



*HANCOCK COUNTY
SHERIFF'S OFFICE*

*2023
ANNUAL REPORT*

A COMMUNITY ORIENTED POLICING AGENCY



Photos Courtesy of Heather Powell

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Hancock County Sheriff's Office

Mission

Committed to serving our community with professionalism, integrity, and excellence.

Vision

We will strive to reduce crime and the fear of crime.

Values

Teamwork: Strengthen links with all community members through open communications and a commitment to service. Address crime trends utilizing crime prevention theories in order to reduce crime.

Integrity: Adhering to strict, unequivocal standards of conduct in keeping with our ethical obligations.

Service: Providing a professional approach to the needs of the community.



A Message From
Michael E. Heldman
Hancock County Sheriff



Dear Citizens of Hancock County:

I am pleased to present you with our 2023 Annual Report.

The past year has been encouraging, particularly in the personnel area. Due to recruiting efforts, we were able to replenish our staffing enough to reopen the portion of the jail that had been closed due to staffing shortages. We also implemented a cadet program, enabling us to fill several deputy positions as well. We are now close to being fully staffed.

We continue to add technology in the areas of software programs to aid in operations, as well as replacing outdated tasers and other equipment.

As I enter my last year as Sheriff, I will continue to strive to make the office the best it can be. We have great employees, and community safety and service is our priority.

We hope you have a safe and healthy 2024.

Sincerely,

A handwritten signature in black ink that reads "Michael E. Heldman". The signature is written in a cursive, flowing style.

Michael E. Heldman, Sheriff





2023 Employee Awards



Peer Nominated Awards

Deputy Sheriff of the Year

Robin May

Corrections Officer of the Year

Kyle Russell

Communications Officer of the Year

Jenna Gallello

Support Staff Officer of the Year

Emily Shoop

110% Award

Kathy Wefler

Tory Sevitz

Chris Schurr

Above & Beyond Award

Ryan Kidwell

BreeAnn Wentling

Bayden Brubaker

Aaron Smith

Shane Leeth

These employees have been nominated and recognized
by their peers for their outstanding contributions
to the Sheriff's Office.

Congratulations and thank you for your dedication.



2023 Employee Awards



Buckeye State Sheriffs' Association Awards

BSSA Lifesaving Award:

Bayden Brubaker
Shane Heckman
Clay Renz
Tory Sevitz
Collin Carr
Jacob Nichols
Megan Warnimont
Lori Rizor

BSSA Certificate of Merit:

Meghan Flowers
Alex Gresham
Jenna Gallelo
Jace Blankenship
Shane Heckman
Clay Renz
Tory Sevitz

BSSA Certificate of Appreciation:

Meghan Flowers

BSSA Individual Commendation:

John Rank
Roger Brown
Collin Carr
BreeAnn Wentling
Kamryn Knueven

BSSA Office Citation:

Brad Sealey
Brett Turner
Matt Brunswick
T.J. Brooks
Justin Ritter
Aaron Smith
Alex Gresham
Roger Brown
Megan Ewing
Isabelle Mundy
Spencer Cooper

The BSSA awards are awarded based on the following criteria:

- Lifesaving Award: Awarded to all officers directly responsible for the saving of a human life.
- Commendation Award: For individual(s) who have performed efficient and valuable service to the office, either carrying out a specific task or in the performance of general duties.
- Certificate of Merit: Outstanding performance of duty under unusual or difficult conditions. The action need not involve exposure to physical danger but must involve the protection of life or property and involve unusual thoroughness, conscientiousness, determination and initiative.
- Certificate of Appreciation: Any deserving individual for a deed which is worthy of recognition but which does not fall within other award guidelines.
- Office Citation: Outstanding performance of a difficult task, contributions through difficult programs or situations, or other outstanding actions of a nature which bring unusual credit to the office and its members.



2023 Awards



Citizen Award

Matt Douglas

For his donation of subs from Subway every Thursday since 2021.

Appreciation Award

Jim & Rosie Woodward

For their continuous service and support to our agency.

