

Residential Client – Project Information

Please fill in the information requested below to the best of your ability, and provide as much information as possible. You may also want to supplement your answers with pictures/examples/web links. Scan and return completed form by email to Ryan@Xtreme-EffeX.com and design@Xtreme-EffeX.com or mail to address above.

Client Name	
Company Name	
Phone Number	
Email Address	
Mailing Address	
Project Address	
Date	

The completion of these questions will help make the design and fabrication process as streamlined as possible. We will establish and organize your project scope, create a prioritized wish list in relation to your schedule and budget, and determine if there is a good fit between your project goals and our design and fabrication abilities and current work load.

We have included general questions about your project, budget, and timeline, and more specific questions about the project scope, existing conditions, and your design/style preferences. It is important for you to be as honest and accurate as you can, and ask questions if you are unsure about what something means.

Once we receive and review your provided information we will schedule a time to meet in person or gather more information over the phone, that will allow us to provide a detailed cost estimate.

General Project Information

How did you find out about Xtreme-EffeX? (If by referral, please include their name so that we can thank them)
a) Referred by a Friend b) Online Google Search c) Facebook or Social Media d) Don't Remember
Other:

Which of the following categories best describes the type of project you are starting?
a) Custom Stair b) Custom Guardrail c) Structural Steel d) Canopy e) Driveway Gate f) Fencing
Other: (Please attach any relevant drawings/sketches/pictures in your email response)

Please provide a brief written description of your project. (Details/dimensions in next section)
(Please attach any relevant drawings/sketches/pictures in your email response)

What scope of work would you like Xtreme EffeX to provide an estimate for?

a) Design of _____ b) Fabrication of _____ c) Installation of _____

Other:

Have you worked with us or any other Design/Build custom fabricator before?

a) No, this is my first time b) Yes, and it was a great experience c) Yes, but it was a frustrating experience d) Don't Know

Other:

Have you established your project budget? (Include our scope only, not your overall construction budget)

a) \$5,000 max b) \$10,000 max c) \$15,000 max d) \$20,000 max e) \$25,000 max. f) \$30,000 or Over d) No, we need help

Other:

Have you secured financing for your project?

a) Yes, we are ready to go b) Not yet, but getting close c) Just looking for general pricing before proceeding

Other:

Is this project part of a larger renovation or new build?

a) Yes, part of a renovation b) Yes, part of a new build c) No, this is a stand-alone project

Other:

When would you require design drawings?

a) Must receive drawings by _____ b) We have no specific timeline

Other:

When would you need our scope completed or installed by?

a) Must be complete and/or installed by _____ b) We have no specific timeline

Other:

Who, other than yourself, is involved in the decision making for this project?

a) Easy, Just Me b) My Spouse/Relative _____ c) Other Designer _____ d) Investor _____

Other:

Do you have any concerns about the design or construction process?

a) Yes (Please elaborate below) b) Not at this time c) No, I am comfortable with the design and construction process.

Other:

Do you already have a Builder/General Contractor? (If yes please give name and contact below)

a) I am a licensed Builder b) Yes, Contact _____ c) Homeowner Builder d) No, still looking e) No, we need help

Other:

Project Specifics - For Custom Stair Stringer

What is your preferred architectural style?

a) Modern b) American Traditional c) Modern Country c) Farm d) Rustic/Timber f) Minimalist g) Industrial/Loft
f) Indian Traditional g) Chinese Traditional h) Japanese I) French j) English k) Spanish I) Tuscan m) Zen n) Vintage

Other: (Please attach any relevant drawings/sketches/pictures in your email response)

How many sets of stairs? (for example, main floor to upper floor counts as 1 set)

a) 1 set (main floor to upper floor) b) 2 sets (main to upper and main to basement continuous) c) 2 separate sets d) 3 sets

Other:

Configuration of Stair Set #1: _____ Floor to _____ Floor?

a) straight run b) switchback (1 landing) c) "C" shape (2 landings) d) Gradual Curve e) Spiral

Other:

Please provide some detail about Stair #1 - Field measure will follow to confirm all.

Question	Answer
What is the measured finished floor to finished floor dimension?	
How many treads?	
How many landings?	
How many total risers?	
Tread depth (include nosing overhang)?	
Tread run measured from nose to nose (do not include overhang)?	
Do you want a single stringer or side stringer stair?	
Stringer material? Steel, Aluminum, Stainless Steel, Other	
Stringer Shape? Square, Rectangular, I-beam, Channel, Flat Bar, Other	

Include additional description of stair design below:

(Please attach any relevant drawings/sketches/pictures in your email response)

Please provide some detail about Stair # ____ - Field measure will follow to confirm all.	
Question	Answer
What is the measured finished floor to finished floor dimension? How many treads? How many landings? How many total risers?	
Tread depth (include nosing overhang)? Tread run measured from nose to nose (do not include overhang)? Do you want a single stringer or side stringer stair? Stringer material? Steel, Aluminum, Stainless Steel, Other	
Stringer Shape? Square, Rectangular, I-beam, Channel, Flat Bar, Other	
Include additional description of stair design below:	
(Please attach any relevant drawings/sketches/pictures in your email response)	

Complete 1 form (same as above) for each additional stair required

Project Specifics - For Custom Interior and/or Exterior Guardrail

What is your preferred architectural style?	
a) Modern b) American Traditional c) Modern Country c) Farm d) Rustic/Timber f) Minimalist g) Industrial/Loft f) Indian Traditional g) Chinese Traditional h) Japanese I) French j) English k) Spanish I) Tuscan m) Zen n) Vintage	
Other:	(Please attach any relevant drawings/sketches/pictures in your email response)

Is your guardrail for Interior or Exterior?	
a) Interior b) Exterior c) Both Interior and Exterior	
Other:	

Style of Interior Guardrail?	
a) "Frameless Glass" on Standoffs or Shoe b) Glass with Metal Posts and Top Guard c) Metal Posts/Metal Pickets/Metal Top Guard	
Other:	

Please provide some detail about your Interior Guardrail - Field measure will follow to confirm all.	
Question	Answer
How many total linear feet of Interior Guardrail?	
Describe the mounting condition? Face Mount or Top Mount	
Preferred Height? Between 36" (min.) and 42"	
Material? Glass, Aluminum, Steel, Stainless Steel, Wood, Other:	
Include additional description of guardrail below:	
(Please attach any relevant drawings/sketches/pictures in your email response)	

Style of Exterior Guardrail?

a) "Frameless Glass" on Standoffs or Shoe b) Glass with Metal Posts and Top Guard c) Metal Posts/Metal Pickets/Metal Top Guard

Other:

Please provide some detail about your Exterior Guardrail - Field measure will follow to confirm all.

Question	Answer
How many total linear feet of Exterior Guardrail?	
Describe the mounting condition? Face Mount or Top Mount	
Preferred Height? 42" (min.)	

Material? Glass, Aluminum, Steel, Stainless Steel, Wood, Other:

Include additional description of guardrail below:

(Please attach any relevant drawings/sketches/pictures in your email response)

303-20630 Mufford Cres.
Langley, BC V2Y-2V9



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www.xtreme-effex.com

Use the space below to describe any additional projects you would like us to estimate:

A large, empty rectangular area with a light grey background, intended for the customer to describe additional projects they would like the company to estimate.

(Please attach any relevant drawings/sketches/pictures in your email response)