

**CLIFTON UPON DUNSMORE PARISH COUNCIL
NOTICE OF MEETING**

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 4th October 2021 at Townsend Memorial Hall, Lilbourne Road commencing at 7.30pm, for the purpose of transacting the following business. Your attendance is required.

28th September 2021



Lindsay Foster
Clerk & Responsible Finance Officer
Clifton upon Dunsmore Parish Council
07982140978

AGENDA

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
 - Non-Pecuniary Interests and Disclosable Pecuniary Interests
 - Requests for dispensations received
3. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
4. Resumption of Standing Orders
5. To approve the minutes of previous meetings held in September 2021.
6. Matters Arising from previous minutes not on this Agenda and progress against resolutions
7. To receive reports from Borough and County Councillors on matters relating to the parish
8. To Discuss and approve co-option (if any applications)
9. Financial Matters:
 - To approve the list of payments made in accordance within the budget since last meeting (Appendix 1)
 - To approve the list of payments to be made in accordance with the budget
 - To approve Financial Statements September
 - To approve Bank reconciliations September
 - To discuss and approve all pavilion works
 - To discuss allotments quote for signage and fence
 - To approve locksmith at pavilion: £45
 - To approve expenses for Clerk: stamps, cleaning materials for pavilion and stationary. £59.22
 - To discuss meet and greet and budget allocation
 - To discuss projects for budget preparation 2022-23
 - To approve allotment rent 2022-23
 - To discuss and approve transfer to Unity account
 - To approve all councillors are added to bank mandate as signatories and online users
 - To approve transfer of all parish council funds to Unity account
 - To approve one off clean pavilion
10. To discuss planning applications received:
 - R21/0799 at HOLLY TREE LODGE, HILLMORTON LANE, CLIFTON UPON DUNSMORE, RUGBY, CV23 0BA for Proposed single storey rear extension to dwelling..
 - R21/0952 at Dollman Farm Local Centre, Dollman Road, Houlton, Rugby, CV23 1AL for Advertisement consent for 1no. set of halo illuminated letters, 1no. externally illuminated projecting sign and 1no. set of non illuminated letters
11. To receive any applicable progress reports from Parish Councillors
 - Pavilion and recreation ground works – update
 - Play Area- update

- Neighbourhood Plan: to discuss potential
- Closed churchyard
- To discuss Conservation group terms of reference and working group.
- St Thomas Cross junction
- Work to trees surrounding the park: To discuss and approve quotation
- Streetlighting
- Litter pick
- To approve allotment agreement

12. Correspondence

13. To receive Members motions for the next meeting.

14. Confidential Matters

15. Date of next meeting 1st November 2021.

NB: The meeting will adjourn at item 3 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chair.