



# Flea Market Rules and Regulations

**We would like everyone to have a pleasant and successful experience with us. In order for this to happen, we have a few simple rules**

1. **TRADEMARKED/COUNTERFEIT/STOLEN MERCHANDISE:** The sale, display, or distribution of merchandise that infringes upon copyrighted designs or materials or bares counterfeit trademarks is strictly prohibited. Examples of counterfeit merchandise are, including but not limited to, DVD'S, Nike tennis shoes, Louis Vuitton, Coach Pocketbooks, Polo, Gucci and Ed Hardy etc.
2. **FOOD AND BEVERAGES:** Any food or drink items must be approved before you sell them, if the food items are to be consumed on the premises. Any homemade food items that are approved by the Flea Market must be made in a health department approved kitchen. Any onsite food preparation is strictly prohibited. **For Additional Food Requirements please see the main office.**
3. **ALCOHOLIC BEVERAGES:** Positively no alcoholic beverages are to be brought onto Treasure Aisles Flea Market property by Patrons or Sellers to be consumed, sold, or given away. Alcohol is available for purchase in Pirate's Cove but it must be consumed within the clearly marked Beer Deck.
4. **CIGARETTE AND TOBACCO SALES:** The sale of cigarettes or any tobacco products will not be allowed without proper license and Market Management approval.
5. **DRUG PARAPHENALIA:** Seller shall not sell or display drug or marijuana related paraphernalia without written permission from management.
6. **PORNOGRAPHY:** Due to the increasing number of children at our Market and our obligation to them and their parents, the Management reserves the right to restrict the sale, display, or distribution of any printed material, photographs, books, magazines, pictures, or other representation in order to maintain a proper moral and wholesome environment.
7. **GAMES & AMUSEMENTS:** No games of chance or skill, raffles, lotteries, auctions or amusement rides may be conducted or operated by seller without prior written consent.
8. **ANIMALS:** Animals are not allowed to be sold or given away on TAFM property. Only service animals are permitted on the property.
9. **GUNS:** FIREARMS: There are absolutely NO firearm sales permitted in the outdoor Market. Only Sellers holding a Federal Firearms License (FFL) are permitted to sell firearms in the indoor Market. There are NO firearm sales permitted inside on the main aisle from booths M031 and M032 through and including M074 and M075 and in aisle 3 from booths 327 and 328 and higher. Sellers are responsible for keeping informed of any Federal, State, and Local laws regarding proper firearm sale procedures and FFL requirements. **For Additional Requirements please see the main office.** No person except peace officers in the performance of their duties will openly carry firearms on Flea Market Grounds. CCW permitted.
10. **PROHIBITION OF OTHER ITEMS:** Management reserves the right at any time to prohibit any additional items from being sold or traded and to refuse admission to any person.
11. **WALKING SALES:** Positively no walking sales. Anyone selling, trading, or otherwise conducting business on the premises must have a sellers permit and remain in their selling space.
12. **HAND BILLS & FLYERS:** No one shall bring upon or distribute on the grounds any political, religious, or soliciting matter or hand bills without prior written consent.
13. **ELECTRICAL:** No electric heaters, coffee pots, or any electric appliances without Market approval. No electrical cords are allowed to extend across or above walkways. **For Additional Requirements please see the main office.**
14. **SOUND:** If you play music in your booth, it must be kept at a low level and not bother your neighbors. Management reserves the right to keep sound emitting from any type of stereos, radios, televisions, and/or any other sound to an acceptable level. Sellers shall conduct themselves at all times in an acceptable manner.
15. **SMOKING:** Per Ohio law, smoking is not permitted indoors. Sellers and their staff must step completely outdoors to smoke, with the door shut to prevent smoke from blowing back into the building. Sellers found to be smoking indoors or allowing smoke to come into the building will be fined \$50.00 per infraction, and may be asked to leave the Market if the activity does not subside. The \$50.00 fine will be added to the next rent due. Sellers are responsible for any litter associated with their smoking (cigarette butts), and smoking areas must be kept neat and clean.
