

**Bowls Bay of Plenty (INC)**  
**MINUTES OF BOARD MEETING AT TAURANGA BOWLING CLUB**  
Friday 16<sup>th</sup> October 2020, 9:30am

**PRESENT:**

Ross Harvey (President), Diane Smith, Liz Witton, Graham Skellern. Mary Campbell, John Foreman, Ben Thurston (Centre Manager)

**APOLOGIES:** Marcus Merrick

**Moved** M Campbell

**Seconded** D Smith Carried

**APPROVAL OF MINUTES:**

The minutes of the 19<sup>th</sup> August 2020 meeting be approved.

**Moved** D Smith

**Seconded** J Foreman

Carried

**Matters Arising**

- Correction to K Maxfield titles to go back to 24 because of incorrect information on honours board.

**Correspondence Inwards**

- Jocelyn Holten – offering services of Doug Lyon as honorary Solicitor of Lyon O'Neale Arnold Lawyers.
- Bowls NZ – Clarification of Covid Rules
- Companies office confirming change of authority.
- Western Bay Division – clash of tournament 13/14 March
- BBOP withdrawal from Quadrangular
- Bowls NZ - Aotearoa Maori Bowls 2021
- Bowls NZ – Covid 19 update
- Aims Games Response
- First Mortgage Trust – quarterly statement
- Geoff Tuckey – accounting package
- Sport BOP – Melissa Gordon

**Correspondence Outwards**

- Bowls NZ – Clarification of Covid Rules
- Companies office – uploaded annual financial statements 2020
- Western Bay Division – clash of tournament 13/14 March
- BBOP withdrawal from Quadrangular
- Postponement of Executive Fours
- Bowls NZ - Aotearoa Maori Bowls 2021 forwarded to clubs
- Bowls NZ – Covid 19 update forwarded to clubs
- Aims Games Letter
- Sport BOP – emailed Sport BOP

**Finance Report**

The board were presented a report with the following summary

Revenue	\$1275.74
Expenses	\$5185.63
Closing Balance in account	\$16389.24

Payments for approval	
NZ Post P O Box Renewal	\$ 205.00
Whakatane Catering BOP v GEC	\$ 150.00
Manger Salary August/September	\$3333.32
Internet August/September	\$ 160.00
Phone August September	\$ 80.00
<b>Total payments</b>	<b>\$3928.32</b>

The financial report be accepted, and payments approved.

**Moved** R Harvey      **Seconded** L Witton      Carried

## **Committee Reports.**

### **Match Committee**

- Host clubs for centre events
- Mixed 242 40 teams – 2 Greens Mount, 1 Green South
- Inspection of greens to be done for centre events one month prior to a club hosting. Graham Skellern and Mary Campbell volunteered to carry this out.

**Moved** D Smith      **Seconded** L Witton      Carried

### **Publicity/Website**

- Before the meeting, a presentation from Andrew our website developer gave us a look at what our website will look like and have online payment acceptance as well. Will be a lot more user friendly.

### **Representative**

- Kidd Trophy Prem 1 and Under 5 – Tauranga South 1<sup>st</sup> November. R Harvey to invite Annette Kidd and her daughter to the event.
- Geddes Trophy Under 5 – Matua 28<sup>th</sup> November
- Kaimai Shield Prem 1 – Mount 29<sup>th</sup> November
- Geddes Trophy Under 5 – Tui Park 20<sup>th</sup> February
- Kaimai Shield Prem 1 – Tui Park 21<sup>st</sup> February
- GEC v BOP – a general debrief took place regarding this event. It was agreed a letter be sent that we are playing under Bowls NZ rules and they are to communicate with us if they are unable to supply a full under 5 team. We also want best differential to be introduced into the conditions of play and some flexibility regarding weather for it to be played on a Saturday or Sunday.
- G Skellern mentioned we need more flexibility around representative events instead of cancelling.
- Approving representative teams needs to be done by the full board not just the match committee as has been the process in the past.

### **Youth Bowls**

- Sport BOP – need to keep the communication up and possibly look at someone outside the board to oversee youth bowls. Contact person is Melissa Gordon [melissag@sportbop.co.nz](mailto:melissag@sportbop.co.nz) 027 612 7456
- Aims Games – a letter be sent regarding their response rejecting any new sports at this stage

## General Business

### • Sponsorship/Grants

G Skellern presented an application for funding to the Lion Foundation for the following costs.

- Website upgrade - \$2814.62
- Live streaming equipment of \$2600
- Office costs - \$4718.00
- Inter-Centre (travel, accommodation, rental van) - \$4662.00
- Centre Manager Remuneration - \$10,000

The Board of Bowls Bay of Plenty, who are responsible for 19 clubs in the region, unanimously resolved at its meeting held on Friday, October 17, 2020, at the Tauranga Club that an application be made to The Lion Foundation for funding assistance of \$24,794.62 towards Website upgrade, Office costs, Livestreaming equipment, additional travel and accommodation costs for national inter-centre championships, and Centre Manager's wages.

**Moved** G Skellern **Seconded** R Harvey Carried

### • Honorary Solicitor acceptance

Doug Lyon be appointed as honorary Solicitor of Lyon O'Neale Arnold Lawyers.

**Moved** R Harvey **Seconded** D Smith Carried

### • Accounting package

With the manager now being responsible for the financial reports it was agreed to look at two possibilities. After a brief discussion it was agreed that Xero is the best alternative as it can be integrated into our online entry system of the new website once launched. Being a not for profit entity we qualify for a 25% reduction in monthly fee to \$45.

### • Auckland, North Harbour, BOP, Northland Quad

G Skellern raised the idea of this moving around the different centres. It was agreed a letter be sent raising the idea.

### • Match Committee

Discussion was raised to increase the number on the match committee. The match committee will now comprise of R Harvey, D Smith, L Witton, M Campbell and B Thurston.

**Moved** G Skellern **Seconded** M Campbell Carried

### • Lakes Sports Club Affiliation

Clarification from Bowls NZ to be sort as they do not have a venue for the promotion of the game. Once this is received back a reply letter be sent to them.

### • Old uniforms

The uniforms that no longer get used are to be dumped as they are only taking up space in the manager's office.

### • Programme meeting

To organise a programming meeting with clubs in February 2021.

Meeting closed at 12pm

Next Meeting Thursday 19<sup>th</sup> November at Whakatane