



Aberdeen Catholic School System

Student Alcohol and Other Drug Abuse
Student Code 008-38

STUDENT ALCOHOL AND OTHER DRUG ABUSE

The alcohol and other drug abuse policy refers to the possession, use, or sale of:

- a) Alcohol or other drugs
- b) Controlled substances
- c) Mind altering or mood altering substances
- d) Intoxicants
- e) Anything purported to be any of the substances previously listed
- f) Paraphernalia for drug use
- g) Paraphernalia for using any of the substances previously listed

Use and/or possession of these substances represents health hazards to the students. Administrators should manage these issues with students, both as disciplinarians and as health educators. It is vital to work in concert with parents, counselors, community, and public services in handling these problems.

Disciplinary Guidelines – These apply when students possess, use, sell, or are under the influence of or pretense to be under the influence of:

- a. Alcohol or other drugs
- b. Controlled substances
- c. Mind altering or mood altering substances
- d. Intoxicants
- e. Anything purported to be any of the substances previously listed
- f. Paraphernalia for drug use
- g. Paraphernalia for using any of the substances previously listed

This applies in school, on school property, at school activities, or in any other area where school functions are occurring.

1. Parent/legal guardians and appropriate authorities including law enforcement officials must be notified in incidents involving possession, use, sale of, and/or being under the influence of these products. All incidents must be noted and a record must be kept of pertinent facts, actions, and contacts made with parents/legal guardians, legal officials, and other appropriate agents or agencies. Parents/legal guardians will be involved in a face-to-face conference.

2. The first violation of Policy 008.38 will result in a suspension of ten (10) or more days, a referral to a Counselor, and may include that the student complete a chemical dependency assessment. If a student is selling or purporting to sell or distribute any substance referred to in the policy, first offense may result in recommendation for expulsion by the principal without referral to a Counselor. In addition, the student must satisfactorily complete a support group or another program approved by the Counselor or school administrator. If the student agrees to cooperate with the Counselor and their recommendations, a reduced suspension may be imposed by the principal. The Counselor may make a recommendation, to the principal, for expulsion, or may hold that recommendation in abeyance if circumstances warrant and if the student cooperates with all other recommendations.
3. A second violation of policy 008.38 will result in suspension of twenty (20) days or less, a mandatory chemical dependency assessment, and a referral to the Counselor. The recommendation of the Counselor must be followed. The Counselor may make a recommendation for expulsion, to the principal, or may hold that recommendation in abeyance if circumstances warrant and if the student cooperates with all other recommendations.
4. A third violation of policy 008.38 will result in a twenty day suspension and a recommendation for expulsion. The principal may hold the recommendation for expulsion in abeyance if the student follows all other recommendations (i.e. Counselor, legal) and if other circumstances justify such actions.

Adopted: July 2009

TEACHERS AND STAFF REGULATIONS REGARDING STUDENT ALCOHOL AND OTHER DRUG ABUSE

PART ONE:

These guidelines apply when a student appears to be under the influence of a prohibited substance, as defined in Policy 008.38, in school, on school property, at school activities, or in any other area where school functions are occurring.

- I. Crisis Guidelines: These apply in cases of medical emergency such as an apparent overdose.
 - A. An adult is to stay with the student at all times.
 - B. An effort should be made to bring the student to the administrative office. If this is not possible, someone must be sent to locate an administrator. On those occasions when an administrator is not available, the person in charge of the school activity is responsible for securing medical assistance.
 1. Medical assistance must be sought promptly by calling 911.
 2. As soon as it is practical, law enforcement and the parents/legal guardians are to be called.
 3. As soon as it is practical, the incident must be documented and referred to an administrator for appropriate action.
 4. The administrator will contact law enforcement officials as soon as possible.
- II. Non-Crisis Guidelines: These apply when a student appears to be under the influence of a prohibited substance as defined in policy 008.38, but does not appear to be in immediate danger.
 - A. An adult is to stay with the students at all times.
 - B. The student should be removed to the administrative office, if possible.
 - C. Either the administrator or his/her designee must contact law enforcement officials and parents/legal guardians as soon as possible.
 - D. The incident must be documented and referred to an administrator for appropriate action.

PART TWO:

These guidelines apply when a staff member observes the use, possession, or sale of prohibited substances, as defined in policy 008.38, in school, on school properties, at school activities, or in any area where school functions are occurring.

- A. The time and place, a description of the incident, and the names of participants and witnesses to be documented.
- B. A reasonable effort should be made to confiscate the substance. The item is to be turned over to law enforcement officials. If this is not feasible, careful observation of the type of substance should be made.
- C. An administrator must be contacted as soon as possible and the administrator will contact law enforcement officials. In cases where an administrator cannot be contacted in a reasonable time, law enforcement officials must be called.

PART THREE:

If a staff member suspects that a student is in violation of policy 008.38, this staff member must make a referral to the School counselor.

In cases of alcohol and other drug abuse problems not directly mentioned in these guidelines, referral to an administrator and/or the School Counselor is appropriate.

Adopted: July 2009