

HORIZONS

Registration Policies & Procedures

Weekends In The Country Overnights- 2023/2024

A. ELIGIBILITY REQUIREMENTS

Horizons is for people who:

- ◆ Have mild to moderate intellectual and developmental disabilities and are able to be supported fully and effectively within a 1:5 ratio. ***Spots for campers with funding to support 1:1 assistance may be limited to one per weekend***
- ◆ Are ambulatory and physically able to participate in an active camping program (our facility is not fully wheelchair accessible).
- ◆ Are reasonably proficient in activities of daily living such as eating, toileting, bathing and shaving. Counselors, of course, will assist campers in these activities as needed. No awake 3rd shift provided; campers must sleep through the night.

B. DEPOSIT AND EXTRA FEES

- ◆ A non-refundable deposit of \$100 is required for each weekend selected (unless being paid by a third party) or register online at www.horizonsct.org
Confirmation will be sent via email
- ◆ Other fees may be incurred i.e. prescription refills due to insufficient supply provided, returned check fee, and **late pickup fee**. Late pickup is not offered as an option. A fee will be imposed. Late pickup may jeopardize camper's future attendance.

C. RETURNING CAMPER

- ◆ Send \$100 deposit for each weekend selected (unless being paid by a third party) or register online at www.horizonsct.org
Confirmation will be sent via email
- ◆ No reservation made by phone will be held for more than 48 hours without a deposit or valid authorization for payment
- ◆ Deposits are non-refundable and non-transferable
- ◆ Complete paperwork as indicated in confirmation information
- ◆ If your camper has not attended camp within the past year, call Emily, ext 111 and ask what forms are needed to update file, then follow above instructions
- ◆ DDS-Spaces for campers registration with a valid vendor service authorization from DDS via either Medicaid Waiver or BSP funding must be approved by Horizons and are limited

D. NEW CAMPER

- ◆ At least 4 weeks prior to the weekend selected, create an account online at www.horizonsct.org under "Register Online"
- ◆ Select "New Camper Application" and fill out info for approval – new camper spots are limited and new campers may not be approved.
- ◆ You will receive a phone call to complete the approval process once application has been submitted. Please allow two weeks –NOTE: If you have previously filled out an application and are not yet approved you may contact us to continue the approval process
- ◆ **Do not send any money until your camper is approved. Your check will be returned to you.**
- ◆ No space will be held until after the approval process
- ◆ Upon approval you must send us your deposit along with:
 - Medical Report Form
 - Medication Form

E. REGISTRATION

1. Register online at www.horizonsct.org –if you have not yet used the online registration portal -use the "password reset" option to access your account after clicking "Register Online".
2. Submit your deposit online via credit card OR via mail to Horizons, Inc. PO Box 323 South Windham, CT 06266
3. Wait to receive your email confirmation including information on needed updates. You may access your camper's medical forms and current information on file as needed.

Forms may also be downloaded as needed at <https://www.horizonsct.org/programs/camp/downloadable-forms>

F. WEEKEND OVERNIGHT FEE

FEE \$423 -please note date/pricing below for New Year's Eve Overnight

- ◆ Activities: arts and crafts, cooking, physical education, dances and more!
- ◆ Medication administration by trained staff per Horizons' guidelines
- ◆ Accommodations, activities and meals in a heated facility
- ◆ Bedding and towels provided

*\$50 late pick up fee per ½ hr. (or any part) applies

*If there are any changes in this schedule you will be directly notified by a member of the leadership team

*Please remain in your vehicle until camp staff are at pickup site. Be aware the pickup location is in a public area and be conscious of traffic

WHAT TO PACK:

Toiletries, one to two outfits in a combination of warm and cool weather clothing, pajamas and an extra pair of shoes. We provide the bedding and towels!

MEALS:

Saturday lunch

Saturday dinner

Sunday breakfast

Sunday lunch

	FEES	TRANSPORTATION FROM HARTFORD OR NORTH HAVEN
WITC Overnight	\$423	\$20
NEW YEAR's OVERNIGHT **please note date	\$484	\$20

<u>LOCATION</u>		<u>TIME</u>	<u>FEE</u>
CAMP COMMONS	DROP OFF SATURDAY	9:00-9:30AM	N/A
	PICK UP SUNDAY	4:00PM	
NORTH HAVEN NEXT TO VITAMIN SHOPPE BETWEEN MCDONALD'S & DUNKIN DONUTS 111 UNIVERSAL DRIVE NORTH HAVEN	DROP OFF SATURDAY	8:30AM	\$20
	PICK UP SUNDAY	4:15PM	
HARTFORD MCDONALD'S 76 BRAINARD ROAD	DROP OFF SATURDAY	8:30AM	\$20
	PICK UP SUNDAY	4:15PM	

**TO CONTACT US REGARDING AN EMERGENCY OR CAMPER DURING THE WEEKEND:
CALL (860) 456-1032 EXT.#144**