

ABERDEEN CATHOLIC SCHOOL

e-Reader Acceptable Use Procedures and Agreement Form

Introduction

Electronic readers, simply called “e-Readers”, are digital devices that can store books, periodicals, magazines, and other electronic media. E-Readers like Amazon's Kindle, Barnes and Noble's Nook, and Apple's iPad, as well as other electronic readers are quickly becoming ubiquitous in our digital culture and they simply cannot be ignored. ACSS, in striving to maintain technological relevance in education, is providing the opportunity for students to use these devices in accordance with our e-Reader Acceptable Use Policy. These policies apply when students are at school or attending a school-sponsored or related activity off-campus. This opportunity is a privilege that requires extra caution and responsibility both on the part of the students and their parents.

A student who brings their privately owned computer to school is personally responsible for the equipment. The district assumes no responsibility for the loss of, theft of or damage to any personal device. No privately owned student devices may be attached to the school's network or internet services.

e-Reader Acceptable Use Policy

The wide variety of hardware and software capabilities of available e-Readers makes them challenging to monitor and control in a school environment in contrast with school owned technology assets like computers, etc. Therefore, our e-Reader Acceptable Use Policy needs to be specific and clear. A student who violates any portion of the e-Reader Acceptable Use Policy may immediately lose the privilege to use their e-Reader at school for a length of time commensurate with the nature of the violation.

- 1) All e-Readers must be registered with the Roncalli School Librarian and accompanied by the Acceptable Use Agreement Form signed both by the parents and the student. The model and serial number will be collected.
- 2) e-Readers are to be used **only** for the reading of school appropriate material (books, etc.) and not for other purposes such as communication, entertainment, music, gaming, etc.
- 3) All material on the e-Reader must comply with the spirit and policies of ACSS. Please refer to the **Parent-Student Handbook for more details.**
- 4) e-Readers must be used at appropriate times in accordance with teacher instructions. The e-Reader must not be a distraction for the student or those around him/her nor be a source of any classroom disruption.
- 5) e-Readers are not to be used during lunch or during playground/recess time.
- 6) Students must obtain teacher permission before using the device in class. Students must turn off and put away the device when requested by a teacher. Kindergarten through sixth grade students may use the device before school and after school in adult supervised areas only, with a teacher present.
- 7) The school may examine a student's personal device and search its contents if there is a reason to believe that school policies, regulations, or guidelines use of the device have been violated.

Consequences:

- * e-reader is taken away overnight and student must pay \$1.00 to get it back.
- * e-reader is taken away overnight and parent must pick it up and pay \$2.00 to get it back.
- * Suspend the privilege of using the device at school.

Usage Examples

- * Examples of appropriate use: reading ebooks, looking up words, highlighting
- * Examples of inappropriate use: accessing facebook or youtube, playing games, listening to music, watching videos, sending messages, viewing pictures not provided by the ebook publisher

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Parent/Guardian Agreement

I authorize my child to bring their e-Reader to ACSS with the understanding that it is to be used as a tool for reading **only** and that my child will comply with the aforementioned e-Reader Acceptable Use Policy. I understand that ACSS is not responsible for any damage or loss associated with my child's e-Reader. I also understand that a violation of the e-Reader policy may result in my child losing the privilege to bring their e-Reader to school for a length of time commensurate with the nature of the violation.

Parent/Guardian Name: (Print) _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Phone: _____

Parent/Guardian Email: _____

e-Reader Make/Model: _____

e-Reader Serial Number: _____

e-Reader MAC Address: _____

Student Agreement

I agree to abide by all guidelines set forth in ACSS's e-Reader Acceptable Use Policy as well as those outlined in the **Parent-Student Handbook**. I understand that a violation of the e-Reader policy may result in losing the privilege to bring the e-Reader to school for a length of time commensurate with the nature of the violation.

Student Name: (Print) _____

Student Signature: _____ Date: _____

Librarian

Librarian Name: (Print) _____

Librarian Signature: _____ Date _____