a barn on the farm. Farm Credit Leasing is requesting approval of the Authority to allow Mr. Metcalf proceed with the project.

RESOLUTION NO. 54 - APPROVAL TO ALLOW THE METCALF FARM TO FINANCE AND ERECT A NEW BARN ON THE FARM PROPERTY.

RESOLVED: The governing body of the Authority hereby agrees to allow Mr. Marshall Metcalf to finance a new barn to be erected on the farm property. The foregoing motion was made by Dale Earl and seconded by Tim Carter. Members present in favor of the motion were Tim Carter, Dale Earl, Tom MacDonald and Carl Sherwin. Abstained members were Andrea Dumas, Warren Gaggin and Dave Rhodes. Whereupon the Resolution was declared duly adopted, a copy attached hereto.

ADJOURNMENT - At 5:04pm the meeting was adjourned with motion made by Dave Rhodes and Tim Carter seconded the motion. All members present were in favor of the adjournment.

A Special Board meeting regarding the City of Albany RFP is scheduled for October 19, 2017.

Next Board meeting to be held on October 26, 2017.

Respectfully submitted,

Ellen Hooker Clookey
Secretary to the Board