

Board of Trustees Meeting Minutes
February 18,2020
Boonton Holmes Library Board Room

START TIME: 6:42pm

ATTENDANCE:

<input checked="" type="checkbox"/> Steve Kampschmidt (President)	<input checked="" type="checkbox"/> Matthew DiLauri (VP)	<input checked="" type="checkbox"/> Mark Hettrick
<input checked="" type="checkbox"/> Suzanne Guerin	<input checked="" type="checkbox"/> Jane Conway (Secretary)	<input checked="" type="checkbox"/> Marie DeVenezia (Alderwoman)
<input checked="" type="checkbox"/> Laura Wagner	<input checked="" type="checkbox"/> Guest: Frank McDonald-Boonton Coffee	<input checked="" type="checkbox"/> Guest: N/A

BOARD APPOINTMENT:

- Nomination of Alderwoman Marie DeVenezia as a member of the BMS Board of Trustees
 - **Motion:** Matthew DiLauri
 - **Second:** Steve Kampschmidt
 - **In Favor:** All present **Opposed:** None

SECRETARY'S REPORT – TABLED TO MARCH MEETING

TREASURER'S REPORT:

- Moving forward, the P&L report will run to the end of the prior month instead of to date
- Donor Acknowledgement plan approved
- YTD Donation report presented
- Agreed to table motion to accept January financial statement until March.

DIRECTOR'S REPORT:

- Discussion with Frank Mc Donald from Boonton Coffee about BMS revised mission and activities versus prior iterations and as they relate to Club 44 formation
- Club 44 was discussed (active membership group of Main Street retailers separate from BMS)
 - BMS is happy to support any of their marketing needs when requested.
 - BMS has set-aside \$500 to supplement Club 44's promotional mailer costs (paid by BMS directly to the printing vendor).
 - BMS will attend quarterly.
- New stores on Main Street include:
 - Soft Box Studios – Grand Opening 2/29 5-9pm
 - Creations by Sabrina (Suzy Cakes location)
 - New florist on lower Main Street
- Closed Stores on Main Street
 - Culture Cabin – moved to Montclair
 - Funtiques
- BMS 2020 review
 - Farmers Market was discussed including new banner purchase, vendor management, creation of a child's area
- Sponsorships for First Fridays discussed
- Legal and other administrative matters discussed

NEW BUSINESS:

- Supplies and IT purchases finalized and free desk/workstation donated to BMS
- Storefront update needed on the Kiosk at the library
- Director asked for a \$1 an hour raise in pay and move to a 25 hour work week if necessary

- List of First Friday's Finalized

Next meeting 3/31/2020

- Meeting adjournment: 9:10pm
 - **Motion:** Mark Hetrick
 - **Second:** Matthew DiLauri
 - **In Favor:** All present **Opposed:** None