

(Logo Here)

(Date of letter)

(Insert donor name here),

Thank you for your generous in-kind donation. The in-kind donation you provided us, enabled (state here what you did with the money, like feed 500 people, or something.) Please save this letter as it will serve as your tax receipt.

We greatly appreciate your continued support and generosity which empower us to invest and serve in our local community.

Sincerely,

(Original signature here)

(Name of Head of Organization)

(write name of business or person here)

Donated

\$ _____
(fair market value of in-kind donation)

on

(date of donation)

A good faith estimate of the value of the services provided by (insert name of organization here) is valued at \$_____. These services were provided at no cost to the (insert the name of the organization here).

(insert EIN Number and address of organization here)