

**ROUND VALLEY INDIAN TRIBES**  
*A Sovereign Nation of Confederated Tribes*

TRIBAL COUNCIL OFFICE  
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LOCATION: ON STATE HWY 162  
ONE MILE NORTH OF COVELO  
IN ROUND VALLEY  
TRIBAL TERRITORY SINCE TIME BEGAN

**ROUND VALLEY RESERVATION ESTABLISHED 1856**

**MINUTES**  
**September 5, 2019**

The special meeting of the Round Valley Tribal Council was called to order by President James Russ on September 5, 2019 at 1:02 p.m. in the Buffalo Room within the Tribal Administrative Building located on the Round Valley Indian Reservation

Roll call and the following Council Members were present: Mr. Russ, Mr. Bettega, Mr. Lewis Whipple (left at 3:28 p.m., Mr. Robert Whipple, Mr. Rabano Jr., Ms. Cordova & Ms. Willits.

Also present: Mrs. Henry, Mr. Henry, Chrystal Short, Steve Brown, Michelle Downey, Marilyn Horne, Nichole Hawkins, Linda Lohne, Kate Whipple and Lois Horne.

Opening prayer by Alberta J. Azbill

Item No. 2: Agenda/approval - **Action Item – 2019-09-05-01:**

**MOTION NO. 1:**

Mr. Bettega made a motion to approve the agenda with additions.,  
Mr. Lewis Whipple seconded the motion.

Question: Ayes: Russ, Bettega, L.Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: R.Whipple (out of the room)      Motion carried.

Item No. 3: Unfinished Business:

a. Toni Bettega – RE: Rate of pay for RV Tribal Monitors - **Action Item – 2019-08-29-012 -**

**MOTION NO. 2:**

Mr. Lewis Whipple made a motion to approve the rate of pay for RV Tribal Monitors.

Mr. Bettega seconded the motion

Question: Ayes: Russ, Bettega, L.Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: R.Whipple (out of the room)      Motion carried.

Item No. 4: New Business:

a. Roy Pina – RE: Use of Hidden Oaks – Sept. 22, 2019 - **Action Item – 2019-09-05-02:** Mr. Pina was present and stated that he was present to request a fee waiver for the use of Hidden Oaks on September 22<sup>nd</sup>. The Round Valley United Methodist was established 150 years and they would like to embrace this with a revival on Sunday. They are also assisting the Nome Cult Walk on the 21<sup>st</sup> of Saturday.

**MOTION NO. 3:**

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Mr. Rabano Jr., made a motion to approve the request.

Ms. Willits seconded the motion.

Short discussion and Mr. Pina asked if the gate to Hidden Oaks could be opened on Sunday – Time 9:00 a.m.

Question: Ayes: Russ, Bettega, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits

Nays: 0 Abstentions: 0 Motion carried.

b. Jessica Goodrow – RE: Attorney Contract – approve to obligate funds - **Action Item – 2019-09-05-03**: Ms. Goodrow was not present. Information reviewed.

**MOTION NO. 4:**

Mr. Rabano Jr., made a motion to approve the request.

Mr. Bettega seconded the motion.

Question: Ayes: Russ, Bettega, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits

Nays: 0 Abstentions: 0 Motion carried.

c. Joleen Whipple, Child Care – RE: RVIT Child Care Plan 2019-2020 - **Action Item 2019-09-05-04**: Ms. Whipple was not present. Mrs. Henry informed the Council that this was for the new Child Care Plan, which is pretty straight forward in what they do and is a living document. After review it will come back to the Council.

**MOTION NO. 5:**

Mr. Rabano Jr., made a motion to approve the request.

Mr. Robert Whipple seconded the motion.

Question: Ayes: Russ, Bettega, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits

Nays: 0 Abstentions: 0 Motion carried.

d. Steve Brown – RE: Various - **Action Item – 2019-09-05-05**: Mr. Brown was present.

i) Amendment to suggested amendment

Mr. Brown stated that he did not like the taxing thing in the suggested amendments and for the record he would like to have this suggestion taken out as taxing is a slippery slope.

ii) Direction for working on other amendments

Mr. Brown stated that he would like direction on working on other ordinances, specifically the TERO Ordinance and that with this ordinance it would set up an employment office for the Tribe. Any new program that come into the reservation, that person has to train and put our people to work. Also, that Lorn Elk Robe worked with Cal Trans for twenty-four years and he is willing to help set this up. He would like to fashion this after Hoopa as they have a TERO Dept. and since he has no internet, he would like to request the TBA to go on line and get a copy of that ordinance so the Committee could work on it.

CONSENSUS: It was the consensus of the Council that the Judicial Committee work on a TERO Ordinance.

iii) Tribal Police – garbage burning: Mr. Brown stated that he is still having problems with neighbors in his area with garbage burning. He talked to Mr. Henry and he came up with a plan on this matter.

