

**CLIFTON UPON DUNSMORE PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL**

Held on 5th July 2021
At Townsend Memorial Hall, commencing 7.30pm

Present: Cllr Edwards, Cllr Dignan, Cllr Moore, Cllr Harris

In attendance: Cllr Eve Hassell, Cllr Adrian Warwick

Residents: 6

Parish Clerk: Miss L Foster

17/ 223 Apologies for Absence
none

17/224 Declarations of Members interests and requests for dispensations

17/225 Public forum- suspensions on standing orders
Suspended at 19.31

Members of the public were interested regarding the link road updates from Cllr Warwick and Cllr Hassell.

Member of the public would like the pavilion to be used by the football teams upcoming season. They were also concerned about the possible moving of the football pitch/
The drain outside the village hall has still not been repaired or cleared. Clerk to forward details to Cllr Warwick.

Standing orders resumed at 19.36

17/226 Approval of Minutes of Meeting held June 2021

Minutes were proposed and approved by all as a true and accurate record. These were signed by the Chair.

17/227 Matters arising and progress against resolutions

17/228 To receive reports from Borough and County Councillors matters relating to the Parish

Cllr Warwick reported that a reinvestment fund of £140m had been approved by WCC. They hope to save 2000 jobs and create 4000 new jobs. WCC have also set up a property company to develop their own land to support the tax base.

There are several surveys currently available; green space survey and transport survey on the WCC website.

The Councillor grant is also open.

Highways meeting with Houlton developers, the road has not yet been adopted by County and will not be until issues resolved. The left turn will be sorted once road is adopted. The developers will investigate the traffic signals.

Cllr Hassell carried out a walkaround of Houlton and reported that the new footpath will consist of mown walkways and will open upon completion of Redrow area.

Cllr Warwick looking at options regarding St Thomas cross junction; he has recently had further signage installed.

Cllr Dignan reported that the sign on Rugby Road is facing the wrong direction and lights do not work.

17/229 To discuss co-option

No applications

17/230 Financial Matters

List of payments to be made between 1st July 2021 and 31st July

Date	Amount	Payee	
TO BE PAID FOLLOWING BACS AUTHORISATION			
05.07.21	DPA	L Foster Salary July	
05.07.21	DPA	Pension contributions July	
05.07.21	DPA	HMRC Contributions July	
05.07.21	£34.30	Quill Payroll Service (s/o)	
05.07.21	£456	K Hirons Ltd	
05.07.21	£46.35	L Foster expenses and mileage	
PAYMENTS MADE SINCE 1st June 21			
07/06/2021	£34.20	Quill Payroll Services (S/O)	E017
16/06/2021	£1717.83	Came and Company	E018
16/06/2021	£24	TMH	E019
16/06/2021	£60	WALC	E020
16/06/2021	£60	WALC	E021
16/06/2021	£336	AC Old tree care	E022
24/06/2021	£98.58	Eon	E023
24/06/2021	£12330	Boyd Sport and Play	E024
25/06/2021	£DPA	L Foster	E025
25/06/2021	£DPA	WCC Pension Fund	E026
25/06/2021	DPA	HMRC	E027

List of income received between 1st June to 30th June

AMOUNT	From
£51.37	Eon credit
£50	Grazing
£40	Pitch hire

- 17/ 231** The list of payments made since June’s meeting were presented and approved by all. **Resolved**
- 17/232** The list of payments to be made in July were presented and approved by all. **Resolved**
- 17/233** The financial statements of June was approved by all. **Resolved**
- 17/234** The bank reconciliation of June was approved by all. **Resolved**
- 17/235** To approve playground inspection. approved by all. **Resolved**
- 17/236** playground inspection course, discuss further in September **Resolved**
- 17/237** 2 quotes provided, approve quote of £825 inc VAT to repair fence, agreed by All. **Resolved**
- 17/238** to discuss seating outside pavilion in September.
- 17/239** to approve annual insurance policy £1717.83, approved by all. **Resolved**
- 17/240** match fee approved at £60 per match approved by all. **Resolved**
- 17/241** approved use of pitch by 2 teams only, agreed by all. **Resolved**

17/242 To discuss planning applications received

- Housing strategy Clerk to complete
- R21/0654 no comments
- R21/0607 no comments
- R21/0438 no comments
- R21/0601 no comments
- R21/0574 no comments

17/243 To receive any applicable progress reports from Parish Councillors

- Pavilion works: awaiting quotation
- Possible moving of football pitch: pitch will not be moved 90 degrees, however discussions are ongoing regarding possible movement towards the play area.
- Community asset The Bull: to discuss in September
- Closed churchyard: meeting held on 23rd June between RBC, The parish council and PCC. The responsibility can be passed to the parish council, following this responsibility can either be passed to Rugby Borough Council within 3 months or stay with the Parish Council. There will be an obligation to maintain walls, fences and footpaths alongside mowing and tree works. Costs have been requested from RBC which have not yet been received. The grass cut cannot be funded by the Parish Council and has been funded by a separate group.
- The pc will be meeting with Newton Parish Council to discuss improvements to Thomas Cross Junction.

- Conservation group: 11/12 volunteers focused on the area around churchyard and outside the pub. They will be planting around the village and will developing projects around the village.
- Allotments; some are looking untidy, clerk to look at tenancy agreement regarding action that can be taken. To discuss community allotment space.

17/244 Correspondence

- To discuss use of tennis court for tournament, BBQ and stalls.

Updated risk assessment provide and event moved to 31st July. Further information required regarding litter and parking management. This was approved to go ahead by all subject to answers to questions above. **Resolved.**

- To discuss use of tennis court/recreation ground for parties by Jelly Beans. The date has to be prebooked with the parish council to prevent foot ball and party booked on same day. Cost of £25 per party, approved by all. **Resolved**

17/245 Motions for next meeting

- Co-option
- Road signage
- Pavilion repairs
- closed churchyard
- community asset
- conservation group report
- Townsend memorial hall
- streetlighting

17/246 Date of the next meeting

The next meeting will take place on September 6th 2021 at 7.30pm at Townsend Memorial Hall.

Meeting closed at 20.43

Minutes approved and accepted as correct

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Chair

Dated

CLIFTON UPON DUNSMORE PARISH COUNCIL

BANK RECONCILLATION	MONTH ENDING	30th June
ACCOUNT NO. 06315246	STATEMENT NO.	3
CASH BOOK BALANCE 1 June 2021		£126,717.24
ADD RECEIPTS		£141.37
LESS PAYMENTS		£15,424.79
		<hr/>
		£111,433.82
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BANK ACCOUNT STATEMENT		
BANK BALANCE AS AT 30th June 2021		£111,433.82
LESS UNPRESENTED CHEQUES cheque number		
PLUS UNPRESENTED PAYMENTS		
		<hr/>
		£111,433.82
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BALANCE AS PER CASH BOOK 30th June 2021		111,433.82
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