



Bowls Bay of Plenty

Minutes of the Board Meeting of Bowls Bay of Plenty Incorporated held by Zoom on Friday 15th May 2020 at 1.36p.m.

Present: Ross Harvey (President), Geoff Tuckey, Diane Smith, Liz Witton, John Foreman, Graham Skellern and Eddie Ashcroft (Centre Manager)

Apologies: Derek Kendall

Minutes of Board Meeting – 13th March 2020 as circulated to be confirmed:

MOVED: That the Minutes of the 13th March 2020 be accepted as a true and correct record.

Moved: Smith **Seconded:** Skellern **CARRIED**

Matters Arising from Minutes of Board Meeting:

- Progression of 3Fives this season discussed. Ross indicated BNZ is responsible for the competition henceforth. Ross's information came through Steve Beel. Ross to take the issue up with BNZ and advise the Board later in the day.

Correspondence:

Inwards.

- Ocean Shores – Covid procedures
- BNZ – AGM Notice 2020
- BNZ – Covid-19 Level 3
- BNZ – Prebble Seeds Covid
- BNZ – Programme
- BNZ Competition refunds
- BNZ Covid Guidelines
- BNZ Covid Updates (7)
- BNZ – draft calendar
- BNZ – Greens Maintenance under Covert19
- BTS – Event claim
- Capital Motel – booking arrangements
- Chris Lander – revised programme
- Chris Lander – Greens maintenance
- Steve Beel re Club Membership Returns
- Covid19 Guide for Clubs
- Arena – Covid Update for Contractors
- GEC enquiry re 2020/21 fixture
- IRD – re tax status
- June Smith - resignation
- Katikati event claim
- Kuala Lumpur Bowks Assn – Tournament info
- Bowls Matua conditions Practice at Level 3
- Omanu BC – Likely club closure/AGM notice
- Omokoroa event claim
- Taupo BC – AGM under Covid
- Tauranga BC event claim
- Turangi BC re Centre book info
- Substitution requests
- Thames Valley re Bowls 3Five fixture
- BTS re Invitation Pairs cancellation
- Disabled Bowls – info re Centre Book

- Regg Martin – junior report 19/20
- Rep applications 20/21 (2)
- Coach/Selector applications (2)
- BNZ re Hall of Fame nominations
- Juniors – bank account details

Outwards

- Covid-19 guide to Clubs
- Letter to Ocean Shores
- Taupo BC re AGMs
- BNZ – Programme
- Mileage claims for Board Members 2019/20 (4)
- GEC enquiry re 2020/21 fixture
- IRD re Tax Status
- Turangi BC re centre book info
- Waikato, Counties & Thames Valley re representative fixtures 2021, 2122
- BTS re Kidd fixture
- Clubs re Hall of Fame nominations

* BBOP AGM date discussed and set at 9th August 2020 at Rotorua BC (subject to confirmation)

* GEC fixture raised. GEC has already agreed to the date proposed in our calendar.

MOVED: That the Inwards be accepted and Outwards Correspondence be approved.

Moved: Tuckey **Seconded:** D Smith **CARRIED**

Finance:

Current bank accounts as at 30 April 2020:

| | |
|----------------|------------|
| Westpac cheque | \$24984.65 |
| HL Cheque | \$69789.11 |

Accounts to pay

| | | |
|-------------------|-----------|---------------------------------|
| Eddie | \$1666.66 | contract (April) |
| Eddie | \$110.00 | internet/phone (April) |
| Eddie | \$1666.66 | contract (May) |
| Eddie | \$110.00 | internet/phone (May) |
| Eddie | \$604.20 | Mileage year ending 31 Mar 2020 |
| IRD | \$2884.26 | GST to 31 Mar 2020 |
| Ross Harvey | \$3500.00 | Presidents Allowance 2019/20 |
| Matua BC | \$120.00 | Champ of Champ refund |
| Mayer & Toyne Ltd | \$793.50 | Centre Badges |
| Tower Insurance | \$383.85 | Material Damage Insurance |

Total \$11,839.13

MOVED: That the payments of \$11,839.13 as attached, be paid.

Moved: Tuckey **Seconded:** D Smith **CARRIED**

- Discussed the application of the Covid wage subsidy scheme to the manager's payment. Manager to follow up.

Grants and Sponsorship:

- The prospect of securing another primary sponsor was discussed:
 - * No further indication of the position being explored over the period prior to the last meeting has occurred. Manager to follow up.
 - * In discussion on other prospects G. Skellern offered to make further enquiries.

Sub-Committee Reports

Match Committee:

- Remaining Centre programme discussed. It was agreed we should complete the centre programme if possible before the commencement of next season.
- Concern from Kawerau re the sevens competition discussed. Ross to contact Marcus Merrick at Kawerau.
- A wider Centre programme for juniors discussed. Match committee to address and feed back to Board.
- Discussed BNZ introduction of mixed pairs and possibility of Centre doing the same. Would it replace the mixed 2/4/2?
- Discussed finalising the programme.
- Conditions of Play discussed re time limit and re-spotting jack.
- Opotiki Club concern on programme conflict discussed. J. Foreman to approach Howard Clark to establish why the dates are so critical for the club event, i.e. why it can't be on another weekend.

Publicity/Website:

- Normal updates undertaken.
- Lot of work on compiling an honours board for the website.

Coaching:

- Coaching at Centre level discussed.

Youth Bowls:

- Youth bowls discussed. Manager to make contact with Sport BOP to endeavour to implement a meaningful programme in the BOP for school competition.

Representatives:

- GEC happy with the proposed date and venue for the 20/21 fixture.
- Waikato happy with the date for the Kidd Trophy event and the venue being Tauranga South.
- Coach applications and functions discussed. Ross to follow up on some contacts for coaching.
- Rep selection process discussed.

General Business:

- Conditions of Play for Centre events to be updated and Regulations appropriately amended for next season.
- Using Zoom for Board meetings discussed.
- IRD contacted and tax return position confirmed. NFA required.
- Coach's and Umpire's accounts need to be clarified in terms of who is administering the accounts. Diane to take to Umpires AGM
- Proposed accounts for the AGM submitted. Board members to review and advise Geoff of any concerns. In discussion it was indicated a review of the income/expenditure needs to be undertaken.
- Proposed Baywide Sevens format discussed.
- The situation regarding the honorary solicitor discussed

Meeting closed at 3:05 p.m.

President: _____

Date: _____

Next Meeting will be Friday 19st June 2020 at 9.30 am