



Job Description

Job Title: CNC Operator

Department: Production

Reporting directly to: CNC Manager

Direct Reports: N/A

Financial Authority: N/A

Job Summary

The CNC operator will be responsible for running the machines, working with the CNC manager to ensure all parts are cut to a high standard and on schedule. The CNC operator will play a key role in the day to day running of the workshop making sure it is operational, clean and safe to work in.

Job Content

1. To run jobs on the CNC machines ensuring all parts are cut correctly, to a high quality and are stored safely and correctly marked.
2. To maintain stock levels, including sheets and tooling.
3. To maintain a 5S culture within the department and throughout the Workshop.
4. To maintain tidiness within the Workshop; keeping material racks in order, taking receipt of deliveries according to correct processes, as well as sending deliveries to Unit 10.
5. To work with the CNC Manager to develop a Professional Development Plan.
6. To ensure that the compressor and vacuum pump, connected to the machines are maintained, including emptying the extractor daily.
7. To ensure all CNC maintenance is routinely carried out and reports are filled out weekly.
8. To ensure all tasks relating to Health and Safety and Fire Regulations are adhered to. Fire exits clear and unblocked, dust cleared, etc.
9. To undertake any other reasonable task requested.