

**BURNS SCIENCE AND TECHNOLOGY  
CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the  
District School Board of Volusia County, Florida

**INDEPENDENT AUDITOR'S REPORT**

*for the fiscal year ended JUNE 30, 2019*

***King & Walker, CPAs, PL***

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***Certified Public Accountants***

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# **BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the District School Board of Volusia County, Florida

## ***TABLE OF CONTENTS***

	<b>PAGE NO.</b>
<b>FINANCIAL SECTION</b>	
<b>Independent Auditor's Report</b>	1
<b>Management's Discussion and Analysis – (Unaudited)</b>	3
<b>Basic Financial Statements</b>	
<i>Government-Wide Financial Statements:</i>	
Statement of Net Position	8
Statement of Activities	9
<i>Fund Financial Statements:</i>	
Balance Sheet – Governmental Funds	10
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	11
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	12
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	13
Notes to Financial Statements	14
<b>Required Supplementary Information</b>	
Budgetary Comparison Schedule – General Fund (Unaudited)	24
Note to Required Supplementary Information	25
<b>COMPLIANCE AND INTERNAL CONTROL</b>	
<b>Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Governmental Auditing Standards</i></b>	26
<b>Management Letter</b> as required by Rules of the Florida Auditor General, Chapter 10.850, Florida Statutes, <i>Charter School Audits</i> .	28

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## **Independent Auditor's Report**

To the Board of Directors of Burns Science and Technology Charter School Inc.,  
a Charter School and Component Unit of the District  
School Board of Volusia County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Burns Science and Technology Charter School, Inc. ("School"), a component unit of the District School Board of Volusia County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2019, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Budgetary Comparison Schedule, and the Note to Required Supplementary Information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 23, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's, internal control over financial reporting and compliance.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

August 23, 2019  
Tampa, Florida

# **BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

*A Charter School and Component Unit of the District School Board of Volusia County, Florida*

## **MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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The Management's Discussion and Analysis (MD&A) section of the annual financial report of the Burns Science and Technology Charter School, Inc. ("School") provides an overview of the School's activities for the fiscal year ended June 30, 2019.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School's financial statements and notes to financial statements as listed in the table of contents.

### **FINANCIAL HIGHLIGHTS**

- For the fiscal year ended June 30, 2019, the School's revenues exceeded expenses as shown on the School's statement of activities by \$133,631.
- At June 30, 2019, the School reported a total net position of \$1,198,485.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

#### **Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of Net Position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of Net Position provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the Net Position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School's Net Position and the results of operations, during the fiscal year. An increase or decrease in Net Position is an indication of whether the School's financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

# **BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

*A Charter School and Component Unit of the District School Board of Volusia County, Florida*

## **MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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### **Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide financial statements.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund financial statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund financial statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates the following funds: a General Fund to account for its general operations and internal account activities; a Capital Projects Fund to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays; and a Special Revenue Fund to account for Federal grant programs. For reporting purposes, the General Fund is the only major fund of the School. Data from the other governmental funds are combined into a single aggregate presentation.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund to demonstrate compliance with the budget.

### **Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.***A Charter School and Component Unit of the District School Board of Volusia County, Florida***MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following is a summary of the School's current year and prior year net position:

	6-30-18	6-30-19	Increase (Decrease)
<b>ASSETS</b>			
Current and Other Assets	\$ 695,934	\$ 901,329	\$ 205,395
Capital Assets, net	575,484	491,365	(84,119)
Total Assets	1,271,418	1,392,694	121,276
<b>LIABILITIES</b>			
Current Liabilities	133,793	155,604	21,811
Long Term Liabilities	72,771	38,605	(34,166)
Total Liabilities	206,564	194,209	(12,355)
<b>NET POSITION</b>			
Net Investment in Capital Assets	502,713	452,760	(49,953)
Unrestricted	562,141	745,725	183,584
Total Net Position	\$ 1,064,854	\$ 1,198,485	\$ 133,631

Current and other assets consist primarily of cash and cash equivalents (92%). Capital assets are comprised of leasehold improvements, assets under capital leases, and furniture, fixtures, and equipment, net of depreciation. The School's liabilities are comprised of accounts payable, salaries and benefits payable, and capital leases payable. The School's total net position amounted to \$1,198,485.



