



## **youthSpark Job Description**

### **Position: Group Facilitator**

Position Type: Part-Time

youthSpark, Inc. is seeking a skilled Group Facilitator for our three weekly group sessions that provide support and resources to youth involved in the child welfare system. As a Group Facilitator, the candidate is required to be a creative self-starter, bringing positive energy and a willingness to work in a team environment. Youth participating in the support groups are able to address personal awareness and strengthen their own ability to speak up for themselves when facing trauma and vulnerabilities as young girls, boys and LGBTQ youth.

The ideal candidate will have experience working with and helping at-risk youth, specifically youth ages 12 - 18, who have experienced a myriad of vulnerabilities. Experience working with the juvenile justice and child welfare systems is preferred.

1. The roles and responsibilities of the Group Facilitator include:
2. Facilitate, lead and develop weekly group sessions for clients involved in our program.
3. Plan and implement daily activities according to the curriculum requirements.
4. Demonstrates appropriate communication and leadership skills.
5. Provide a safe/healthy environment for group participants.
6. Maintain attendance and record client data and case notes in online client evaluation system.
7. Conducting crisis intervention and client advocacy when appropriate and approved.
8. Participates in staff meetings, case conferences, and training sessions as appropriate.
9. Maintains the confidentiality of clients at all times and operates within the NASW Code of Ethics

### **QUALIFICATIONS**

- Bachelor's Degree or higher in a behavioral science (social work, psychology, sociology, or human services).
- 3 years of work experience in social services, victim services, or youth development preferred.
- Willingness to work in a fast-paced environment with a flexible schedule.
- Ability to interact with vulnerable youth/families and understand emotional and mental distress.
- Good management and listening skills.

- Experience with crisis management, intervention, and resolution techniques to deal appropriately and professionally with possible crises within the group.
- Experience with trauma-informed care.
- Thorough understanding of group dynamics and group process.
- Ability to be non-judgmental and maintain professional boundaries.
- Good verbal and written communication skills.

#### ADDITIONAL COMPETENCIES FOR SUCCESS

- **Conceptual & Analytical Thinking:** Superior cognitive ability; ability to simplify complex situations; ability to make sound judgments; ability to research and analyze various types of solutions. Comfortable with creating new approaches.
- **Work Ethic:** Willing to invest the effort needed to achieve results. High energy. Willing to roll up shirt sleeves and contribute to a positive work environment.
- **Judgment/Decisiveness:** Ability to exercise sound judgment and willingness to take appropriate action after reviewing the available facts and risks. Ability to anticipate outcomes and to act accordingly under the supervision of management.
- **Critical Thinker:** Effectively blends creative competence with practical action orientation.  
**Superior Communications Skills:** Written, verbal and presentation. Understands importance of frequent and effective communication with management. Concise and succinct.
- **Character:** Does the right thing even when not visible or readily apparent to others. Unselfish. Unquestioned integrity. Sense of humor.

Please email cover letter with desired salary specified and resume to [apply@youth-spark.org](mailto:apply@youth-spark.org).  
No phone calls.