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iv) Judicial Committee: Mr. Brown stated that they are not a Judicial Committee and he was requesting to change their name to Legislative Committee. Short discussion.

CONSENSUS: It was the consensus of the Council to approve the change from Judicial Committee to “Legislative Committee”.

e. Patricia Henry, Tribal Business Administrator – RE: Various - **Action Item – 2019-09-05-06**: No business items.

f. Tribal Council – RE: Various - **Action Item – 2019-09-05-07**:

i) Set date for meeting with auditors – Sept. 11, 2019

CONSENSUS: It was the consensus of the Council to approve to meet with the auditors on September 11<sup>th</sup> at 4:00 p.m.

President Russ informed the Council that he invited Marilyn Horne to the meeting to talk about MIP and Accu-fund.

Ms. Horne stated they she and her staff uses Accu-fund and did their conversion in 2005. It does trail balances and will roll over figures, debit/credit report, account receivable/payable; has a chart of accounts; etc., and she can run reports at any time and is audit ready. They have different funding and can run reports on each of them at anytime.

MIP she has never used. She is very familiar with Accu-fund and is willing to come up anytime to help.

c. Darlene Crabtree, Tribal Controller – RE: Various – financial:

i) MIP & Accu-fund Service Quote – **Action Item – 2019-08-15-08-i**:

#### **MOTION NO. 6:**

Ms. Willits made a motion to approve to use Accu-fund.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits

Nays: 0      Abstentions: 0      Motion carried.

ii) MAC Board update

President Russ stated that they are just in the process of sending the final names of people to the board of Supervisors to approve the MAC Board.

iii) Progeny – Enrollment:

President Russ stated that he was informed by Ms. Long that the computer crashed the other day, the software is outdated. Short discussion about reaching out to other Tribes to see what kind of software they are using.

#### **MOTION NO. 7:**

Mr. Rabano Jr., made a motion to have Mrs. Henry follow up on this and work with Ms. Long on this matter.

Mr. Robert Whipple seconded the motion.

Question: Ayes: Russ, Bettega, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits

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Nays: 0      Abstentions: 0      Motion carried.

iv) Saturday meeting protocols: Discussion followed about the restructuring and of how programs were going to report; that the NRD restructure was a good move as it is working out good; etc.

**MOTION NO. 8:**

Ms. Willits made a motion to accept as informational.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0

Abstentions: L. Whipple (out of the room)      Motion carried.

v) Michelle Downey – RE: Contractual Services to update QAPP – contract to be taken in executive session

**Item No. 5: Executive Session - Action Item – 2019-09-05-08:**

- a. Patricia Henry, Tribal Business Administrator – RE: Various
  - i) Personnel – Hire (2) Employees Head Start
  - ii) Work Session – reschedule Salary Schedule, Restructure/budgets; Organizational Chart
- b. Michael Henry, Chief, Tribal Police Dept. – RE: Update
  - i) General Orders (7-11)
- c. Darlene Crabtree, Tribal Controller – RE: Various – financial
  - i) MIP & Accu-fund Service Quote
  - ii) Non-Gaming Budget
- d. TRED – RE: Various – Land
  - i) Patricia Merrifield – RE: Lease to Assignment
  - ii) Request Homesite on Henderson – Ursala Fallis
  - iii) Request Homesite on T-2019 – Charles Elliott
  - iv) Waiting List 2019 Update
  - v) Assignment request for conveyed home – Howard Whipple Sr.
- e. Jessica Goodrow, ICWA/DV Legal
- f. Tribal Council – RE: Various
  - i) Re-structuring discussion
  - ii) Mr. Lewis Whipple – RE: Council Liaison
  - iii) Mr. Rabano Jr., - RE: C-Store Employees
  - iv) Mr. Rabano Jr., - RE: Temp. Employees
  - v) Mr. Bettega – RE: Housing -SWONAP – ONAP

**MOTION NO. 9:**

Mr. Bettega made a motion to go into executive session at 2:14 p.m.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits

Nays: 0      Abstentions: 0      Motion carried.

**Item No. 6: Regular Session - Action Item – 2019-09-05-09:**

**MOTION NO. 10:**

Mr. Bettega made a motion to reconvene into regular session at 5:25 p.m.

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Ms. Willits seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: 0      Motion carried.

Decisions from executive session:

f-v: Tribal Council – RE: Various – **Action Item – 2019-09-05-07**

v) Michelle Downey – RE: Contractual Services to update QAPP

**MOTION NO. 11:**

Mr. Rabano Jr., made a motion to approve to contractual services to update the QAPP for \$7,500.

Mr. Robert Whipple seconded the motion.

