

**PAMPA ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
MINUTES
November 19, 2020**

PRESENT: Glennette Goode, Troy Newton, Ted Hutto, Sue Fatheree, Jason Bagwell, Dr. Tanya Larkin, Dr. Emily Arrington

ABSENT: None

ALSO PRESENT: Clay Rice, Treasa Heuston, Carol McCord, Vanessa Buzzard, Shane Stokes, Spencer McElhannon and Mike Davis

The Pampa EDC monthly meeting was held Thursday, November 19, 2020, 5:00 p.m. at the Pampa EDC office through a video conference on Zoom.

1. President Glennette Goode called the meeting to order at 5:04 p.m.
2. Board Member Sue Fatheree opened with prayer.
3. **Minutes**

A motion was made by Board Member Troy Newton to approve the October 15, 2020, minutes Board Member Jason Bagwell seconded, with each Board Member voting AYE, the motion carried.

4. **Citizens Forum**
There were no public comments during the meeting.

5. **Doshier, Pickens, and Francis, LLC Certified Public Accountants**
President Glennette Goode reported that the 2019-2020 Pampa EDC Audit which was conducted November 2nd thru the 4th 2020 went well and the final report from John Merriss will come sometime after the first of the year.

6. **2019-2020 Annual Report**
President Glennette Goode reported that the Pampa EDC 2019-2020 Annual Report was almost complete and that it would be ready to turn into the city Friday, November 20, 2020. She told the board members that they would be getting a report to review.

7. **Phenyx**
Carol McCord provided examples of the new business card and letterhead layouts for the Board Members to decide which they preferred the Pampa EDC to be represented by. She asks that they respond in an email which they liked #1 or #2.

7. **Report from Clay Rice, Executive Director
Calendar/Report**

Director Clay Rice reported that the 2019-2020 Annual Audit was conducted for 2 ½ days and that John Merriss was pleased with the organized information that was sent to him and provided for him during the audit at the Pampa EDC office.

The City Commissioners meeting will be November 23rd and they will have the Annual Report for approval as well as interest letters from the three Board Members up for renewal which are:

- President Glennette Goode
- Vice President Troy Newton
- Secretary Dr. Tanya Larkin

Director Clay Rice also reported the Pampa EDC office will be closed Thursday and Friday, 11/26 and 27, 2020 for the Thanksgiving holiday.

8. PEC Report or Discussion

No update or discussion

9. LPS Report or Discussion

President Glennette Goode reported that the sale of the Las Pampas Square was still on track to be finalized and signed December 1, 2020.

President Goode said that Director Clay Rice had done a great job in managing the shopping center for the past 4 years.

**10. Treasurer Financial Report
City of Pampa August Report
September Financials**

Treasurer Sue Fatheree reported on the Pampa EDC financials.

11. Executive Session

The Board of Directors met in closed session at 5:55 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074, and Section 551.087.

Open Session

President Glennette Goode reconvened the Board in open session at 6:22 p.m.

No action was taken by the Board of Directors concerning any discussion held in executive session.

12. Date and time of next meeting

The next scheduled meeting for the Pampa EDC will be December 17, 2020, at 5:00 p. m., by video conference on Zoom. Invitations and notifications will be sent.

13. Adjournment

With no further business on the agenda Board Member Jason Bagwell made a motion to adjourn at 6:25 p.m., Board Member Troy Newton seconded, with each Board Member Voting AYE the motion carried.

Glennette Goode

President

Tresa Heuston

Office Administrator