16. **SPACES AND BOUNDARIES:** The Management Company designates the Spaces. Seller must keep all merchandise and operate within the space. Any additions or alterations to space or buildings require written permission of management. Walkways and driveways are fire and ambulance lanes. Courtesy for your neighbor is to be used in the display of your merchandise and signs. View of your neighbor's merchandise should not be blocked as you are looking down the aisle. Any signs are to be hung in such a manner that they will not be a safety hazard, and prior approval from the office is required.
17. **SPACE RESALE RIGHTS:** Treasure Aisles Flea Market reserves the right to sell any unoccupied reserved outside space by 8 am. **NO REFUNDS.**
18. **CLEAN UP:** Sellers are responsible for the clean-up of their area. All garbage and trash boxes, etc. are to be placed in the dumpster, boxes broken down and flattened. Nothing is to be left in your space when you leave. There will be a cleaning fee imposed for those that can't clean up their space. Sellers must clean up their space and leave it the way they found it.
19. **ABANDONED PROPERTY:** Any property left shall be deemed abandoned by the Seller. Treasure Aisles Flea Market may remove such property and dispose of the same without liability. The Flea Market may charge the seller reasonable costs for disposing of such property.
20. **PHYSICAL CHANGES TO PROPERTY:** Sellers cannot make physical changes to their booth without prior management approval. Any improvements to the booth MUST stay in the booth upon leaving.
21. **ASSIGNMENT & SUBLETTING:** Sellers may not for any reason sublease their booths or building. All rental must be handled through the Flea Market office.
22. **SALES TAX:** All government permitting requirements for Seller shall be the responsibility of Seller (includes sales tax requirements by the State, County, and City).
23. **COMPLIANCE WITH LAWS:** Sellers shall comply with all city, county, state, and federal laws.
24. **RIGHT OF ENTRY:** Treasure Aisles Flea Market reserves the right to inspect all merchandise and have access to a seller's space at all times.
25. **LIABILITY & INDEMNIFICATION:** The Management Company shall not be responsible for or liable to Seller for any loss or damage that may result to Seller or his or her property from water, fire, explosion, theft, or from any source or any cause whatsoever. Seller agrees to, and shall save harmless and indemnify the Management Company, its successors and its assigns, against any and all damages resulting from any act, omission or condition created by or arising from the conduct of Seller, Seller's guests, members of Seller's family, or Seller's employees, agents, or contractors, or as a consequence of any product sold or representation made by Seller or its agents at the Marketplace Site, whether based upon negligence, product liability, or any other legal theory, or for any and all debts, liabilities, choses in action or claims of any nature against the Management Company, absolute or contingent, together with all expenses and legal fees which may be incurred to compromise or defend such debts, liabilities, choses in action, or claims.
26. **INSURANCE:** Seller acknowledges that the Management Company is not an insurer for the benefit of Seller, and in order for there to be coverage on the contents of the Spaces, Seller recognizes that he or she must seek independent insurance protection. Sellers should obtain adequate property, liability and workmen's compensation insurance. Treasure Aisles Flea Market accepts no responsibility for loss to Seller for any reason. In the event Treasure Aisles Flea Market is sued for any negligent acts of Seller, Treasure Aisles Flea Market's Insurance Company will subrogate against Seller for the full amount of loss paid.
27. **RIGHT TO TERMINATE:** The purchase of a seller's permit or reservation constitutes an agreement by the seller to comply with all rules and regulations. Sellers must be at least 18 years old to reserve selling space. Treasure Aisles Flea Market reserves the right to revoke the seller's permit or reservation and evict rule violators.
28. **BICYCLES:** No bicycles, motorbikes, skateboards, roller skates, roller blades, scooters, or hover boards may be ridden on the property.
29. **MINORS:** Sellers are responsible for their children and they must be kept under control and at your space unless accompanied by an adult.
30. **SPEED LIMIT:** Maximum speed limit on Flea Market grounds is 5 M.P.H. Per Ohio law, pedestrians have the right of way in a parking lot. Please be mindful of the children who are also present.

