

**BUILDING PERMIT APPLICATION**  
**CITY OF MOTT**  
PO BOX 116  
MOTT, ND 58646-0116  
701-824-2163

No. \_\_\_\_\_

Parcel # \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ PO Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Legal Description: \_\_\_\_\_

Is Property located in Floodway or Floodplain?  Yes  No

Check one:  New  Addition  Remodeling  Repair  Moving  Demolition

If applicable: Length \_\_\_\_\_ Width \_\_\_\_\_ Description of work to be done: \_\_\_\_\_

Check if applicable:  Vinyl Siding  Steel Siding **Patio/Deck:**  Wood  Landscape Blocks  Concrete

General Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Date Construction to begin: \_\_\_\_\_ Estimated Cost of completed work: \$ \_\_\_\_\_

**IF NEW CONSTRUCTION OR ADDITION, complete the following:**

1. Will the building be used for:  Residence  Business  Storage  Other: \_\_\_\_\_

2. Size of building: Length: \_\_\_\_\_ Width: \_\_\_\_\_ 3. No. of stories: \_\_\_\_\_

4. Will the building have a full basement?  Yes  No **Type of foundation:** \_\_\_\_\_

5. Type of outside finish:  Siding  Brick  Stucco  Log  Metal  Other: \_\_\_\_\_

6. Roofing:  Asphalt Shingle  Wood Shingle  Metal  Other: \_\_\_\_\_

7. Garage: Length: \_\_\_\_\_ Width: \_\_\_\_\_  Attached  Detached

**A sketch of the plan showing the location of and relationship of all existing and proposed buildings and structures is required.**

**Include drawings with application (grid available on back side of this form).**

**ALL APPLICATIONS MUST BE APPROVED BEFORE WORK BEGINS.**

I hereby certify that the information given and attached is correct and that if building permit is issued, all work will be done in accordance with the regulations of the City of Mott Building and Zoning Ordinances.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

- ✓ Work must be completed in one (1) year or permit shall expire.
- ✓ A building permit is required for any improvements or additions to a permanent structure.
- ✓ All storage buildings and fences require a permit.
- ✓ Sidewalks will be installed if building a new structure. Sidewalks will be replaced if existing sidewalks are removed.
- ✓ No trees are allowed to be planted on the boulevard.
- ✓ Permits are to be turned in to City Hall with the proper fees paid and then will be reviewed by the City Council for approval. Mott City Council meets the second Monday of each month. (FEE SCHEDULE NEXT PAGE.)

Fee: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_ Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

**RESIDENTIAL/COMMERCIAL PERMIT FEES**

<u>BUILDING PERMIT SCALE</u>	<u>PERMIT FEE</u>
\$1.00 - \$5,000.00	\$20.00
\$5,001.00 - \$10,000.00	\$25.00
\$10,001.00 - \$25,000.00	\$50.00
\$25,001.00 - \$100,000.00	\$75.00
\$100,001.00 - OVER	\$100.00

**All remodeling or new additions to homes or property need a building permit.  
By order of Mott City Council.**

Action Taken:     Approved     Disapproved    -FOR CITY COUNCIL USE ONLY-

Zoning Board Approval Date: \_\_\_\_\_

Zoning Signature: \_\_\_\_\_

**DRAWINGS:**

