

# Town of Black Brook

## Board Meeting

February 8<sup>th</sup> ,2021

Meeting called to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**Attendees:** Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, James Seguin, Howard Aubin, James Martineau Jr.

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

Highway Superintendent: Robert Haywood

**Visitors Attendees:** No Visitors due to COVID-19

**Visitors VIA Zoom** Leon Brousseau Town Assessor, Susan Angel and Scott Siegel

**Minutes of Town Board meeting for January 11, 2021 Approved.**

Motioned by Supervisor Howard Aubin and 2<sup>nd</sup> by Ronnie Wilkens all in favor.

### Monthly Reports:

#### Approval to pay audited bills Paid & Unpaid 01/13/2021 thru 02/08/2021

	Paid	Unpaid
General Fund:	\$45,865.86	\$4,982.40
Highway Fund:	\$16,468.11	\$20,639.64
Water District 1:	\$1,618.84	\$135.00
Water District 2:	\$ 1,521.66	\$880.00
Sewer:	\$592.74	\$110.00
Playground Project:	\$ 0.00	\$0.00

Capital Project SW1:	\$ 0.00	\$1,500.00
<b>Capital Project SW #1</b>	<b>\$12,507.00</b>	<b>\$1,250.00</b>
<b>Capital Project (NYSERDA GRANT) \$0.00</b>		<b>\$ 0.00</b>
T & A Fund	\$375,687.10	
<b>Total:</b>	<b>\$454,261.79</b>	<b>\$27,997.04</b>

Motioned by Howard Aubin, Seconded by Supervisor Jon Douglass

All in favor: James Martineau Jr., James Seguin, Ronnie Wilkens

**Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Howard Aubin 2<sup>nd</sup> by Supervisor Jon Douglass

All in favor: James Martineau Jr., Ron Wilkins, James Seguin

**Visitors: NONE Due to COVID**

**Committee Reports:**

**Youth Program:** Jessie Douglass spoke about Chelly Martineau contacting her about getting the Summer Youth Program on the Free Lunch program this year and moving the program to the Clintonville High School. Jessie will be working on this.

**Sewer:** Water superintendent Craig Walton, Supervisor Jon Douglas, and Howard Aubin meet VIA Zoom with Some of the Town of Jay board to discuss the Capt. Project Photo.

**Insurance:** Met with Northern Insuring. Our insurance is going out to bid.

**Playground:** The playground ice rink is getting lots of use and kids are still playing basketball.

NO other Committee Report updates

2018 Housing Rehabilitation Program, there are NO new projects, NO change orders, NO De-obligations

**Resolution # 33 CDBG Release # 2020-00306409** Motion made by James Martineau and 2<sup>nd</sup> by Howard Aubin. All in favor

**Resolution # 34 CDBG Release # #2020-00310685** Motion made by James Martineau Jr. 2<sup>nd</sup> by Howard Aubin. All in favor

**Resolution #35 CDBG Release # 00275754** Motion mad by James Martineau Jr. 2<sup>nd</sup> by Howard Aubin. All in favor

There will be a public hearing on March 8<sup>th</sup> at 5:45 for the CDBG program is 90% complete and a public hearing is required.

**Resolution # 36** Authorizing Supervisor Jon Douglass to apply for CDBG 2020 Funding Grant Motion was made by Howard Aubin and 2<sup>nd</sup> by James Martineau Jr. All in favor

**Resolution # 37** Authorizing Supervisor Jon Douglas to apply for CDBG 2021 Funding Grant, Motion was made by Howard Aubin and 2<sup>nd</sup> by James Martineau Jr.. All in favor

**Resolution # 38** Authorizing Supervisor Jon Douglas to sign Water Meter improvement agreement. Motion made by Ronnie Wilkens and 2<sup>nd</sup> James Seguin. All in favor.

**Resolution #39** Designating Melissa Walton / Town Clerk Certifying officer for CDBG for 2021 A role call was done for this. Ronnie Wilkens – YES, Howard Aubin YES, James Martineau Jr. – YES, James Seguin – YES, Supervisor Jon Douglass – YES,

**Resolution # 40** Type 11 Action (2020 CDBG) Where the Town will apply for funds and anticipates funds to be awarded through the Community Development Block Grant from the U. S. Department of Housing and Urban Development, as administered by the State of NY and Public infrastructure Project (DFA #104745) to replace obsolete and inaccurate water with radio read meters and related software throughout Black Brook Water Dist. 1, and install pressure reducing valves to customers where appropriate.

Supervisor Jon Douglass sent a request to wave the Income survey requirements for the Towns proposed application for the 2020 NYS CDBG block grant and they accepted out request.

First Quarter Water Sewer billing was presented. Ronnie Wilkens made the motion to accept as presented and James Seguin 2<sup>nd</sup>.

The new Billing system for the Water and Sewer billing will take anywhere from 3 to 6 months.

**Resolution # 41** Authorizing Supervisor Douglass to sigh the shared service agreement with NYSDOT. Howard Aubin made the Motion and James Seguin 2<sup>nd</sup>. All in favor

Supervisor Douglass let everyone know that he has received the 1<sup>st</sup> installment for Snow and Ice.

He also received 9,849.83 check for reimbursement from Sales tax from the county.

Supervisor Douglass also received 131,702.46 for the Shared Service reimbursement. They withheld 20%. This was from the State Comptrollers office.

Alan City sent a quote for an Alert App it would be 349.00 it would send out notices to notify of boil water, water outage, etc.... Howard made the motion to go ahead a get the program and James Martineau Jr. 2<sup>nd</sup>. All in Favor.

The town opt-out of the tax option that the legislator offered to extend tax payment and without interest.

**Resolution # 40** Authorizing Supervisor Douglass to sign agreement with Adirondack Park and send them the \$300.00 Howard Aubin made the motion and James Martineau Jr. 2<sup>nd</sup> all were in favor.

**OLD BUSINESS:**

Solar Project- We have received the easement now we are waiting for them to set the poles.

Water #1 The legal work is done and has been exchanged with randy Whisher just waiting for Randy to get back to us.

Rescheduled the Judges Audit for Tue. Feb. 16<sup>th</sup> @ 10:30 AM

NYS CDBG 107HR311-18 (Time extension Request was Approved)

Public Health Emergency Plan Draft was presented, and a roll call vote was done to except.

Jon Douglass- YES, James Martineau Jr. – YES, Howard Aubin – YES, James Seguin – YES, Ronnie Wilkins- YES

**Executive Session (If Needed): All Resolutions are on file with the Town Clerk.**

**Adjournment: 7:11 PM, motioned by Howard Aubin, 2<sup>nd</sup> by Supervisor Jon Douglass, all in favor**

**These are the Official Minutes of the February 8<sup>th</sup>,2021 Town of Black Brook Monthly Board Meeting:**

**Melissa Walton, Town Clerk**