Safe Driving Awards:

5 Years

Justin Ritter

15 Years

Shane Leeth

20 Years

Jason Seem

Years of Service:

5 Years

Jennifer Evans
Jenna Gallelo
Jason Shisler

10 Years

Lauri Lowden

15 Years

Corey Hartman
Matt Brunswick

25 Years

Mark Price

35 Years

Nancy Corder

Did you know? Each employee receives a star for every 5 years they are employed at the office. These stars are worn on the uniform shirt just above the right breast pocket.





2023 Employee Awards



No Sick Leave Used

Chris Allen
Bayden Brubaker
Brady Conine
Tory Sevitz
Jenna Gallelo
Alex Gresham
Tiffany Hartley
Jenna Huffman
John Luna
Joshua Peters
Derek Presley
Clay Renz
Stephen Schnurbusch
Dallas Tennant
Hunter Thomas

*Congratulations to all award winners.
Your dedication to the Sheriff's Office
is very much appreciated.*

Without our employees, we could not "get the job done".

2023 Retirements



*Kreg Sheets
April 1997 to
January 2023*



*Barry Boutwell
May 1986 to
June 2023*



*Michael Cortez
February 1994 to
September 2023*

*K-9 Sonny
2014 to
July 2023
Handler: Tom Miller*



Thank you for your dedication to the Office!

Enforcement

The Hancock County Road Patrol is responsible for patrolling the roads for traffic control, handling accidents, and responding to any calls for service received by the dispatch center. They are the main point of contact for the Sheriff's Office with the public.

Deputies wrote up 5,296 incident reports. Incidents can include any type of activity , including mailbox damage, trespassing, burglary, domestic disturbances, alarm calls, animal complaints and disabled vehicles, just to name a few.



Traffic Citations

The Sheriff's Office issued 1,194 citations in 2023.



Sheriff's Deputies drove a total of 626,468 miles while on patrol, using 41,899 gallons of gasoline. Total fuel costs were \$ 123,676, averaging \$ 2.95 per gallon, down from \$ 3.43 per gallon in 2022.

Communications is a vital part of the Road Patrol. The Sheriff's Office received 46,138 phone calls in 2023. Calls involve complaints, accidents, weather questions, and many other general inquiries.

Dispatchers must filter these calls to determine if action is needed, then convey the information to the proper personnel within the office to be followed up on.

Dispatchers are also a lifeline to deputies. They always know where a deputy is and will check in on them periodically if they have not been heard from within a certain time frame.

Enforcement

Accidents

The Sheriff's Office handled 694 accident reports in 2023. There were 6 fatal accidents, 10 accidents with serious injuries, 58 with minor injuries, 45 with possible injuries and 575 were property only.

Only 28 crashes were alcohol related, with 10 property damage only, 14 injuries and 4 fatalities. This would indicate that most accidents are caused by inattention, distraction, and speed.

Interesting Facts:

- ◇ Of drivers involved in crashes, 56.0% were male, 38.8% were female and 5.2% were unknown.
- ◇ Alcohol impaired drivers were involved in 3.6% of all crashes.
- ◇ 80.0% of all alcohol impaired drivers involved in crashes were male.
- ◇ 33.4% of all crashes occurred during the daylight.
- ◇ Motor vehicle crashes killed 1 child and injured 20 children through age 14.

OVI

1. Tory Sevitz	14
2. Clay Renz	9
3. Aaron Smith	9

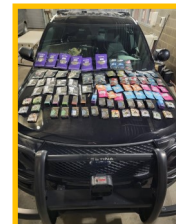


Top Cop Program

*Thank you for
your dedication
to your job and
to the community!*

Drug

1. Aaron Smith	6
2. Justin Ritter	5
3. Nate Staley	4



Enforcement

Detective Unit

In 2023, the detective division significantly struggled with manpower issues. Typically, the division is funded to staff three full time general investigators, two full time investigators assigned to the METRICH Task Force and one detective sergeant to supervise the unit. In 2023, retirements, promotions and an overall staffing shortage decimated the division leaving it with two working investigators the majority of the year and one investigator for several months. In spite of this, the unit did have 172 cases assigned and investigated. This is roughly a 13% decrease from 2022 and resulted in more cases being sent back to the road patrol deputies for follow up. Of the 172 assigned cases, 105 of them were closed. In 2023 the division investigated 57 sexual assault related offenses making up 33% of the overall case load. The division also investigated 22 theft/fraud crimes, 9 burglary/B&E's and did 39 employment background investigations. Other crimes and incidents investigated by the division included child abuse, domestic violence, unattended deaths and missing/runaway juveniles.

