

TEMPORARY PERMIT APPLICATION

(For events lasting 14 days or less)

Follow all instructions below to ensure a complete application and to avoid delays in the application review process.

For office locations please visit: http://www.maricopa.gov/2505/Locations-Hours.

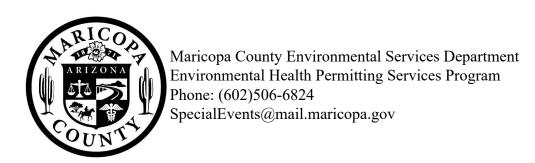
If you are visiting one of our regional offices, we recommend that you call the office first to ensure the office is open so as to better serve your needs.

Reviewing the following information is required before submitting and obtaining a permit to operate at a Special Event:						
	Permit Requirements at Special Events http://www.maricopa.gov/DocumentCenter/View/6310					
By checking the boxes below, you are acknowledging receipt of the Regulatory Bill of Rights and Notice of Inspection Rights:						
	Regulatory Bill of Rights	http://www.maricopa.gov/DocumentCenter/View/6675				
	Notice of Inspection Rights	http://www.maricopa.gov/documentcenter/view/6307				

Special Events Permit Fees

Permit Submittal Category	Fee Calculation/Booth	Total Fee/Booth		
Application Submitted > 7 Days from Event	\$85.00	\$85.00		
Application Submitted < 7 Days from Event	\$85.00 + \$50.00 (late fee)	\$135.00		

Make checks payable to MCESD. We also accept Visa, Mastercard, American Express and Discover. If submitting application electronically, payment can be made via online **once the application is accepted and reviewed.**



Notice

A.R.S § 11-1604. Prohibited acts by county and employees; enforcement; notice

- A county shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not
 specifically authorized by statute, rule, ordinance or delegation agreement. A general grant of authority does not
 constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the
 requirement or condition.
- Unless specifically authorized, a county shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
- This section does not prohibit county flexibility to issue licenses or adopt ordinances or codes.
- A county shall not request or initiate discussions with a person about waiving that person's rights.
- THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST A COUNTY. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST A COUNTY FOR A VIOLATION OF THIS SECTION.
- A COUNTY EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE COUNTY'S ADOPTED PERSONNEL POLICY.
- THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Maricopa County Environmental Services Department Environmental Health Permitting Services Program

Phone: (602)506-6824

SpecialEvents@mail.maricopa.gov

Please provide all requ	uested Information below (P	lease print)					
Do you currently hold a Food Department?	l Catering or Mobile Food permit wi	th our	☐ Yes	Permit#:			
EVENT INFORMATIO	N		☐ No				
Event Name:		Event Start Date:		Event End Date:			
Event Address:		City:					
Coordinator Name:	Coordinator Phone:	C	Coordinator Email:				
BUSINESS INFORMA	TION (Name on Booth)						
Business Name:							
Business Address:							
City:		State:		Zip:			
Business Phone:	Business Fax:						
	IIP INFORMATION (Respon oprietor (Must Show Lawful Presence)	y -	Association	☐ Other			
Owner/Corporation Name:							
Owner Address:							
City:		State:		Zip:			
Owner Phone:	Owner Fax:	E	mail:				
COMMISSARY/FOOD	PREPARATION INFORMAT	TON (no food may be st	arod/proparod	in an unnormitted facility)			
	r stored off site prior to the eve		oreu/prepareu	m an unpermitted racinty)			
Yes (if yes, provide commis	sary info; all fields required)	lo (all food stored/prep	ared at even	t; date/time fields are required)			
Commissary Business Name:							
Commissary Contact Name:		Contact P	hone:				
List Foods Prepared at Commi	ssary:						
Commissary Permit #	Date food Prepared	:	Time fo	od prepared:			

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Food/E	Beverage Booth Inforn	nation (Attach	a separate sheet if n	eeded)		
Booth	Booth Name		Menu			
1						
2						
3						
4						
5						
Department agree that a under the I in contact i I hereby ce allow the real-land apermission Disclaime Informatio	n entered on this form will be retain will be provided without redaction i	the inspection, within y of its inspection repo ovided above. It is the correct, agree to complitablishment as specific 01.14(D)(6), and I fully mental Services Depanded by Maricopa Envir	thirty (30) days after the inspection of the e-mail or by facsimile transforms responsibility of the permit holder with the Maricopa County Envired under § 8-402.11 and to the recy understand that any deviation for the may nullify final approval.	on, or as other ission to the records on the above at the cords are cords ar	erwise p ne e-mail the Depa ealth Coo ed unde ve withou	provided by federal law. I l or fax number provided artment if there is a chang de, agree to r §§ ut prior ned by Arizona law.
By checkin	g the check box and typing your na	ne you have digitally s	signed this application.			
☐ I agr	ee the application is true and cor	rect. Signature:			Date:	

☐ No

of Booths

Will you be operating more than one food/beverage booth? $\hfill \square \gamma_{es}$