

Town of Black Brook

Board Meeting

December 14 ,2020

Meeting called to order at 6:15 PM with the Pledge of Allegiance to the Flag.

Attendees: Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, James Seguin, Howard Aubin,

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

Highway Superintendent: Robert Haywood

Visitors Attendees: No visitors due to COVID-19

Visitors VIA GOTOMEETING: Councilman James Martineau Jr. , Leon Brousseau, Tom Thwaites, Derrick Martineau (Codes) ,

Minutes of Town Board meeting for November 9th , 2020, Approval

Minutes of Town Board Public Hearing November 9th ,2020 Approved

Monthly Reports:

Approval to pay audited bills Paid 11/12/20 Thru 12/12/20

Approval to pay audited bills UNPAID 11/2/20 Thru 12/12/20

	Paid	Unpaid
General Fund:	\$47,805.05	\$4,709.67
Highway Fund:	\$33,657.00	\$ 30,344.98
Water District 1:	\$3,052.09	\$1,222.96
Water District 2:	\$685.66	\$565.96

Sewer:	\$1,525.81	\$723.54
Playground Project:	\$ 0.00	\$0.00
Capital Project SW1:	\$ 0.00	\$1,500.00
Capital Project SW #1	\$ 3,974.14	\$ 24,686.97
Capital Project (NYSERDA GRANT)	\$23,795.00	\$ 0.00
Total:	\$114,494.75	\$62,254.08

Motioned by Howard Aubin, Seconded by Ronnie Wilkins

All in favor: Supervisor Jon Douglass, James Seguin, James Martineau Jr. via zoom

Approval of Monthly Reports:

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Ronnie Wilkins, Seconded by Howard Aubin

All in favor: James Seguin, Supervisor Jon Douglass, James Martineau Jr. via zoom

Visitors:

Committee Reports:

Playground - Camaras were installed and they are working great.

Sewer – Supervisor Douglas talked about wanting to look at financials for Sewer Bond there is 80,000 owed, looking into refinancing they now pay 5.5% interest rate if refinance there would be a savings at a lower interest rate. The board will look into this and talk more about it at the Dec 28th meeting.

Youth – Winter Ski program they are waiting to see if they will be having the program due to COVID-19.

Water- Water Sampling cost have significantly increased to mandates by the state we are looking at a cost of around 2,000.00 for sampling.

New Business:

2018 housing Rehabilitation Program Nothing new

Resolution # 88 Discharge of Mortgage # 2016-00276757 Motion made by James Seguin and 2nd by Supervisor Douglass.

Resolution # 89 Discharge of Mortgage # 152637 Motion made by Supervisor Jon Douglass and Second by James Martineau Jr. via zoom

Resolution # 90 ADA Coordinator Motion made by James Martineau via zoom and 2nd by Howard Aubin making Supervisor Douglass the ADA Coordinator

Resolution # 91 Motion made by James Martineau Jr. via zoom and 2nd by Howard Aubin Authorizing Supervisor Douglass to act as the Fair Housing Officer.

Resolution # 92 Easement right of way agreement (Robert Nelson). Property in Fern Lake for as long as they or their heirs own the property, this is for Electrical only.

Resolution # 103 JCEO contract for 2021, Supervisor Jon Douglass made the resolution to accept the contract from JCEO that has been modified by James Martineau Jr. and James Seguin 2nd.

Resolution # 93 Change Order for Silver Lake Pump Station Motion made by James Martineau Jr. via zoom and 2nd by Howard Aubin. Adding more Ballads for flushing Hydrant and around Propane tanks and electric.

Resolution # 94 Workers Comp Rates for 2021 Motion made by Howard Aubin and 2nd by James Martineau Jr. via zoom. Authorizing Supervisor Douglass to accept the 2-year lock in rate of 32,198.00 per year for 2 years. All were in favor of this except , **Councilman Ronnie Wilkins was NOT in favor of this.** Majority ruled.

Tax Collector Hours are as follows .. Mon- Thurs 9AM- 2PM Friday 9 AM – Noon Jan Thru April. The month of January she will also add Wend. Evenings 4 PM to 7 PM and every other Sat.

Town Clerk / Tax collector will take her oath of office and file it in her office and send it to County.