**THESE RULES ARE SUBJECT TO CHANGE WITHOUT NOTICE. VIOLATORS OF THESE RULES MAY BE BANNED FROM THE FLEA MARKET.**

**THANK YOU FOR YOUR CONSIDERATION AND COOPERATION**

**NO REFUNDS**



# Flea Market Rules and Regulations

## ADDITIONAL REQUIREMENTS

### FOOD REGULATIONS

All home-made food items require proper packaging and labeling. Call the Ohio Department of Agriculture at (614)728-6250 or visit [www.ohioagriculture.gov](http://www.ohioagriculture.gov) for more information. With proper packaging and labeling, the following items are allowed: fresh unprocessed fruits and vegetables, maple syrup, sorghum, honey, cookies, brownies, cakes, pies, breads, jams, jellies, fruit butters, all other non-potentially hazardous baked products. No individual servings may be sold - all food items must be packaged in quantities "to go" (ex.: whole pies, whole cakes, whole loaves of bread, cookies and brownies packed as at least ½ dozen, etc.). The following information must be included on each unit of homemade food product offered for sale:

- 1) The name and business address of the "Cottage Food Production Operation".
- 2) The name of the food product.
- 3) The ingredients and sub ingredients of the food product, in the descending order of predominance by weight.
- 4) The net weight or net volume declared in both U. S. Customary System and the SI (metric system) of the food product.
- 5) The following statement in ten-point type: "This Product is Home Produced".

The following items are considered potentially hazardous products and Ohio requires special licensing, production and handling methods, and/or USDA/Ohio Department of Agriculture approval: home canned items, including salsa and pickles, eggs, cooked or raw meats, homemade dry mixes, granolas, snack food, fried foods, candied fruits, cheese, cream pies, pumpkin pies, cheesecake, meringue, dried foods and cider.

All over-the-counter medications sold must be with-in the expiration date.

### SECOND HAND MERCHANDISE

Under Ohio law, used or second hand articles of bedding, upholstered furniture, and stuffed toys must be sanitized with a state-approved product such as Steri-Fab before it can be sold. The product is sprayed on the item until it is soaked, then allowed to dry. The item then must be tagged with a red "second hand article" tag before being offered for sale. This red tag requires a state registration license number that costs \$50.00 to obtain from the Ohio Department of Commerce. The Department of Commerce is authorized to seize articles that are not in compliance and the seller can be fined. The Ohio Department of Commerce is out in the Markets enforcing their policy so make sure you are in compliance. For more information please call the Ohio Department of Commerce at (614)644-2236. The Market office has Department of Commerce informational packets for anyone needing one.

### GUNS

**FIREARMS:** There are absolutely NO firearm sales permitted in the outdoor Market. Only Sellers holding a Federal Firearms License (FFL) are permitted to sell firearms in the indoor Market. There are NO firearm sales permitted inside on the main aisle from booths M031 and M032 through and including M074 and M075 and in aisle 3 from booths 327 and 328 and higher. Sellers are responsible for keeping informed of any Federal, State, and Local laws regarding proper firearm sale procedures and FFL requirements. The following rules must be observed: **\*ABSOLUTELY NO FIREARMS ARE TO BE LEFT ON THE PROPERTY OVERNIGHT!!\*\***

- ❖ FFL dealers using their booth number as their business address must discuss their options for storing guns with the Operations Manager or above.
- ❖ All Sellers who sell firearms must bring their FFL to the office in aisle 3 so a copy can be made and kept on file.
- ❖ ALL firearms must be unloaded, tied, and the magazines removed. This includes firearms within a case and also pellet and BB guns.
- ❖ Zip-ties are available for purchase from the Market at a rate of 5 for \$1.00.
- ❖ All firearms must be inside a locked case or tethered to the surface they are on (such as your table, shelf, or wall). This will help ensure that someone cannot just pick it up and leave with it.
- ❖ All ammo must be in sealed containers.
- ❖ No loaded magazines allowed.
- ❖ You must follow all of the requirements of the FFL to buy, sell, or trade firearms.
- ❖ After a firearm sale or trade is made, Sellers must direct their customers to take their new purchase directly to their vehicle. \*This applies to pellet and BB gun sales as well.\*

### ELECTRICAL

Electricity is widely recognized as a serious workplace hazard, capable of causing injury and property damage. It is the policy of Treasure Aisles Flea Market and the Monroe Fire Department to educate and protect all Guests, Sellers, and Associates from potential electrical hazards in the Market.