**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.***A Charter School and Component Unit of the District School Board of Volusia County, Florida***MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

The following is a summary of the School's net position for the current year and prior year:

<b>Operating Results for the Year</b>			
	<b>Governmental Activities</b>		<b>Increase (Decrease)</b>
	<b>6-30-18</b>	<b>6-30-19</b>	
<b>Revenues:</b>			
Federal Through State and Local	\$ 152,608	\$ 147,484	\$ (5,124)
State Sources	3,063,732	3,338,949	275,217
Local and Other	576,806	390,236	(186,570)
<b>Total Revenues</b>	<b>3,793,146</b>	<b>3,876,669</b>	<b>83,523</b>
<b>Expenses:</b>			
Instruction	2,059,505	2,170,495	110,990
Instructional Support Services	27,682	23,416	(4,266)
Board	54,498	63,244	8,746
School Administration	422,906	408,235	(14,671)
Facilities Acquisition & Construction	113,234	109,722	(3,512)
Fiscal Services	37,076	58,992	21,916
Food Services	205,402	204,935	(467)
Central Services	21,253	22,008	755
Pupil Transportation	102,598	116,451	13,853
Operation of Plant	269,526	261,560	(7,966)
Maintenance of Plant	44,899	45,904	1,005
Community Service	175,988	252,194	76,206
Debt Service - Interest	6,030	5,882	(148)
<b>Total Expenses</b>	<b>3,540,597</b>	<b>3,743,038</b>	<b>202,441</b>
<b>Increase/(Decrease) in Net Position</b>	<b>\$ 252,549</b>	<b>\$ 133,631</b>	<b>\$ (118,918)</b>

The largest revenue source for the School is the State of Florida (86%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School.

During the fiscal year ended June 30, 2019, the largest concentration of expenses were for Instruction related functions which represented 59% of total expenses.

# **BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

*A Charter School and Component Unit of the District School Board of Volusia County, Florida*

## **MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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### **FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

#### **Governmental Funds**

As the School completed the year, its governmental funds reported a combined fund balance of \$745,725.

### **BUDGETARY HIGHLIGHTS**

The general fund budget for the fiscal year ended June 30, 2019, was developed based on the School's anticipated revenues and expenditures and the expected student population for the school year. Over the course of the year, the school revised its general fund budget several times. Refer to the Budgetary Comparison Schedule for additional information.

### **CAPITAL ASSETS**

The School's investment in capital assets for its governmental activities as of June 30, 2019, amounts to \$491,365 (net of accumulated depreciation). This investment in capital assets includes leasehold improvements, assets under capital leases, and furniture, fixtures, and equipment. Additional information regarding the School's capital assets can be found in the Notes to the financial statements.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Burns and Technology Charter School, Inc.'s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Dr. Janet McGee, Principal, 160 Ridge Road Oak Hill, FL 32759.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

**STATEMENT OF NET POSITION**

*June 30, 2019*

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash & Cash Equivalents	\$ 832,103
Due From Other Agency	17,236
Deposits Receivable	43,050
Prepaid Expenses	8,940
Capital Assets:	
Leasehold Improvements, Net	393,634
Assets Under Capital Leases	87,802
Furniture, Fixtures, and Equipment, Net	<u>9,929</u>
Total Capital Assets, Net	<u>491,365</u>
<b>TOTAL ASSETS</b>	<u><u>1,392,694</u></u>
<b>LIABILITIES</b>	
Accounts Payable	55,744
Salaries and Benefits Payable	99,860
Long Term Liabilities:	
Capital Leases Payable, Due Within One Year	26,301
Capital Leases Payable, Due After One Year	<u>12,304</u>
<b>TOTAL LIABILITIES</b>	<u><u>194,209</u></u>
<b>NET POSITION</b>	
Net Investment in Capital Assets	452,760
Unrestricted	<u>745,725</u>
<b>TOTAL NET POSITION</b>	<u><u>\$ 1,198,485</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

**STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2019*

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities:					
Instruction	\$ 2,170,495	\$ -	\$ -	\$ -	\$ (2,170,495)
Instructional Support Services	23,416				(23,416)
Board	63,244				(63,244)
School Administration	408,235				(408,235)
Facilities Acquisition & Construction	109,722			109,722	-
Fiscal Services	58,992				(58,992)
Food Services	204,935	62,858	147,484		5,407
Central Services	22,008				(22,008)
Pupil Transportation	116,451		80,483		(35,968)
Operation of Plant	261,560			63,595	(197,965)
Maintenance of Plant	45,904			45,904	-
Community Service	252,194	252,194			-
Debt Service - Interest	5,882				(5,882)
Total Governmental Activities	<u>\$ 3,743,038</u>	<u>\$ 315,052</u>	<u>\$ 227,967</u>	<u>\$ 219,221</u>	<u>(2,980,798)</u>
General Revenues:					
State Sources					3,039,245
Local and Other					75,184
Total General Revenues					<u>3,114,429</u>
Change in Net Position					133,631
Net Position - July 1, 2018					1,064,854
Net Position - June 30, 2019					<u>\$ 1,198,485</u>