METRICH Drug Task Force

The HCSO Detective Unit is part of the ten-county drug task force, METRICH. METRICH is one of the few de-centralized task forces in the State of Ohio promoting a Community Policing philosophy approach to task force operations. METRICH is also the largest drug task force in Ohio. The Sheriff's Office and the Findlay Police Department joined METRICH in October of 1999. METRICH is funded through the Office of Criminal Justice Services.

The Hancock METRICH Enforcement Unit generated 230 reports, which is down 12% from 2022. Of those reports, there were 131 narcotic cases, 61 field interviews and 9 overdose death investigations. Overdose death investigations by the Unit was down 53%. The results of our cases were 186 felony charges and 5 misdemeanor charges forwarded to the Prosecutor's Office for indictment. One of the overdose death cases resulted in a strong enough case to warrant the request for charges.

The METRICH Unit executed 12 search warrants: 9 were narcotics related in homes or hotels, 2 were for a GPS tracker on vehicles, 1 was for sex/human trafficking at a business and 1 was for illegal gambling and operating a gambling house. Through those efforts, the Unit seized \$56,252 in cash, sizeable amounts of illegal narcotics and three firearms.

The following drugs were seized from investigations in 2023:

- 644 grams of Methamphetamine (down from 2022)

- 77 grams of Crack Cocaine (up from 2022)

- 42 grams of Cocaine

- 25 grams of Fentanyl mix (down from 2022)

- 24 Opiate pills (down from 2022)

- Just over 6.5 lbs. of raw marijuana (up from 2022)

The METRICH Unit works closely with other local, state and federal agencies. The unit has assisted the following agencies in 2023 with covert investigations: U.S. Marshals Service, Seneca METRICH Enforcement Unit, Ohio Investigative Unit, West Central Ohio Task Force and the FBI-Toledo office.

Hancock County Sheriff's Office Special Response Team

The Hancock County Special Response Team (SRT) is a twelve (12) man team. The team is always on call for incidents that may arise in Hancock and surrounding counties. The SRT team trains monthly as a team and also does joint training with Wood County SRT and Findlay Police Department's ERT.



New Armored Vehicle

The Hancock County Sheriff's Office purchased a BearCat G3 that was picked up in March of 2023. The BearCat G3 will provide vital cover for deputies on the approach of a location and will be used if needed to assist other surrounding agencies.

Hancock County Sheriff's Office K-9 Unit

In 2014, K-9 Sonny joined our force. Sonny retired in July 2023 and has been a great asset to the Sheriff's Office over the years. He is also very good natured and was a pleasure to have, both in the office and out in the public. But when it came time to work, he was all business. Below are his career statistics. We miss him around the office, and he will be missed for his service. He is currently living the retirement life with his trainer, Sgt. Tom Miller.

Narcotics vehicle searches	Over 250
Jail Searches / Narcotic searches / Inmate extraction	47
Public Demonstrations / Meet and Greet	Over 200
School searches	52
Article searches for weapons utilized in a crime	10
Area searches for suspects	27
Aggression usages for aggressive suspects	31
Tracks for suspects from traffic stops or crimes in progress	32
Courthouse checks and walkthroughs for narcotics checks	25
Barricaded suspect	1
Felony warrant assists	16
SRT assists	5





Transport / Warrant

One of the main duties of the Transport division is transport of prisoners to various court hearings, other institutions, medical appointments, etc. This includes both adults and juveniles, from all courts, including probate court.

