

PAMPA ECONOMIC DEVELOPMENT CORPORATION  
Board of Directors Meeting  
Minutes from  
January 17, 2019

PRESENT: Glennette Goode, Bob Williams, Gary Sutherland, Cay Warner and Bill Roy

ABSENT: Bill Bridges and Ken May

ALSO PRESENT: Clay Rice, Debbie Winegeart, Vanessa Buzzard, David Teichmann, City Manager Shane Stokes, Jason Bagwell, John Lee, David Dickerson and Shawna Elliott

CALL TO ORDER: President Sutherland called the meeting to order at 4:03 p.m.

Cay Warner opened the meeting with prayer.

Minutes

A motion was made by Board Member Goode to approve the November 15, 2018, December 11, 2018 and January 7, 2019 minutes, Board Member Warner seconded, with each Board Member voting AYE, the motion carried.

Citizens Forum

There were no public comments during the meeting.

Presentation by David Teichmann – Hidden Hills Golf Course

Mr. Teichmann is requesting a grant in the amount of \$85,000.00 for improvements to Hidden Hills Golf Course and the Pro Shop, such as, adding sprinklers and leveling #13 fairway, remodeling both restrooms in the Pro Shop, new carpet and tile in the Pro Shop area, new paint in the Pro Shop and adding a new #1 tee with irrigation.

During the presentation Mr. Teichmann explained the golf course was a quality of life issue, it draws in people and stated there were players from the ages of 3 to 93 years old. Mr. Teichmann stated there is a fine line on determining the fees to service all the community. Mr. Teichmann, City Manager Shane Stokes and the Director of Fees are analyzing the current fees. Discussion was held about the wear and tear of the building which is 31 years old and the upkeep of the golf course.

Report from Clay Rice, Executive Director

Rice reported on these items:

Calendar and Schedule

- The FLOR Group will start scheduling phone appointments with companies for Rice. Rice has had five to six phone meetings where he was able to talk to companies.
- Rice will sit in on a Webinar February 13, 2019.
- In April, Rice is considering attending attend with The High Ground of Texas a recruiting trip in California that focuses on Manufacturing.

- Rice attended the ICSC Show (International Council of Shopping Centers) in Ft. Worth, Texas in hopes of finding a buyer for the Shopping Center and spoke to several retailers about Pampa.

#### Pampa EDC Project Updates - Report from Clay Rice, Executive Director

CP Tactical, LLC

- Mr. Paris continues to stay busy. In January 2019 he made the first payment on his loan to the Pampa EDC.

#### Policy and Procedures Manual

Discussion was held pertaining to comp. time. President Sutherland requested Legal Counsel to wait until a later date to research the comp. time and also requested a copy of the City of Pampas Policy and Procedure Handbook from City Manager Stokes for comparison. Board Member Warner suggested Rice research the comp. time procedure at the state level.

A time and date has not been set for the next Policy and Procedures Manual until data is gathered for Board Members to review.

#### PEC

Rice reported on the status of PEC.

Rice stated there are multiple prospective tenants looking at PEC.

#### LPS

Rice reported on the status of LPS.

Rice stated there are multiple prospective tenants looking at LPS, the Pampa EDC does not limit prospective businesses to only Las Pampas Shopping Center, the Board promotes and sells all of Pampa.

#### Goode Presented the Treasurer's Report

#### Executive Session

The Board of Directors met in closed session at 4:55 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074 and Section 551.087.

#### Open Session

President Sutherland reconvened the Board in open session at 5:46 p.m.

A motion was made by Board Member Warner to grant the amount of \$40,000.00 to the City of Pampa for Hidden Hills Golf Course for improvements to the 13<sup>th</sup> fairway, remodeling and updating the Pro Shop and other improvements to the golf course, Board Member Roy seconded, with each Board Member voting AYE, the motion carried.

#### Date and Time of Next Meeting

The next scheduled meeting for the Pampa EDC will be February 21, 2019 at 4:00 p.m. at 107 E. Foster, Pampa, Texas.

Adjournment

With no further business on the agenda Board Member Goode made a motion to adjourn at 5:59 p.m. Board Member Williams seconded, with each Board Member voting AYE the motion carried.

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Gary Sutherland, President

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Debbie Winegeart, Admin. Assistant