Resolution #95 Pandemic Operations Plan. Motion was made by Ronnie Wilkins and 2nd by Howard Aubin to accept the quote from Emergency Preparations for 2,500.00 for our Pandemic Plan. Authorizing Supervisor Jon Douglas to accept contract.

We received payment from Auctions International for surplus equipment in the amount of 22,700.00.

Resolution # 96 Elmore SPCA Contract for 2021. Motioned made by Howard Aubin 2nd by Supervisor Douglass. Authorizing Supervisor Douglass to accept the contract with Elmore SPCA, Eagles Nest it the same as revised by James Martineau Jr.

Resolution #97 Merger Request (Highway Property) Motion made by Howard Aubin 2nd by James Martineau Jr. For the merger of Parcel # 341-1-17 and parcel #332-3-1.1.

Resolution # 98 CCA (Community Choice Aggregation) Program. A motion was made by Supervisor Jon Douglas and Seconded by Howard Aubin. Crating Local Law #1 for 2020. Community Choice Aggregation Program. The Local Law has been filed with the state.

Resolution # 99 Utility Billing Program A motion was made by James Martineau Jr. 2nd by Ronnie Wilkins authorizing Supervisor Douglass to purchase the new utility billing program from Edmonds. For the purchase price of 6,000.

Resolution # 100 Parade Permit. A motion was made by Howard Aubin 2nd by Supervisor Jon Douglass for the Town to implement a parade permit for all future parades to be held in the Town of Black Brook. Parade Permits will be issued by the Town Clerk and will be on file in the Clerks office.

Alarm System for the Highway garage is in need of being updated. Supervisor Douglass will look into receiving some quote on updating the system.

Resolution # 101 Line Adjustment a motion was made by Howard Aubin and 2nd by James Seguin for line adjusts do be done as follows.

General Fund

\$100.00 from # 13552.1.0.0 to # 13554.1.0.0

\$250.00 from #16204.1.0.24 to #16204.1.0.23

\$500.00 from #51324.1.0.0 to # #51324.1.025

\$400.00 from # 51324.1.0.41 to # 51324.1.0.26

\$1,000.00 from #51324.1.0.42 to #51824.1.0.0

TOTAL \$ 2,250.00

Highway

\$200.00 from #51424.3.0.8 to # 51424.3.0.12

\$1.00 from #90308.3.0.0 to #90108.3.0.0

TOTAL \$201.00

Water Dist 2

\$175.00 from #83304.10.047 to # 83304.10.0.0

\$300.00 from # 83404.10.0.48 to #83404.10.0.0

\$220.00 from #90408.10.0.0 to #83404.10.0.29

TOTAL 695.00

Resolution # 102 Fund Transfer a motion was made by Howard Aubin and 2nd by Ronnie Wilkins for a fund transfer from #231.01 (NYCLASS) to 200.17 (CAPITAL PROJECT< NYERDA) 25,000.00.

The end of year meeting will be Dec 28th at 6 PM, Melissa will post this in Press Republican and on web page and FB page

Old Business:

Solar Project (UPDATE) . Panels are installed need new service to go any further and also need an easement from Godlewski's.

Water 1 (SILVER LAKE PUMPING STATION) Finished gas tank installation. They will be doing the start up process next week.

Water 1 (CAPITAL PROJECT) Water Supply and Storage System Highway will be and has built a road and done some landscaping

Street Lighting LED, Howard Aubin is completing the rest of the information needed for this project.

Resolution #104 A motion was made by Supervisor Jon Douglass and 2nd by Howard Aubin to start using a new form for any changes made to anyone's water and sewer bill that will be approved by the board before changes are made.

Water and Sewer Billing Audit Howard Aubin is in the process of working on this Audit.

Joint Sewer Meeting Supervisor Douglass as sent e-mails to set this meeting up but has had No reply's

Howard Aubin made the motion to go into Executive Session @ 7:40 and James Seguin 2nd the motion. The board returned from Executive session at 7: 48

Executive Session (If Needed): All Resolutions are on file with the Town Clerk

Adjournment: 7:55 PM, motioned by Howard Aubin, 2nd by Supervisor Jon Douglass, all in favor

These are the Official Minutes of the December 14 , 2020 Town of Black Brook Monthly Board Meeting:

Melissa Walton, Town Clerk