Question: Ayes: Russ, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: Bettega (out of the room)      Motion carried.

a. Patricia Henry, Tribal Business Administrator – RE: Various - **Action Item – 2019-09-05-010:**

i) Personnel – Hire (?) Employees Head Start - **Action Item 2019-08-29-05-iii:**

**MOTION NO. 12:**

Mr. Rabano Jr., made a motion to approve to hire the two employees for Head Start.

Mr. Robert Whipple seconded the motion.

Question: Ayes: Russ, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: Bettega (out of the room)      Motion carried.

ii) Work Session – reschedule – Salary Schedule; Restructure/Bud. Organizational Chart

**MOTION NO. 13:**

Mr. Lewis Whipple made a motion to table these items.

Ms. Willits seconded the motion.

Question: Ayes: Russ, L. Whipple, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: Bettega (out of the room)      Motion carried.

Note: 3:28 p.m. – Mr. Lewis Whipple left the meeting:

b. Michael Henry, Chief, Tribal Police Dept – RE: Update - **Action Item – 2019-09-05-011:**

i) General Orders (7-11) – draft - handed out for Council review.

**MOTION NO. 14:**

Ms. Willits made a motion to accept as informational.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: 0      Motion carried.

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c. Darlene Crabtree, Tribal Controller – RE: Various – financial - **Action Item – 2019-09-05-012:**

i) MIP & Accu-fund Service Quote - **Action Item 2019-08-15-08-i:** See Motion No. 6.

ii) Non-Gaming Budget - **Action Item – 2019-08-22-013-ii:**

**MOTION NO. 15:**

Ms. Willits made a motion to accept as informational.

Ms. Cordova seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits Nays: 0

Abstentions: 0 Motion carried.

d. TRED – RE: Various - **Action Item – 2019-09-05-013:**

i) Patricia Merrifield – RE: Lease to Assignment - **Action Item – 2019-08-29-09-i:**

**MOTION NO. 16:**

Mr. Bettega made a motion to approve to change the lease to an assignment by resolution.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits Nays: 0

Abstentions: 0 Motion carried.

ii) Request Homesite on Henderson - Ursala Fallis - **Action Item – 2019-08-29-09-ii:**

iii) Request Homesite on T-2019 – Charles Elliott - **Action Item – 2019-08-29-09-iii:**

**MOTION NO. 17:**

Mr. Rabano Jr., made a motion to table items ii and iii.

Mr. Bettega seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits Nays: 0

Abstentions: 0 Motion carried.

iv) Waiting List 2019 Update - **Action Item – 2019-08-29-09-iv:** Discussed

v) Assignment request for conveyed home – Howard Whipple Sr. – **Action Item – 2019-08-29-09-v:** No action.

e. Jessica Goodrow, ICWA/DV – RE: Various - **Action Item – 2019-09-05-014:** Mrs. Henry updated the Council - FYI.

f. Tribal Council – RE: Various - **Action Item – 2019-09-05-015:**

i) Re-structuring – discussion

CONSENSUS: It was the consensus of the Council to table this item, and to keep it on the agenda for discussion/update.

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ii) Mr. Lewis Whipple – RE: Council Liaison

**MOTION NO. 18:**

Mr. Bettega made a motion to table this item.

Ms. Willits seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: 0      Motion carried.

iii) Mr. Rabano Jr., - RE: C-Store Employees

CONSENSUS: It was the consensus of the Council for the TBA to follow up.

iv) Mr. Rabano Jr., - RE: Temp. Employees

CONSENSUS: It was the consensus of the Council for the TBA to research.

**MOTION NO. 19:**

Mr. Bettega made a motion to let Mr. Eric Hoaglin go until a job description is developed.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: 0      Motion carried.

v) Mr. Bettega – RE: Housing – SWONAP & ONAP – here September 24/26<sup>th</sup>.

**MOTION NO. 20:**

Mr. Bettega made a motion to accept as informational.

Mr. Rabano Jr., seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: 0      Motion carried.

Item No. 7. Set agenda, date and time for next meeting:

- a. September 12, 2019 @ 1:00 p.m. - Special Meeting – Executive Session first
- “ @ 12:00 p.m. – Representative, Hasting Law School

Item No. 8: Closing prayer by Ms. Cordova

Item No. 9: Adjournment - **Action Item – 2019-09-05-016:**

**MOTION NO. 21:**

Mr. Bettega made a motion to adjourn the meeting at 5:30 p.m.

Ms. Willits seconded the motion.

Question: Ayes: Russ, Bettega, R. Whipple, Rabano Jr., Cordova & Willits      Nays: 0  
Abstentions: 0      Motion carried.

Minutes taken and typed by Alberta J. Azbill, Executive Secretary, Round Valley Tribal Council.