

**PAMPA ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
MINUTES
October 15, 2020**

PRESENT: Glennette Goode, Troy Newton, Ted Hutto, Dr. Emily Arrington

ABSENT: Jason Bagwell, Sue Fatheree, and Dr. Tanya Larkin

ALSO PRESENT: Clay Rice, Treasa Heuston, Carol McCord, Vanessa Buzzard, Shane Stokes,
David Dickerson, and Mike Davis

The Pampa EDC monthly meeting was held Thursday, October 15, 2020, 5:00 p.m. at Pampa ISD Administration Building, 1233 N. Hobart in the Board Room.

1. President Glennette Goode called the meeting to order at 5:03 p.m.
2. Director Clay Rice opened with prayer.

3. **Minutes**

A motion was made by Board Member Dr. Emily Arrington to approve the September 17th and 22, 2020 minutes Board Member Troy Newton seconded, with each Board Member voting AYE, the motion carried.

4. **Citizens Forum**

There were no public comments during the meeting.

5. **Report from Clay Rice, Executive Director
Calendar/Report**

Director Clay Rice reported that October 19, 2020 was the funding date for Keystone Tower Systems Inc. and would be authorized to pay on this date if all stipulations to the National Oilwell Varco site contract had been met.

6. **PEC Report or Discussion**

No updates reported

7. **LPS Report or Discussion**

No updates reported

8. **Treasurer Financial Report
City of Pampa August Report
September Financials**

President Glennette Goode reported on the financials.

9. **Phenyx**

The logo Board Member committee had discussed and decided on two choices, but when the other Board Members were presented these options they had input on what they would like to see as well. Jeff was given the changes and will be working on new choices for the board members to preview.

10. Code of Ethics

Board Members who have not signed all needed documents were encouraged to sign and turn them into the Pampa EDC office.

11. Texas Economic Development Council – Sales Tax Workshop

Board Members who have not completed the Sales Tax Workshop were reminded of the procedures to set a profile with the TEDC and complete this workshop.

12. Appointment of 2 Trustees for Retirement

A motion was made by Board Member Ted Hutto to appoint President Glennette Goode and Board Member Sue Fatheree to be trustees of the John Hancock retirement account of employees/staff of the Pampa EDC, Board Member Troy Newton seconded, with each Board Member voting AYE, the motion carried.

13. Executive Session

The Board of Directors met in closed session at 5:37 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074 and Section 551.087.

Open Session

President Glennette Goode reconvened the Board in open session at 6:01 p.m. No action was taken by the Board of Directors concerning any discussion held in executive session.

14. Adjournment

With no further business on the agenda Board Member Ted Hutto made a motion to adjourn at 6:02 p.m., Board Member Troy Newton seconded, with each Board Member Voting AYE the motion carried.

Glennette Goode

President

Treasa Heuston

Office Administrator