- Power strips must not be used in series with other power strips or extension cords. Extension cords are for temporary use only. All power strips must be UL listed and used according to the manufacturer's guidelines. The permanent use of extension cords is prohibited.
- Repairing and reusing of damaged electrical cords is not permitted. Damaged cords must be replaced immediately.
- Sellers will not use splitters, multi-plug adapters, etc. without permission from the General Manager or Maintenance Supervisor. Personal Heaters and Cooling devices will cause circuit overload and are not permitted in the Seller space. There is a \$15.00 charge for each refrigerator, freezer, or other appliance that runs all week.
- Avoid charging Lithium-ion battery in Hover Boards for longer than recommended and do not to leave a charging battery unattended inside the building. Do not store a Lithium-ion battery in extreme cold/hot places, direct sunlight or under heavy materials. Do not disassemble a battery or parts of a battery.
- Sellers are not allowed to add additional outlets or light fixtures in the building. All requests must be forwarded to main office for review. If a circuit breaker trips or blows a fuse more than once, it shall be investigated and corrected by a qualified employee or contractor before being cleared for continued use.
- Treasure Aisles Flea Market reserves the right to shut off power to the building without notice during off market hours (Monday thru Friday) as a precautionary measure against any electrical equipment that may have been left on. The safety and well-being of our guests, sellers, and team members is our highest priority. Any exceptions to this policy must be preapproved in writing by Treasure Aisles Flea Market in consultation with the Monroe Fire Department.

### BACK DOOR POLICY

**BACK DOOR POLICY:** Most, but not all, booths have a back door for Sellers to use for loading and unloading merchandise. For those booths with a back door, they should be kept closed at all times unless you are actively loading or unloading merchandise. However, even when you are loading or unloading, every reasonable attempt to keep the door closed as much as possible must be made. When a back door is found open and you are not actively loading or unloading, a fine will be added to your next rental payment.

- ❖ First Offense – Warning
- ❖ Second Offense – \$10.00 fine
- ❖ Third Offense – \$15.00 fine
- ❖ Fourth Offense – \$20.00 fine
- ❖ Fifth and any subsequent Offense(s) – \$25.00 fine (each) and you may lose your booth



# Outside Seller Information

**OUTDOOR SETUP:** The earliest you may set up is Friday after 7:00 AM. To save an unreserved space between 7:00 AM on Friday and 8:00 AM on Saturday, at least half of the selling space must have merchandise set up on it. Sellers MAY NOT move another Seller's setup under any circumstances. If you feel a setup needs to be moved, please contact the Lot Supervisor, a Rent Associate, or the Market office. Anyone that moves another Seller's setup may be asked to leave for the day.

To enter the Seller area, you must pay \$20.00 at the gate. You will receive a receipt at that time and you MUST hold on to it. Once you set up at a selling space, a rent associate will come around and give you a receipt for the specific space you set up on. Additional monies may be due for shelter spaces and/or any additional occupied spaces as well as reservation fees, electric, storage and if you are selling out of your parking space. \*\*Lost receipts will NOT be replaced! You must have the receipt to verify payment or you will have to pay again!\*\* If you do not receive an additional receipt with your specific space, please contact the office.

Unreserved outside spaces are available first come, first served. Sellers may set up on any space that is not marked "Reserved" or does not already have merchandise on the space. A Rent Associate will come to the space to give a space-specific receipt and to collect any additional rent for that day. Sellers must keep the receipt as proof of payment. Any Seller that cannot produce a receipt for payment will be assumed to have not paid. Sellers must pay the rent promptly when the Rent Associate comes by to collect – the FIRST time – NO exceptions or excuses! Anyone who does not pay promptly will not be permitted to do business at Treasure Aisles. If a Seller needs to leave the Market and return the same day, you will have to show your receipt to enter the Seller area without having to pay \$20.00 at the gate again.

**Please hang on to your receipt.**

Outdoor set up ends at noon on Saturday and Sunday – NO Sellers will be allowed into the Seller area after noon that does not already have a receipt for that day.