The accompanying notes to the financial statements are an integral part of this statement.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

***BALANCE SHEET - GOVERNMENTAL FUNDS***  
***June 30, 2019***

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash & Cash Equivalents	\$ 832,103	\$ -	\$ 832,103
Due From Other Agency	17,236		17,236
Prepaid Expenses	8,940		8,940
Deposits Receivable	43,050		43,050
Total Assets	<u>\$ 901,329</u>	<u>\$ -</u>	<u>\$ 901,329</u>
<b>LIABILITIES</b>			
Accounts Payable	\$ 55,744	\$ -	\$ 55,744
Salaries and Benefits Payable	99,860		99,860
Total Liabilities	<u>155,604</u>		<u>155,604</u>
<b>FUND BALANCES</b>			
Nonspendable	51,990		51,990
Unassigned	693,735		693,735
Total Fund Balances	<u>745,725</u>	<u>-</u>	<u>745,725</u>
Total Liabilities and Fund Balances	<u>\$ 901,329</u>	<u>\$ -</u>	<u>\$ 901,329</u>

The accompanying notes to the financial statements are an integral part of this statement.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**  
*June 30, 2019*

<b>Total Fund Balances - Governmental Funds</b>	\$ 745,725
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Amounts reported for governmental activities in the statement of  
Net Position are different because:

Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.	491,365
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Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.	
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Capital Leases Payable	(38,605)
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<b>Total Net Position - Governmental Activities</b>	<u><u>\$ 1,198,485</u></u>
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The accompanying notes to financial statements are an integral part of this statement.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**  
*For the Fiscal Year Ended June 30, 2019*

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues</b>			
Intergovernmental:			
Federal Through State and Local	\$ -	\$ 147,484	\$ 147,484
State Sources	3,119,728	219,221	3,338,949
Local and Other	327,378	62,858	390,236
Total Revenues	<u>3,447,106</u>	<u>429,563</u>	<u>3,876,669</u>
<b>Expenditures</b>			
Current - Education:			
Instruction	2,025,482	-	2,025,482
Instructional Support Services	23,416		23,416
Board	63,244		63,244
School Administration	408,235		408,235
Facilities Acquisition & Construction	-	109,722	109,722
Fiscal Services	58,992		58,992
Food Services	-	204,935	204,935
Central Services	22,008		22,008
Pupil Transportation	116,451		116,451
Operation of Plant	247,596	13,964	261,560
Maintenance of Plant	45,904		45,904
Community Service	252,194		252,194
Fixed Capital Outlay:			
Other Capital Outlay	-	60,894	60,894
Debt Service:			
Principal		68,626	68,626
Interest	-	5,882	5,882
Total Expenditures	<u>3,263,522</u>	<u>464,023</u>	<u>3,727,545</u>
Excess (Deficiency) of Revenues			
Over/(Under) Expenditures	<u>183,584</u>	<u>(34,460)</u>	<u>149,124</u>
Other Financing Sources (Uses):			
Inception of Capital Leases	-	34,460	34,460
Total Other Financing Sources (Uses)	<u>-</u>	<u>34,460</u>	<u>34,460</u>
Net Change in Fund Balances	183,584	-	183,584
Fund Balances, July 1, 2018	562,141	-	562,141
Fund Balances, June 30, 2019	<u><u>\$ 745,725</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 745,725</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF**  
**REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**TO THE STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2019*

<b>Net Change in Fund Balances - Governmental Funds</b>	\$	183,584
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of depreciation expense (\$145,013) in excess of capital outlay expense (\$60,894) in the current year.		(84,119)
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Principal payments on long-term debt are expenditures in the governmental funds, but the repayments reduce long-term liabilities in the Statement of Net Position.		68,626
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Long-term debt proceeds for the inception of a capital leases are reported as other financing sources in the Governmental Funds and as long-term liabilities in the Statement of Net Position.		(34,460)
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<b>Change in Net Position - Governmental Activities</b>	\$	<u>133,631</u>
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The accompanying notes to the financial statements are an integral part of this statement.



**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

➤ **Reporting Entity**

Burns Science and Technology Charter School, Inc. ("School"), is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act and Section 1002.33, Florida Statutes and is a component unit of the District School Board of Volusia County, Florida. The governing body of the School is the not-for-profit corporation Board of Directors, which is comprised of not less than three members.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the Volusia County School Board, Florida, ("District"). The current charter is effective until June 30, 2020, and is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter's expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

➤ **Basis of Presentation**

Government-wide Financial Statements: Government-wide financial statements, including the statement of Net Position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements: Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental fund is as follows:

- General Fund: to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.