They are also tasked with returning prisoners from other jurisdictions, including out of state. These extraditions have picked up over the last few years.

Extraditions

# of Extraditions	13
Extradition Transport Time	86
Mileage	3,700

The Sheriff's Office is bound by the Ohio Revised Code to have charge of the courts, which includes providing security to all court buildings. This entails many hours spent in various buildings.

The unit mans the West Entrance of the Courthouse from 7:30 a.m. to 5 p.m. each day, and the Juvenile Court entrance from 8:00 a.m. to 4:30 p.m., 5 days a week except holidays, for a total of 4,428 hours each year.

Other duties of Transport / Warrant include registration for various crimes, as well as civilian and court-ordered juvenile fingerprinting. Concealed Carry permits also take a large portion of time:

Sex Offender Registration

SORN Hours 256

Adult Registrations:

Tier I	99
Tier II	249
Tier III	208

Juvenile Registrations:

Tier I	11
Tier II	18
Tier III	11

Total SORN Registrations 596

Arson Registry 22

Violent Offender Registry 9

Civilian Fingerprints

Webcheck	399
Manual	122

Total Civilian Fingerprints 521

Juvenile Fingerprints 32

Concealed Carry Permits

CCW Hours	523
CCW Permits Issued	664

Corrections

The Hancock County Justice Center is a 98 bed full service jail that houses both males and females who are either awaiting trial or who have been convicted, and are either serving a sentence as ordered by the court or await transport to the Ohio Department of Rehabilitation and Corrections Central Receiving Center to serve out a state prison term.

What does it mean to be classified as a full-service jail by the standards for jails in Ohio? As a full-service jail, we can house individuals charged with criminal, traffic or civil offenses for more than 12 days.

Our jail is overseen by the Bureau of Adult Detention, a division of the Ohio Department of Rehabilitation and Corrections. This oversight requires that we follow 54 essential jail standards that address life, health, and safety issues in operating a constitutional sound jail and 126 important standards that focus on good correctional practice. All standards are inspected annually and require samples of proof documents, a health inspection, and a fire inspection. Inspectors walk through all areas of the jail examining its condition, sanitation, and upkeep. They also talk to inmates about their stay - question about the treatment they receive, access to medical and mental health care, and the ability to attend programs to name a few.

In 2023 the Hancock County Justice Center was found to be 100% compliant with all essential and important jail standards and was found to be violation free in successfully completing our annual health and fire inspection.

Our Corrections staff, Supervisors and Administrators are Ohio Corrections Certified. Supervisors and Administrative staff are required to complete additional training specific to supervisory skills as required by the standards for jails in Ohio. All staff are required to complete annual continuing education training. All training is checked for compliance as part of the annual jail inspection process.

# of Prisoners Booked	1749
# of Prisoners Released	1745
Highest Population	101
Lowest Population	59
Average Daily Population	82
# of days Exceeded (98) Population	3

Corrections

<u>Gender</u>		<u>Marital Status</u>	
Male	1,342	Married	273
Female	<u>407</u>	Single	1,280
Total	1,749	Divorced	162
		Widowed	34
<u>Felons</u>		<u>Offenses</u>	
Male	498	Violent	105
Female	<u>172</u>	Property	124
Total	670	Drug	482
		Alcohol	288
<u>Misdemeanors</u>		Fines & Costs	0
Male	807	Public Order Offenses	31
Female	<u>222</u>	Traffic	385
Total	1,029	Parole	55
		Child Support	55
<u>Age Groups</u>		Miscellaneous	597
Under 20	63	<u>Total Number of Recidivisms</u>	
21 - 24	147	1st Time	470
25 - 29	244	2 or 3 Times	366
30 - 39	624	4 or 5 Times	178
40 - Over	660	6 or 7 Times	142
		8 or 9 Times	111
<u>Race</u>		10 or More Times	482
White	1,240	<u>Meal Service</u>	
Black	333	# of Prisoner Meals Served	81,750
Hispanic	152		
Asian	16		
American Indian	7		
Iranian	1		

Inmates are provided with television, table games, and paperback books through an inmate library.

