

**SPECIAL ALCOHOL PERMIT  
FOR PRIVATE GROUPS**

**THIS IS AN APPLICATION** for a special permit to serve beer, liquor, wine or alcoholic beverages in a public buildings and other public facilities leased or used for social or business use by private groups without license fees or other charges therefor. The applicant does not need to be an existing licensee and the permit authorized must be for a temporary or social business use.

1. **Name of Applicant:** \_\_\_\_\_

2. **Brief Description of Proposed Event:**  
\_\_\_\_\_  
\_\_\_\_\_

3. **Proposed Date(s) of Event:** \_\_\_\_\_

4. **Proposed Location:** \_\_\_\_\_

5. **Types of Alcoholic Beverages to be Served:**  
\_\_\_\_\_

6. **Statements by Applicant:**
- A. Applicant agrees to serve alcoholic beverages to his or her guests as an act of hospitality.
  - B. Applicant will not sell at retail any beer, wine, liquor or alcoholic beverages under this permit.
  - C. Applicant consents and agrees that police officers may enter and inspect the leased premises or part thereof at any time to check compliance with city ordinances.

7. **Application fee of \$25 to accompany application.**

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Date	Applicant
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1. **Date Application Received** \_\_\_\_\_ **Reviewed by Council** \_\_\_\_\_

2. **Action Taken**  
    **Approved**        \_\_\_\_\_  
    **Denied**         \_\_\_\_\_

3. **Special Rules and Regulations Applicable to this Permit**  
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\_\_\_\_\_  
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