

**Wayne County Board of Developmental Disabilities**  
**Minutes**  
**May 21, 2019**

The Wayne County Board of Developmental Disabilities met on Tuesday, May 21, 2019, at 7:00 p.m. in the conference room of the Wayne County Board of Developmental Disabilities. Board members present were Mrs. Marianne Bricker, Dr. Paul Crowley, Mrs. Mary Ann Frantz, Mr. Tony Rodak, Mr. Jerry Packard, and Mrs. Melodie Stroud. Also present was Mr. Dave Ashley, Superintendent. Absent as excused was Mr. Gary Schar

Mr. Rodak called the meeting to order at 7:06 p.m.

Mrs. Bricker made a motion seconded by Mr. Packard to approve the minutes of the regular meeting held on April 16, 2019. The motion passed by unanimous vote.

Mr. Ashley gave the monthly financial report stating that the expenditures for the month of April were in the amount of \$460,586.81 from the S account. The year-to-date expenditures were \$2,600,272.27. Mr. Ashley pointed out that the receipts for the month of April were \$621,134.45. Mr. Ashley also pointed out that the year to date receipts were \$6,511,799.99.

A motion was made by Dr. Crowley and seconded by Mrs. Stroud to approve the vouchers. Mr. Ashley pointed out the major expenses. He stated that the cost of vouchers for \$148,361.09 for April.

**Committee Reports:**

**Buildings and Grounds** – There was no Buildings and Grounds Committee Report

**Finance/Long Term Planning** – The committee noted that Dayton Reusser is always working at getting the best for our money.

**Personnel Committee** – There was no Personnel Committee Report.

**Superintendent's Business**

A motion was made by Dr. Crowley and seconded by Mr. Packard to approve the following personnel actions.

**APPOINTMENTS**

Chloe McKee, Substitute Community Employment, effective 5/8/19  
Sydney Sleek, Substitute Community Employment, effective 5/20/19  
Taylor Schrock, Substitute Community Employment, effective 5/8/19  
Lynn McSheehy, Substitute Bus Aide, effective 4/24/19  
Michelle Wiley, Substitute Bus Aide, effective 5/10/19  
Janis Pandur, Substitute Bus Aide, effective 5/20/19  
Jennifer Kmitt, Developmental Specialist, effective 6/3/19

## **CHANGE IN STATUS**

Jessica Carozza, change from SSA Intake to SSA Support Staff, effective 5/1/19

## **LEAVE OF ABSENCE**

Carl Rommel, Non-FMLA Spouse, effective 5/21/19

Blenda Palmer, FMLA Self, effective 5/6/19

## **LEAVE WITHOUT PAY**

Jessica Carozza, 19.75 hrs -5/10/19 Pay

The motion passed by unanimous vote.

## **Action Items:**

A motion was made by Mrs. Frantz and seconded by Mr. Packard to recommend approval to provide funding to the Wayne/Holmes Strong Families/ Safe Communities Partnership not to exceed \$33,723. The motion passed by unanimous vote.

A motion was made by Dr. Crowley and seconded by Mr. Packard to recommend renewing the contract with Whitaker-Myers Insurance (agent) for Hylant Insurance for the implementation of the Ohio School Plan for fleet, liability and violence insurance at a cost not to exceed \$35,000 from July 1, 2019 to June 30, 2020. The motion passed by unanimous vote.

A motion was made by Dr. Crowley and seconded by Mrs. Stroud to recommend approval for Judge Wiles, Wayne County Probate Court to use the gymnasium on Monday, May 20, 2019, from 9:00 am-12:00 pm for a guardianship training at no fee. The motion passed by unanimous vote.

A motion was made by Mrs. Frantz and seconded by Dr. Crowley to recommend renewing a contract with EJ Therapy Services for the 2019-2020 and 2020-2021 school year for Occupational Therapy Services to include direct therapy at a cost of \$55.50 per hour, evaluation services at \$63 per hour, administrative scoring and write up of the SIPT at a cost of \$350 per hour. This contract shall not exceed \$35,000 per year. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Dr. Crowley to recommend the employment settlement and release dated May 21, 2019, as presented to the Board and authorize the Superintendent to execute the referenced settlement agreement and release  
For: Dr. Crowley, Mrs. Frantz, Mr. Packard and Mr. Rodak. Against: Mrs. Bricker, Abstain: Mrs. Stroud. The motion passed by a majority vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to recommend trading in two vans, #103 and #119, to Myers Equipment in place of the previously approved (February 2018) trade in of bus #5. The motion passed by unanimous vote.