Inmates have the ability to visit with family and friends through video visitation. They also have access to make telephone calls.

Inmates are provided a 2700 calorie, three meals per day diet through our contract food service. A menu is overseen by a licensed dietitian and cycles weekly in providing a variety of foods. We are also able to accommodate medical and religious diets.

Corrections

The Justice Center offers a variety of inmate programs to include faith-based programs and services, Alcoholics Anonymous (AA), Domestic Violence Programing, Recovery Programing, FRC Programing, and Occupational Therapy to name a few.

With an increasing number of those who have been diagnosed with mental health illness, we offer a full-time mental health licensed social worker and after-hours emergency mental health services. As part of our inmate medical services, we provide inmates access to a psychiatric nurse practitioner to address mental health medication needs and adjustments. As part of our criminal justice mental health services team, a case manager works directly with inmates who have an upcoming release from the Justice Center by completing a discharge plan in assisting inmates with successful reentry. Discharge planning may include assisting an inmate to set up future appointments with community treatment providers, helping with transportation needs, housing needs and employment to name a few.

We provide inmates with medical services that include on site nursing care, nurse practitioners, sick call clinics, medication administration, medical oversight withdrawal protocol for those who use substance and experience withdrawal.

Mental Health

FRC Support - Male	326
FRC Support - Female	226
# of Mental Health Visits	1,111
Support Group CH - Male	0
Support Group CH - Female	0
# Offsite Mental Health Counseling	0

General

Alcoholics Anonymous	0
GED	0
OT Program (Male)	116
OT Program (Female)	47
Dad's Coaching Clinic	0
Domestic Violence Class (Male)	136
Domestic Violence Class (Female)	32
Male NA	0
Female NA	0

Library

Number of Visits	2,022
Number of Books Issued	2,402
Number of Bibles Issued	578

Religious

Bible Study (Males)	391
Bible Study (Females)	238
Protestant Church Services	384

Medical

Intake Screening by CCS	1,535
Medical Requests	369
Phone Calls to Doctor	0
Office Transports (TW) (BVH per deputy)	47
Prison / Jail Transports	113
# Seen by Facility Doctor (sick call)	143
# Seen by Facility Nurse	2,551
Responded to Accidents	1
Number of TB Tests (ppd's)	391
TB Tested Positive (ppd's)	2
Daily Count Diabetics (diabetics only)	1,129
Number of Lab Tests (Lab Draws)	37
Mental Health Requests	658
Prescreener Called	0
# of Inmates on Prescriptions	269
# of Inmates on Psychotropic Prescriptions	408
# of Psych Prescriptions	408
# Inmates on Special Diets (diabetics only)	1,129
# Off-Site Medical Care (ER, Doctor, etc.)	44
# Off-Site Medical Care—Long term	0

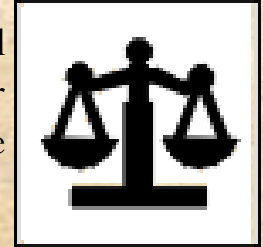
Inmate Worker Program

# of Male Prisoners	242
# of Female Prisoners	185
# of Outside Work Details	0
# of Car Washes/Waxes Completed	0

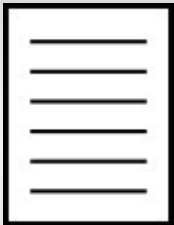
Civil Process

Civil Process is the processing of all paperwork related to civil and criminal court papers, including Sheriff's Sales, as received from the court system.

The Civil Clerk receives the papers, enters data into our system, and prepares papers to be served. The Road Patrol is then responsible for the service of the papers. Once served, service is recorded, papers are prepared and returned back to the respective courts.



In 2023, the office received 2,420 civil papers to process. The Road Patrol made 3,945 trips to serve those papers: of those trips, 2,021 trips were without successful service and 1,924 trips resulted in successful service.

