



Information on the application

1. Conditions and guidelines for funding

The foundation is a supportive and operative organization and welcomes innovative project ideas. The essential prerequisite is that the project is aligned with the themes and purpose of the foundation. Therefore, please consult our information on the [Website](#) and the [foundation statutes](#) in advance.

Before submitting a project application, please reflect on following aspects:

- What is the specific purpose of the organization and the project?
- What are the special characteristics or uniqueness of the project?
- Which target group are you addressing?
- What needs or gaps should the project address, what are its objectives?
- Which partners or organizations are involved?

2. Our funding guidelines

We support projects

- which are topic-related, interdisciplinary, innovative and correspond to our foundation's purposes.
- which start with sufficient lead time after application
- in which cooperation and/or funding partners, as well as an appropriate share of the eligible costs, at least 30% own funds by the project partner are provided.
- preferably with an integrative character.
- with clear timelines.
- with perspectives for a longer-term cooperation.

3. Exclusion criteria

Projects that have already been started or completed, individual cases and project plans that do not permit a transfer and/or are not sustainable will not be accepted. Personnel costs are not eligible for funding, with fee costs being excluded.

There is no legal claim to the granting of financial support. Legal recourse against decisions either to grant or refuse subsidies is excluded.

Status: February 2022



4. Concept of your project

Please use the following information as a guide when submitting your application:

1. project owner/initiator and contact person
2. legal form/charitable status of the project promoter/initiator
3. project
 - a. Project description
 - b. Project management/implementer and qualification
 - c. Duration of the project and total estimated project hours
 - d. References
 - e. Presentation of results
4. cooperation partners
5. cost and financing plan, further funding commitments

5. Processing procedure of your project application

The handling of your application follows a uniform procedure.

- You present your project idea in a project proposal. This is based on a short summary and a funding outline.
- Inter four to six weeks we will give you feedback. Once we decide to pursue your project idea further, we will ask you for a detailed project description and an exact cost and financing plan.
- If we decide to support your project, the funding conditions and the funding amount will be set out in writing. All rights and obligations are set out in this approval decision.

A cooperative project flow is important to us. A continual exchange of information on the progress and results of the project is therefore essential. We would like to see transparent communication with our project and cooperation partners and a perspective cooperation.

6. Privacy policy

By applying, you agree to provide MZF with images and/or videos produced within the framework of the project for publication and (print) publications within the scope of the Foundation's work. You undertake to obtain the necessary declarations of consent in accordance with Art. 13 DSGVO.

Furthermore, by submitting this project application you confirm that you have read the [privacy policy](#) and fully agree to it.

The Miller-Zillmer Foundation wishes you success in your project!