**RESERVATIONS:** In order to make reserving outdoor spaces easy, we offer space reservations for only \$6.00 per space. The reservation fee is in addition to the rental fee. Paying the reservation fee will hold your space all day Friday and until 8:00 AM Saturday and 8:00 AM Sunday. In this way you can ensure that you will have your favorite selling spot with a minimal risk of losing out because of poor weather or other reasons because you will only be paying the \$6.00 reservation fee up front.

If you reserve a space you will have the first rights to reserve it for the following week until 5:00 PM on Sunday. If no one is currently reserving a space, the seller setting up on the space has until Sunday at 5:00 PM to reserve it. Any empty, unreserved spaces can be reserved for future weeks on a first come, first served basis. Check at the office for availability. The cut-off for reservations for the following weekend is Thursday at 1:00 PM.

On Saturday and Sunday, Sellers have until 8:00 AM to set up on their reserved spaces. If a Seller is not set up on their reserved space by 8:00 AM, that space becomes available to any other Seller for the day. Sellers with reservations that show up after 8:00 AM and their space is occupied by another Seller will need to set up in any other available space.

Anyone reserving under the shelters and leaving items on the spaces all week (tables, merchandise, shelving, trailers, storage containers, vehicles, etc.) must pay the rent and reservation fee at least 1 week in advance. Failure to do so will result in a \$10/space/week late fee and your merchandise is subject to being discarded if it appears to have been abandoned. The only exception is Sellers who also maintain an indoor booth and authorize the outdoor rent to be added to their indoor bill and pay in the office. Although the outdoor Market remains open for Sellers who want to set up year-round, in the winter, nothing is allowed to be left underneath the shelters through the week. The cut-off date changes each year depending on the weather; a memo will be delivered to each space with the current year's dates. Sellers who want to set up under the shelters ARE still able to do so as long as they bring their merchandise with them each weekend and take it off of the property at the end of the weekend.

When a Seller pays their reservation fee on the weekend before Labor Day Monday, not only does it reserve the space for them for the next weekend, it also holds that space for them for the first weekend of the following season, which is always the first full weekend in April. Sellers who were not here over the weekend before Labor Day can inquire in the office about availability for the following season.

Absolutely NO items may be left on blacktop areas after Sunday night. Any item(s) left on blacktop areas as of Monday morning are assumed to be abandoned, will be disposed of immediately, and are subject to a fine.

All Sellers please keep your payment receipt for the day! If you cannot produce it when asked you will have to pay again. No exceptions!

**VEHICLE / POD / SHED STORAGE:** There is no charge for Seller's vehicles or trailers left on Market property from Friday night through Sunday. There is a storage fee of \$20.00 per week for pods, storage sheds, vehicles or trailers left on the premises during the week, and are restricted to Sellers with a permanent indoor booth space or outdoor Sellers that regularly reserve in advance. Arrangements must be made in the office and permission granted before any of the above items may be stored on the property. The Seller must provide make, model, and plate number for all vehicles. Unauthorized vehicles or other items will be removed at the owners' expense. Be sure to check with Market management as to where the stored vehicle must be parked.

Anything stored on Market property must be kept neat and orderly at all times. Nothing may be stored or mounted on top of any storage unit, including signs and/or fixtures. Nothing may be stored on the ground outside storage units. Stored vehicles must have current license plates and all tires must be in good repair.

**PARKING:** Each outdoor selling space has one parking space behind it. For safety purposes any vehicles or trailers that are too large for the parking space must be parked in a customer parking area where they will not interfere with the flow of traffic. Any Seller that brings extra vehicles that will not fit into the parking space(s) behind a rented selling space(s) must park them in a customer parking area. These extra or oversized vehicles may not be parked in empty selling spaces – these must be kept clear for Sellers wishing to set up!

All vehicles entering the grounds will be charged either the minimum \$20.00 Seller set-up fee or \$2.00 parking fee. Sellers with multiple spaces are limited to 1 vehicle per space. Helpers arriving later in the day are required to pay the \$2.00 parking fee and must park in the customer parking lot.