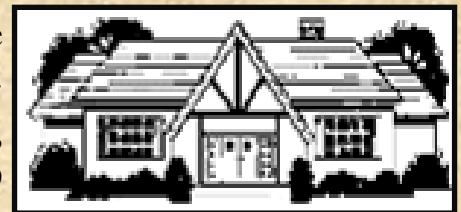


Reasons for an unsuccessful service of papers could be a bad address, a person moved, the court recalled the paper, or a person was avoiding service.

Of the papers received 371 were CPO's (Civil Protection Orders). 296 were successfully served through the Sheriff's Office.

The office received 44 Orders of Sale of real property in 2023. When Sheriff's Sales are received, information is recorded, appraisals are scheduled, the sale dates are set and sales are performed. Once sold, entries are made to the court by the attorneys to finalize the sale, then the Sheriff's Office is responsible for getting the deeds recorded, distributing checks for the costs of the sale at the same time. Paperwork is returned to the court after each of these steps.

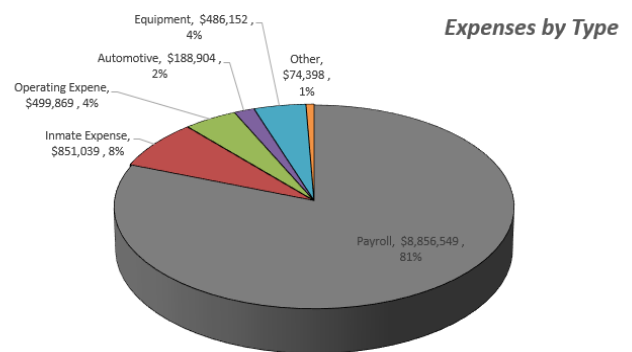
Due to changes in the Ohio Revised Code, some sales are now handled through Private Selling Officers (PSO). The Sheriff's Office receives the Sheriff Sale court order, processes the paperwork and conducts an appraisal for these sales, then returns the paperwork to the courts. We received 19 Sales of this type in 2023.



Financial Data

Expenditures		2020	2021	2022	2023
General Office					
	Salaries & Benefits	\$ 349,450	\$ 341,770	\$ 354,325	\$ 345,916
	Operating Expense	\$ 94,873	\$ 99,240	\$ 131,696	\$ 139,083
	Equipment	\$ 3,021	\$ 5,348	\$ 20,957	\$ 16,297
	Other Expense	\$ 65,346	\$ 68,846	\$ 59,208	\$ 74,398
	Total General Office	\$ 512,690	\$ 515,204	\$ 566,186	\$ 575,694
Corrections					
	Salaries & Benefits	\$3,061,066	\$3,208,130	\$2,945,230	\$ 3,658,332
	Operating Expense	\$ 138,735	\$ 86,785	\$ 86,581	\$ 77,687
	Inmate Supplies	\$ 16,169	\$ 15,171	\$ 15,420	\$ 15,905
	Inmate Medical	\$ 466,354	\$ 451,926	\$ 540,405	\$ 556,982
	Inmate Meals	\$ 185,190	\$ 189,113	\$ 187,553	\$ 196,602
	Equipment	\$ 41,403	\$ 6,177	\$ 7,330	\$ 16,353
	Outside Housing	\$ 203,233	\$ -	\$ 249,544	\$ 81,550
	Total Corrections	\$4,112,150	\$3,957,302	\$4,032,063	\$ 4,603,411
Transport Warrant					
	Salaries & Benefits	\$ 604,785	\$ 616,974	\$ 694,987	\$ 752,364
	Operating Expenses	\$ 208	\$ 811	\$ 271	\$ 698
	Total Transport Warrant	\$ 604,993	\$ 617,785	\$ 695,258	\$ 753,062
Enforcement					
	Salaries & Benefits	\$2,599,091	\$2,693,336	\$2,666,089	\$ 3,009,428
	Operating Expense	\$ 140,266	\$ 212,242	\$ 234,878	\$ 270,394
	Automotive	\$ 116,249	\$ 130,763	\$ 202,287	\$ 187,160
	Equipment	\$ 391,553	\$ 297,355	\$ 314,938	\$ 453,502
	Total Enforcement	\$3,247,159	\$3,333,696	\$3,418,192	\$ 3,920,484
Communications					
	Salaries & Benefits	\$ 777,642	\$ 879,437	\$ 912,497	\$ 1,090,510
	Operating Expense	\$ 13,320	\$ 13,027	\$ 13,155	\$ 12,007
	Equipment	\$ 10,354	\$ 12,618	\$ 627	\$ 1,744
	Total Communications	\$ 801,316	\$ 905,082	\$ 926,279	\$ 1,104,261
Total Sheriff General Fund		\$9,278,308	\$9,329,069	\$9,637,978	\$10,956,912

