

**CLIFTON UPON DUNSMORE PARISH COUNCIL
NOTICE OF MEETING**

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 6th September 2021 at Townsend Memorial Hall, Lilbourne Road commencing at 7.30pm, for the purpose of transacting the following business. Your attendance is required.

31st August 2021



Lindsay Foster
Clerk & Responsible Finance Officer
Clifton upon Dunsmore Parish Council
07982140978

AGENDA

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
 - Non-Pecuniary Interests and Disclosable Pecuniary Interests
 - Requests for dispensations received
3. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
4. Resumption of Standing Orders
5. To approve the minutes of previous meetings held in June 2021.
6. Matters Arising from previous minutes not on this Agenda and progress against resolutions
7. To receive reports from Borough and County Councillors on matters relating to the parish
8. To Discuss and approve co-option (if any applications)
9. Financial Matters:
 - To approve the list of payments made in accordance within the budget since last meeting (Appendix 1)
 - To approve the list of payments to be made in accordance with the budget
 - To approve Financial Statements July and August
 - To approve Bank reconciliations July and August
 - To approve line marking at recreation ground £60+VAT
 - To discuss and approve pavilion works to external short wall/seating
 - To discuss allotments quote for signage and fence
 - To discuss meet and greet and budget allocation
 - To approve antivirus protection £49.99
 - To discuss play area inspection course WALC £35
 - To approve extra insurance to cover marquee hire
 - To approve community grants application form
10. To discuss planning applications received:
 - R21/0696 at LAND ON THE SOUTH EAST SIDE OF, BUCKWELL LANE, CLIFTON UPON DUNSMORE for Erection of 2 dwellings, together with the creation of a new access and associated works.
11. To receive any applicable progress reports from Parish Councillors
 - Pavilion and recreation ground works – update
 - Play Area- update
 - Community Grants
 - Fencing at Shuttleworth Road
 - Neighbourhood Plan: to discuss potential
 - Closed churchyard
 - Conservation group
 - St Thomas Cross junction

- To approve events working group consisting of at least 3 councillors
- Work to trees surrounding the park

12. Correspondence

- To discuss The Beeches Parking permit information

13. To receive Members motions for the next meeting.

14. Confidential Matters

15. Date of next meeting 4th October 2021.

NB: The meeting will adjourn at item 3 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chair.