

# Town of Black Brook

## Board Meeting

May 10<sup>th</sup> ,2021

**Meeting called to order at 6:00 PM with the Pledge of Allegiance to the Flag.**

**Attendees:** Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, James Seguin, Howard Aubin, Absent / James Martineau

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

Highway Superintendent: Robert Haywood

**Visitors Attendees:** Karl Butz, Norm Hatch, Steve Bombard, and Randy Whisher

**Visitors VIA Zoom** Leon Brousseau Town Assessor

**Minutes of Town Board meeting for April 12<sup>th</sup>, 2021 Approved.**

Motioned by Supervisor Howard Aubin and 2<sup>nd</sup> by Supervisor Jon Douglass. **All in favor.**

### Monthly Reports:

#### Approval to pay audited bills Paid & Unpaid 04/15/2021 thru 05/10/2021

	Paid	Unpaid
General Fund:	\$2,219.98	\$1,439.08
Highway Fund:	\$17,707.31	\$12,241.81
Water District 1:	\$6,257.10	\$1,293.96
Water District 2:	\$ 1,485.66	\$0.00
Sewer:	\$2,375.25	\$1,315.85
Playground Capital (DASANY)	\$406.58	\$216.01

Capital Project SW1:	\$ 0.00	\$433.28
<b>Capital Project (NYSERDA GRANT)</b>	<b>\$0.00</b>	<b>\$ 0.00</b>
<b>Total:</b>	<b>\$ 50,451.88</b>	<b>\$16,939.99</b>

Motioned by Howard Aubin, 2<sup>nd</sup> by Ronnie Wilkins, All in Favor

**Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Howard Aubin 2<sup>nd</sup> by Ronnie Wilkins All in Favor

**Visitor Spoke:**

Norm Hatch spoke about Christmas in the Forks and the Insurance for the event, In the end it was cheaper to purchase to 50-day permit then the one-day permit. The Town of Black Brook Supervisor along with the board has decided to purchase the 50-day insurance for this event this year.

**Committee Reports:**

**Youth Program:** Jessie Douglass spoke about There being enough Pony age children signed up to play youth ball bur, there is NO Coach so at this time we will not be fielding any teams. We will wait until May 17<sup>th</sup> to close this opportunity. Also, Jessie spoke on the hiring for the employees for the summer program.

**Resolution # 65** Hiring of a Director, Asst. Director, 6 camp counselors , Aquatics Director and a Water Safety instructor. For the Summer Youth Program.

**Water: Capital Project** – Working on the contract and Deed.

**Sewer:** Nothing

**Insurance:** Nothing

**Playground:** Have had some issues with vandalism Kids carved their names into the metal basketball poll and. Broke the basketball hoop.

**Sidewalks:** Palmer St. Is where the worse sidewalks are so Highway Superintendent Bob Haywood was going to get prices on replacing 1,200 ft of sidewalk on Palmer Street.

NO other Committee Report updates.

### **New Business**

2018 Housing Rehabilitation Program

**Resolution # 56** Discharge of Mortgage (2016 CDBG #2016-00277828). Motion made by Howard Aubin 2<sup>nd</sup> by James Seguin. **All in Favor.**

**Resolution # 57** Discharge of Mortgage (2016 CDBG #2016-00277829) Motion made by Howard Aubin 2<sup>nd</sup> by James Seguin. **All in Favor.**

**Resolution # 58** Discharge of Mortgage (2016CDBG#2016-00277830) Motion made by Howard Aubin 2<sup>nd</sup> by James Seguin. **All in Favor.**

Utility Billing Change Request were granted for Cheryl Thomas property that was sold and Judy Thomas property. Also, for James Martineau building demolished.

480A Tax payment Received a check for 2,097.81.

The Water and Sewer billing Audit need to be completed soon Supervisor Douglass asked.

The board spoke of pursuing a bac up operator for Water and Sewer, this is needed. They are going to reach out to Josh Haywood and Mike Plumadore to start the back up training.

Also, Supervisor Douglass spoke of updating the mapping system for water and sewer. Craig will reach out to Ruel Water for a quote on GPS mapping.

FYI Berkadia (water #1 Bond) payment has been made.

**Resolution # 59** Fern Lake speed sign. The Town will purchase a solar digital speed sign for the Fern Lake Association and the Fern Lake Association will reimburse them.

**Resolution # 60** to except as presented, Rescinding of the NYS Fiber of Way fee.

FYI, The Town has publicly published a Notice of Intent to Apply for the USDA water project.

**Resolution #61** Authorizing Supervisor Jon Douglass to sign an amendment to a contract with Laberge for the well drilling.

Rolling on the River Music Festival, Jessie Douglass would like to organize a Rolling on the river Music festival at our river park with bands ect. The board approved her going forward.

**Resolution # 62** 2 property use forms were presented The Dog Father food cart for at the river park and Adirondack Pride Jr. for a car wash at the town Hall on May 16<sup>th</sup>. Both were approved.

There were NO Line Transfers and NO Fund Transfers.

### **Old Business**

Solar Project – New service installed and New Meter and is up and running.

Street Lighting – Removal is completed, and design is set for LED conversion.

Water and Sewer billing Audit NEEDS to be completed.

New local law 9(property maintenance liens) was given to Derrick Martineau Codes enforcer and will give him some time to review.

A letter from our attorney Dean was sent out to the Golf Course with the Towns intent.

Town Clerk and Tax Collectors 2020 Audit are still not completed. Melissa told the board she would like this done and is available when ever they are. She learned of a report to the NYS gambling that had not been filed since 2016 through a virtual seminar she attended, and she would like the Audit completed as it is her 1<sup>st</sup> yr. and wants everything up to date as it should be.

2020 AUD Report and Supervisors Audit waiting on a Date.

Fern Lake Boat Launch committee will meet for there first meeting Thursday evening at 6 PM May 13,2021.

Christmas in the Forks

### **Resolution # 64**

Supervisor Jon Douglass made a motion to purchase a 50-day insurance policy for the Christmas in the Forks organization for the Christmas in the Forks event. Howard Aubin 2<sup>nd</sup>. The motion.

**Executive Session (If Needed): None needed at May meeting . All Resolutions are on file with the Town Clerk.**

**Adjournment: 7:33 PM, motioned by Howard Aubin, 2<sup>nd</sup> by Ronnie Wilkins, all in favor**

**These are the Official Minutes of the May 10<sup>th</sup> ,2021 Town of Black Brook Monthly Board Meeting:**

**Melissa Walton, Town Clerk**