

Bowls Bay of Plenty (INC)
MINUTES OF BOARD MEETING AT TAURANGA BOWLING CLUB
Friday 16th October 2020, 9:30am

PRESENT:

Ross Harvey (President), Diane Smith, Liz Witton, Graham Skellern. Mary Campbell, John Foreman, Ben Thurston (Centre Manager)

APOLOGIES

APPROVAL OF MINUTES:

The minutes of the 16th October 2020 meeting be approved.

Moved D Smith **Seconded** J Foreman Carried

Matters Arising

None

Correspondence Inwards

- Raglan Bowling Club Centennial Poster
- Gary Bodger complaint re no recognition of last year's title.
- Ross Harvey – outstanding refunds
- Frank Aldridge - outstanding refund
- Clubs membership details for invoicing.
- Matua unable to host Geddes Trophy – club event and corporate event.
- Zone 2 Meeting Minutes
- Chris Lander BNZ – Liquor Licensing Q+A
- Geoff Tuckey – Financial Information
- Rep teams – Kidd trophy
- Chris Lander BNZ – Lakes Sports Club
- Kathy Dempster Rivet – Refund mixed triples
- Carol Hubert – Umpires for 242
- Muzzy Shirts – reordered 200 sets of bowls stickers
- Andrew Nalder - Website information various
- Clubs – Requesting green names
- Chris Lander BNZ - Digital / Laser Measuring Device Use
- Rotorua Bowling Club – payment reminder of AGM catering
- Katikati Bowling Club – Hosting U5 and Prem 1 rep match
- Rep teams – Geddes & Kaimai Quad
- Graham Skellern – Lion Foundation Grant Approval
- Carol Hubert – Umpires requirement plus complaint about scorecards for pairs not completed.
- Omokoroa Invoicing query.
- Club Levies invoice recall
- Office rental Tauranga BC.
- Various invoices as per financial report.
- IRD confirming GST refund.
- Tauranga Bowling Club – use of both shirts within one team.

Correspondence Outwards

- Emailed those needing refunds to give bank details
- Bowls Waikato – Kidd trophy
- Club Levies –
- Chris Lander BNZ – Lakes Sports Club
- Kathy Dempster Rivet – Refund mixed triples
- Andrew Nalder - Website information various
- Matua unable to host Geddes Trophy – club event and corporate event.

- Katikati Bowling Club – Hosting U5 and Prem 1 rep match
- Conditions of play – Geddes & Prem 1 Quads
- Club Levies invoice recall
- Prem 2 confirmation by phone with Omokoroa and Waikato.
- GST return lodged with IRD.

Finance Report

For period 1 - 31st October 2020

Bank Balance as at 1 October 2020		\$16,389.24
Income		
GST Received	\$396.09	
Interest	\$0.71	
Manager reversal	\$550.00	
Entries	\$5,150.00	\$6,096.80
Less Expenses		\$22,486.04
Bank Charges	\$1.90	
Catering Reps	\$150.00	
Manager Salary	\$3,333.32	
Phone & Internet	\$240.00	
NZ Post P O Box	\$205.00	
Refund M 3's	\$75.00	
Refund M 3's	\$375.00	
Refund J Singles	\$125.00	-\$4,505.22
Closing Balance 31/10/2020		\$17,980.82

Payments for approval - October November

Muzzy Print Limited (Bowls stickers)	\$375.94
Arawa Event Claim Centre Pairs	\$890.00
Intercentre BNZ 2021	\$450.00
Kidd Memorial Event Claim form	\$412.00
WhattheHeck Website part payment	\$2,251.70
Umpires Payment	\$495.00
Womens Centre Pairs Prize Money	\$350.00
242 Prize Money	\$250.00
242 Event Mt Maunganui	\$406.00
242 Event Tga South	\$50.00
Managers Salary	\$1,666.66
Phone & Internet	\$120.00
Xero Accounting	\$69.00
Travel Board	\$513.00
Xero Accounting	\$69.00
Junior Singles Refund	\$50.00
Mixed 3's Refund	\$225.00

Rotorua Bowling Club AGM Catering
TOTAL

\$180.00
\$8,823.30

Blue means already been paid

The financial report be accepted, and payments approved.

Moved Liz Witton **Seconded** John Foreman Carried

Committee Reports.

Match Committee

- 242 debrief – conditions of greens
- Centre Pairs debrief. Successful weekend Men's final to be organised by Diane Smith. Tentative date 28th November

Publicity/Website

- Very much still work in progress and getting a positive response.
- Andrew Nalder from website company, Ben and Graham to keep working on the website

Representative

- Booklets for every player now not required. A copy for each Manager
- Geddes Trophy Under 5 – Katikati 28th November
- Kaimai Shield Prem 1 – Katikati 29th November
- Prem 2 BOP v Waikato – Omokoroa 29th November.
- BOP v North Harbour – Katikati 16th January
- Geddes Trophy Under 5 – Tui Park 20th February
- Kaimai Shield Prem 1 – Tui Park 21st February

Youth Bowls

- Liz Witton to try again and get communication going with Sport BOP.

General Business

- **Programming 21/22**
Meeting of the match committee pencil in a program for centre. Date for the meeting Friday 4th December 10am.
- **Certificates presentation allocation**
Few of the board to get together after meeting to sort out the presentation of last
- **Discussion on running centre events**
Change the running of centre events taken back to centre.
- **Grant money allocation**
Bowls Bay of Plenty received a grant to the value of \$17,500 of which a wage salary for the Manager Ben Thurston from Dec 1st increase 10,000 to 30,000 per annum.

Moved Graham Skellern **Seconded** Liz Witton Carried

- **Neil Wilson letter sent by the President.**

This letter was presented to the board and no apology included. Manager to organise a formal apology letter to Neil Wilson.

- **Manager's Report**

The manager presented a report to the board. He reported issues in communication by email to the President and various matters not been attended to. From this it was agreed that the President and the Manager are to meet weekly to sort out any matters that need addressing.

- **Lakes Sports Club**

Manager to organise meeting with the Lakes Sports Club to get more information.

- **Tauranga club tops** – approved the wearing of both new and old club shirts in the same team if they are members of that club.

- **Refunds**

Those that the Manager is aware of is in the process of refunding and any others are to produce evidence of entry as the manager has not got enough information to disburse a refund because someone just says they are owed one.

- **Evening 3/5's**

Centre to organise an evening competition for all full members.

- **Centre 3/5's**

First day section play, section winner qualifies. Second day round robin of qualifiers.

- **Champ of champ singles**

Currently in March 13/14, clashes with W/B champ fours start date. Looking at moving centre mixed triples. 15/16 May Champ of Champ. 22/23 May.

Meeting closed at 11:50am

Next Meeting Tuesday 15th December at 9:30am