



PBA can invoice companies monthly for background check and badge fees incurred for employees (or subcontractor employees) required to go through this process for a PBA project. Please provide the information below and return this form via email to your PBA Contact for the project.

| | | | |
|--------------|-------|-----------------------------------|---------------|
| COMPANY NAME | | CONTACT NAME (LAST, FIRST MIDDLE) | PROJECT |
| ADDRESS | | | CONTACT PHONE |
| CITY | STATE | ZIP | |
| EMAIL | | DATE | |

Please include all personnel who need to be on property for this project. PBA will check this list against its background-check database and notify you of anyone who was cleared previously and instructions to proceed to the next step.

Revised: 02.22.2023