

**PAMPA ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
MINUTES
January 21, 2021**

PRESENT: Glennette Goode, Troy Newton, Ted Hutto, Sue Fatheree, Jason Bagwell, Dr. Tanya Larkin, Dr. Emily Arrington

ABSENT: None

ALSO PRESENT: Clay Rice, Treasa Heuston, Carol McCord, Vanessa Buzzard, Shane Stokes, David Dickerson, and Spencer McElhannon

The Pampa EDC monthly meeting was held Thursday, January 21, 2021, 5:00 p.m. at the Pampa ISD Administration building.

1. President Glennette Goode called the meeting to order at 5:03 p.m.
2. Board Member Sue Fatheree opened with prayer.
3. **Minutes**

A motion was made by Board Member Dr. Tanya Larkin to approve the December 17, 2020 as corrected and January 12, 2021 minutes, Board Member Dr. Emily Arrington seconded, with each Board Member voting AYE, the motion carried.

4. **Citizens Forum**
There were no public comments during the meeting.

5. **John Merriss of Doshier, Pickens and Francis LLC auditing firm presented the 2019-2020 Annual Audit.**
John Merriss presented the 2019-2020 annual audit and was very complimentary on the checks and balances that the Pampa EDC has in place.

A motion was made by Board Member Jason Bagwell to approve the 2019-2020 audit as presented, Board Member Ted Hutto seconded, with each Board Member voting AYE, the motion carried.

6. **Phenyx**
Carol McCord updated the board members with the progress of the new website and that Jeff Mullins and Jacob Trujillo would be in Pampa January 25th and 26th for the interviews of Pampa businesses. On the 25th at 4:00 p.m. they will be in the Pampa EDC office for adjustment to the site and a question-and-answer time with the office staff, President Glennette Goode, Board Member Sue Fatheree and Board Member Dr. Emily Arrington.

Highlights of discussion:

- President Glennette Goode wanted the Pampa EDC website to strongly promote Pampa as well as the Pampa EDC. She wanted as many as possible active links on the site of Pampa businesses and asked all board members to list businesses they would want to add.
- Board Member Jason Bagwell wanted to know how often the site would be updated.
- Board Member Dr. Tanya Larkin asked if a virtual tour of Pampa could be added to the site.
- Board Member Dr. Emily Arrington wanted to know why the site was not listed on Google.

- All Board Members thought that Facebook would be a good platform to report on projects.

7. Discussion – Las Pampas Square

A motion was made by Board Member Dr. Tanya Larkin to approve the forgiveness of an unsecured non-interest-bearing loan in the amount of \$670,000.00 requested on December 19, 2013 from the Pampa EDC to Las Pampas Square LLC for capital improvements including remodel expense, roof replacement, heating, ventilation and air conditioning unit replacement, a fenced enclosure and a new Las Pampas Square LLC pylon sign. The Las Pampas Square LLC was sold December 1, 2020 for \$1,600,000.00 along with the membership interest. This sale was made without sufficient funds to pay the loan in full. Board Member Sue Fatheree seconded, with each Board Member voting AYE, the motion carried.

8. Report from Clay Rice, Executive Director Calendar/Report Texas Economic Development Connection

A motion was made by Board Member Sue Fatheree to approve the payment of \$2,750.00 to Texas Economic Development Connection for 2021 Partner & Sponsorship Opportunities an innovative Economic Development Marketing initiative, Board Member Dr. Emily Arrington seconded, with each Board Member voting AYE, the motion carried.

9. PEC Report or Discussion

President Glennette Goode reported that the Pampa Energy Center was doing fine.

11. Treasurer Financial Report City of Pampa November Report December 31, 2020 Financials

12. Executive Session

The Board of Directors met in closed session at 6:24 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074, and Section 551.087.

Open Session

President Glennette Goode reconvened the Board in open session at 7:10 p.m.

A motion was made by Board Member Jason Bagwell to approve the Coronavirus Aid, Relief, and Economic Security (CARES) Act policy beginning January 1, 2021 with 80 hours being the maximum time, an employee can be off work and be paid if quarantined or having the coronavirus (or family member). Board Member Dr. Tanya Larkin seconded, with each Board Member voting AYE, the motion carried.

13. Date and time of next meeting

The next scheduled meeting for the Pampa EDC will be February 18, 2021, at 5:00 p. m., at the Pampa ISD Administration Building conference room.

14. Adjournment

With no further business on the agenda Board Member Jason Bagwell made a motion to adjourn at 7:19 p.m., Board Member Dr Tanya Larkin seconded, with each Board Member Voting AYE the motion carried.

Glennette Goode President

Treasa Heuston Assistant Director Office & Records

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