A motion was made by Dr. Crowley and seconded by Mrs. Stroud to recommend approval for Wooster Recreation to use the softball field on July 8, 10, 15, 17, 22 and 24, 2019 from 5:00-8:00 p.m. for preschool T-ball at no charge. The motion passed by unanimous vote.

A motion was made by Mrs. Stroud and seconded by Mr. Packard to recommend approval for LoriMae Reynolds to use the gymnasium on May 11, June 8, July 13, August 10, and September 14, 2019, from 5:00-9:00 p.m. for ballroom dancing lessons at a fee of \$25 per night. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to recommend approval to rescind Policy #7, Adult Services. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to approval to rescind Policy #10, Residential Services. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to approval to rescind Policy #11, Supported Living. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to approval to rescind Policy #14, Family Support Services. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to approval to rescind Policy #18, Home and Community-Based Services (HCBS). The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to approval to rescind Policy #27, Special Olympics. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to approval to rescind Policy #9.5, Procedure for Enrollment into the Wayne County Board of DD Adult Service Program, and Policy 9.6 . Procedure for Enrollment into the Wayne County Board of DD Residential Services Program. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Stroud to recommend approval to dispose of the following equipment:

Board ID No.	Manufacturer	Description	Date Purchased	Serial No.
WC0162	Lenovo	ThinkPad R61i	4/10/2008	SN-L3F9726
*WC0231	Lenovo	ThinkPad Edge E530	5/21/2013	SN-MP30X3Y

The motion passed by unanimous vote.

A motion was made by Mrs. Frantz and seconded by Mr. Packard to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Angel R. at Fox Run not to exceed \$11,346.67 for a period of May 1, 2019 to July 31, 2019. The motion passed by unanimous vote.

A motion was made by Mrs. Stroud and seconded by Dr. Crowley to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Dakota B. at Abraxas not to exceed \$5,750 for a period of May 1, 2019 to July 31, 2019. The motion passed by unanimous vote.

A motion was made by Mrs. Stroud and seconded by Dr. Crowley to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Dakota B. at Village Network - Crisis not to exceed \$1,719.25 for a period of May 10, 2019 to June 1, 2019. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Dr. Crowley to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Breyen W. at Life Start not to exceed \$4,600 for a period of May 1, 2019 to July 31, 2019. The motion passed by unanimous vote.

A motion was made by Dr. Crowley and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Jonah C. at VN Crisis not to exceed \$1,295.67 for a period of April 3, 2019 to April 18, 2019. The motion passed by unanimous vote.

A motion was made by Dr. Crowley and seconded by Mrs. Stroud to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Jonah C. at New Beginnings not to exceed \$7,553 for a period of May 2, 2019 to July 31, 2019. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mrs. Frantz to recommend approving a contract with the Wayne County Family and Children First Council to fund the placement of Samantha F. at Village Network - TFC not to exceed \$4,364.48 for a period of June 1, 2019 to August 31, 2019. The motion passed by unanimous vote.

A motion was made by Dr. Crowley and seconded by Mr. Packard to recommend approval of the following residential contracts and/or addendums:

<b>Provider</b>	<b>Description</b>	<b>Contract Status</b>	<b>Term</b>	<b>Contract Amount</b>	<b>Addendum Amount</b>	<b>Total Contract Amount</b>
1. OCLS (V. King)	Supported Living	Renewal	7/1/19 – 6/30/20	\$725.76		\$725.76
<b>TOTALS</b>				\$725.76		\$725.76

The motion passed by unanimous vote.

The following information items were discussed:

- Donation of Blue CPR Mannequins to Camp Nuhop
- Melissa Klingerman letter
- Restoration of three flat roof areas

A motion was made by Mrs. Frantz and seconded by Mr. Packard to adjourn to Executive Session to discuss pending litigation at 7:07 pm.

**Roll Call Vote**

Mrs. Bricker	Yes <u>  X  </u>	No <u>      </u>
Dr. Crowley	Yes <u>  X  </u>	No <u>      </u>
Mrs. Frantz	Yes <u>  X  </u>	No <u>      </u>
Mr. Packard	Yes <u>  X  </u>	No <u>      </u>
Mr. Rodak	Yes <u>  X  </u>	No <u>      </u>
Mr. Schar	Yes <u>      </u>	No <u>  X  </u>
Mrs. Stroud	Yes <u>  X  </u>	No <u>      </u>

A motion was made by Mr. Packard and seconded by Dr. Crowley to adjourn from Executive Session at 8:49 pm. The motion passed by unanimous vote.

A motion was made by Mrs. Stroud and seconded by Dr. Crowley to adjourn the meeting at 9:25 pm. The motion passed by unanimous vote.

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Attest: Board President

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Date