As you can see from the chart, payroll expense accounted for 81% of the total budget of the Sheriff's Office expenditures in 2023. The second largest category was inmate expense, which includes outside housing, medical costs, meal costs and other supplies directly related to the inmates.



Of note in 2023: the Union contract was negotiated early in 2023, resulting in a sizable increase in wages to bring Hancock County corrections officers, dispatchers and enforcement officers to wage rates comparable to other agencies of similar size and operations. This has been instrumental in increasing personnel, which has brought our staffing levels back to near normal. We were able to fully reopen the jail.

Financial Data

Financial Recap

Funds for the Sheriff's Office are allocated through the Hancock County Commissioners. Each year a request is submitted for funding. The Commissioners gather these requests from all county offices. Requests are then compiled and totals compared to estimated revenues. If requests exceed estimated revenues, the offices are asked to reduce their requests. Any changes needed during the year must be approved by the Commissioners through resolution.

The majority of funding for the Sheriff comes through the General Fund. There are a few special funds set up based on Ohio Revised Code (ex: CCW, Commissary, METRICH funds, grant funds, etc.) that receive and spend funds based on specific laws.

Analysis reports are done monthly and the budget is constantly being monitored to assure that the budget is being adhered to. The budgeting process for the upcoming year starts early each year and is fine tuned based on current activity, until Budget Hearings are held in early November.

All financial records are public and can be viewed at any time. Please feel free to call the Office with any questions regarding the stewardship of your tax dollars.

Funds Received from Various Sources

Funds Received	2020	2021	2022	2023
Paper Service Fees	\$ 79,456	\$ 83,476	\$ 59,512	\$ 76,874
Prisoner Housing	\$ 382,826	\$ 303,565	\$ 175,497	\$ 251,199
Other Misc. Receipts	\$ 167,502	\$ 156,437	\$ 196,769	\$ 159,531
Funds Deposited into General Fund	\$ 629,784	\$ 543,478	\$ 431,778	\$ 487,604
Contracted Security Services	\$ 244,279	\$ 348,212	\$ 371,830	\$ 406,553
Drug Fines	\$ 3,291	\$ 4,415	\$ 5,027	\$ 3,695
DUI Traffic Fines	\$ 2,132	\$ 1,376	\$ 1,722	\$ 815
Commissary Receipts - Jail	\$ 123,435	\$ 155,456	\$ 122,913	\$ 120,503
Concealed Carry Weapons Permits	\$ 85,397	\$ 90,618	\$ 30,037	\$ 32,882
Arson & SORN Registrations	\$ 250	\$ 300	\$ 850	\$ 600
METRICH Funds	\$ 31,254	\$ 9,196	\$ 17,637	\$ 6,919
Capital Projects	\$ -	\$ -	\$ 24,906	\$ 100,000
Grant Receipts	\$ 83,409	\$ 182,729	\$ 111,975	\$ 109,983
Funds Deposited into Special Funds	\$ 573,447	\$ 792,302	\$ 686,897	\$ 781,950
Total Funds Collected	\$ 1,203,231	\$ 1,335,780	\$ 1,118,675	\$ 1,269,554

Support Staff

The Support Staff is comprised of 9 employees. The Corrections Clerks are responsible for all paperwork produced in the jail. They process all commissary payments and accounts, maintain and store all inmate records, maintain policy and procedure manuals and assist the Corrections staff.

