

NZPork Preparing for a Farm Environment Plan (FEP) Audit Checklist

This checklist has been developed to assist Canterbury-based farmers to prepare for the **outdoor pork production** portion of an upcoming FEP audit. If you have other farming systems e.g. dairy, beef, sheep, arable, horticulture etc then you will can access support on those areas from the relevant industry body.

Use the 'notes' section to document your progress and identify items for follow-up.

✓ PRE-AUDIT PLANNING

Activity	Notes
Book an audit date and time with an ECAN Certified FEP Auditor*. The list is available online at: http://www.canterburywater.farm/fep/fep-audits/	
Provide the FEP Auditor with the biosecurity requirements for their visit.	
Ensure the FEP has been updated to include the resource consent conditions issued by ECAN.	
Read the FEP again so that you are familiar with all its contents, in particular, information that was provided by others.	
Read the list of Outdoor Pig Industry Agreed Good Management Practices (GMP) again. If there have been any areas that have fallen behind, fix them or ensure they are improvement targets in the FEP.	

*Note: NZPork can provide a list of Environment Canterbury certified auditors that have received training from NZPork on basic outdoor pork production systems.

✓ PRE-AUDIT CHECKS

Records/Evidence	Notes
Current Farm Environment Plan documented on the NZPork approved template.	
Copy of the farm activities resource consent.	
Farm diary or other record-keeping tools.	
Relevant supporting photos (ground cover, evidence of mitigation methods such as old feeding method, shifting of activities away from waterways, improved fencing etc).	
Source information that was used to input into the OVERSEER nutrient budget.	
Records of any self-audits, checks of farm activities vs. Good Management Practices.	
Source information that was used to inform the environment risk assessment in the FEP.	
Staff training records.	

Nutrient Management

Records/Evidence	Notes
Outdoor pig nutrient budget (OVERSEER)	
Soil test results	
External advisors/consultant's recommendation reports	
Photos of wallows to show usual location if not present at time of audit.	

Irrigation Management

Records/Evidence	Notes
Note: there is no irrigation on an outdoor pig block	

Water Use (excl. irrigation and stock drinking water)

Records/Evidence	Notes
Water use data	
Water meter data	
Water meter certification/calibration records	
Water efficiency calculations	

Waterbody Management (riparian drains, rivers, lakes, wetlands)

Records/Evidence	Notes
Photos of any improvements to riparian areas, fencing, riparian planting plan etc	

Soil Management

Records/Evidence	Notes
Ground cover records e.g. Google Map images, photos, advice from Massey University etc.	

Animal Effluent and Solid Animal Waste Management (incl. Compost)

Records/Evidence	Notes
Composting areas sighted away from waterways and flow paths.	
Solid effluent or compost export information e.g. sales or transport details, application on non-pig blocks	

Livestock Management

Records/Evidence	Notes
Note: all stock are to be permanently excluded from waterbodies	

Point Source Discharges (e.g. offal pits, silage, rubbish)

Records/Evidence	Notes
Pit Location Map	
Contingency plan	

Records of any complaints relating to air discharge consent for odour	
---	--

Waterbody (riparian areas, drains, rivers, lakes, wetlands)

Records/Evidence	Notes
Maps showing waterway fencing, riparian planting, wetlands etc	
Riparian planting plans	

Cultural Values (Selwyn Te Waihora- Cultural Landscape/Values Management Area zone only)

Records/Evidence	Notes
List of mahinga kai species on farm	
Map identifying location of mahinga kai species and habitats on farm	
Planting/habitat restoration plans	

*Note: The information and evidence that the auditor will ask to see at the farm visit will vary for each farm. The above list is indicative only and the auditor may ask for additional information to establish a level of confidence.

This information is provided as at May 2017