On the Enforcement level, the Support Staff is responsible for answering non-emergency phones, maintaining all records related to enforcement, processing all records requests, entering expungements, records retention, processing all civil papers and Sheriff's Sales processing, and assisting Transport Warrant with Concealed Carry licensing and offender registrations (sex offenders, violent offenders, arson offenders).

The Administrative staff is responsible for payroll, human resource functions including interviewing, maintaining fixed asset records, receipt of monies, invoicing of services, accounts payable, budgeting, and financial analysis.

The Support Staff also organizes the Annual Banquet, prepares the Annual Report, collects statistics, manages the Web page and Facebook page, and all other office functions.

Also of note:

The Records Clerk processed 506 reports, fulfilled 671 public records requests, and performed 583 local background checks for the public.

The office also received 322 orders for expungement of records.



Special Units—Volunteer Organizations

Y.I.E.L.D.:

Y.I.E.L.D. stands for “Young Individuals Educating Local Drivers”. This program started in 1999. Comprised of high school students from around the county, the program helps remind young drivers in our community of the dangers of drinking and driving, as well as texting and driving. The group’s goal is to provide informational programs to encourage youth to make good decisions and help prevent that simple mistake that could lead to a deadly mistake. Y.I.E.L.D. presents at all Hancock County high schools during prom season. Students watch a video, hear a short presentation and then have the opportunity to participate in demonstrations. Y.I.E.L.D. also participates in many community events, including *Safe Ride Home*, *Click It or Ticket* campaigns, Hancock County Fair, *National Night Out*, and *X the Text* (Health World, Allstate Insurance).



Explorer Post:

The Law Enforcement Explorer Post has been active for close to 30 years at the Sheriff’s Office. The post meets twice a month. The Explorers assist with many events including the Balloon Fest, both craft shows held at the fairgrounds and the Hancock County Fair. Training is held at each meeting and members can ride along with deputies if they choose. This program allows teens to explore the profession and decide if this is a career path they would like to choose.



Special Deputy Organization

The Special Deputy Organization is comprised of citizens who are trained to assist law enforcement agencies. This organization is responsible for security at the county schools’ football and basketball games and the Hancock County Fair.

These individuals log several hundred volunteer hours, including the hours at the Hancock County Fair. They also provide services for a variety of other special events around the county each year, including the Spring and Fall Craft Shows held at the fairgrounds. Other details included various parades and traffic details, school dances and other functions as requested.



Posse

The Posse is a unit of the Special Deputy Organization and is utilized in parades and at the fair. The unit is also available for special duties which might arise where crowd control is an issue. The group has also provided security presence in the Findlay Village Mall parking lot during the holiday shopping season.

Each certified posse member has had to undergo rigorous training with their horse and pass tests to determine that they and their mount are qualified to handle themselves in stressful situations. These volunteers provide their own gear and mount, and participate in all training on their own time and money.



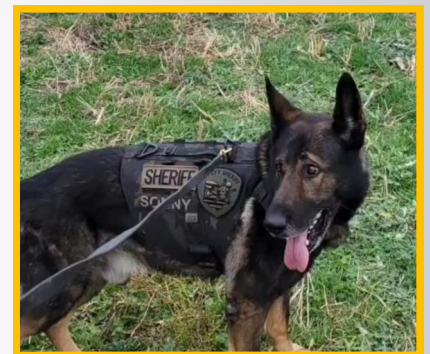
Underwater Search & Recovery Team

This unit is specially trained in underwater search and recovery, and has been utilized many times to search the reservoir, the Blanchard River, and area ponds and streams when the need arises. Members on the team include divers, boat crew, boat captain and the land crew. The unit undergoes regular training sessions throughout the year to strengthen their skills and teamwork.. All divers must be certified.



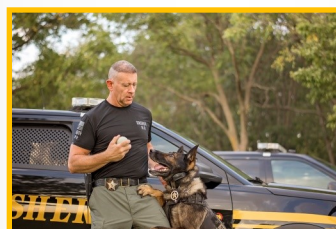


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Call 9-1-1 for Emergencies