The remaining governmental funds are reported in the aggregate.

➤ **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized

**NOTES TO FINANCIAL STATEMENTS****June 30, 2019**

when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Cash and Cash Equivalents**

Cash deposits consist of demand deposits in local financial institutions. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance company up to \$250,000.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of Net Position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	5-7 years
Assets Under Capital Leases	3-5 years
Leasehold Improvements	15 years

Current-year information relative to changes in capital assets is described in a subsequent note.

➤ **Long-term Debt**

Long-term obligations that will be financed by resources to be received in the future by the general fund are reported in the government-wide financial statements, not in the general fund. Current-year information relative to changes in long-term debt is described in subsequent notes.

➤ **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

➤ **Net Position and Fund Balance Classification**

*Government-wide Financial Statements*

Net Position are classified and reported in three components:

- Net Investment in Capital Assets – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position – consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- Unrestricted Net Position – all other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

*Fund Financial Statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

➤ **Order of Fund Balance Spending Policy**

The School's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

➤ **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students (FTE) and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplies by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2019, the School reported 450.12 unweighted FTE and 472.75 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044, FAC).

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based upon a capital outlay plan submitted to the District and are to be used for lease, rent or construction of school facilities. The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

➤ **Subsequent Events**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the District School Board of Volusia County, Florida

**NOTES TO FINANCIAL STATEMENTS****June 30, 2019****2. CASH DEPOSITS**

*Custodial Credit Risk – Deposits.* In the case of deposits, this is the risk that in the event of a bank failure, the School's deposits may not be returned to the School. The School does not have a custodial credit risk policy. Deposits on hand at financial institutions are insured by the Federal Deposit Insurance Company (FDIC) up to \$250,000. As of June 30, 2019, the School was exposed to custodial credit risk. Two of the School's bank accounts exceeded the FDIC insurance limit by \$70,377 and \$201,754.

**3. CHANGES IN CAPITAL ASSETS**

Changes in capital assets are presented in the table below.

	Beginning Balance	Additions	Deletions	Ending Balance
<b>GOVERNMENTAL ACTIVITIES</b>				
Leasehold Improvements	\$ 717,664	\$ -	\$ -	\$ 717,664
Assets Under Capital Lease	235,638	34,460	(75,442)	345,540
Furniture, Fixtures and Equipment	259,591	26,434	75,442	210,583
Total Capital Assets Being Depreciated	<u>1,212,893</u>	<u>60,894</u>	<u>-</u>	<u>1,273,787</u>
Less Accumulated Depreciation for:				
Leasehold Improvements	(276,186)	(47,844)		(324,030)
Assets Under Capital Lease	(117,411)	(64,885)	75,442	(257,738)
Furniture, Fixtures and Equipment	<u>(243,812)</u>	<u>(32,284)</u>	<u>(75,442)</u>	<u>(200,654)</u>
Total Accumulated Depreciation	<u>(637,409)</u>	<u>(145,013)</u>	<u>-</u>	<u>(782,422)</u>
Governmental Activities Capital Assets, Net	<u>\$ 575,484</u>	<u>\$ (84,119)</u>	<u>\$ -</u>	<u>\$ 491,365</u>

Depreciation expense was charged to functions as follows:

Governmental Activities	Amount
Instruction	\$ 145,013
Total Depreciation Expense	<u>\$ 145,013</u>

**4. DUE FROM OTHER AGENCY**

The amount Due from Other Agency included in the accompanying statement of Net Position and balance sheet – governmental funds consists of an amount due from the Florida Department of Education for FEFP funding. This receivable is considered to be fully collectible and as such, no allowance for uncollectibles is accrued.

**5. SIMPLE IRA RETIREMENT PLAN**

The School has a retirement plan (the "Plan") pursuant to Section 408(p) of the Internal Revenue Code (the "Code"), whereby participants may contribute a percentage of compensation, not in excess of the maximum amount allowed under the Code. The Plan requires the School to make matching contributions in an amount equal to the participants' salary reduction contribution up to a maximum of three percent of each participant's annual compensation. For the fiscal year ended June 30, 2019, the School contributed \$27,535 to the Plan.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the District School Board of Volusia County, Florida

**NOTES TO FINANCIAL STATEMENTS****June 30, 2019****6. CAPITAL LEASES PAYABLE**

The School entered into four capital lease agreements on July 1, 2016, August 15, 2016, July 18, 2017, and August 17, 2017 in order to acquire various computer equipment. The School entered into two additional equipment capital lease agreements on July 1, 2018 and August 1, 2018. The capital lease agreements require periodic payments over a 3 year period at interest rates ranging from 5.039 percent to 13.996 percent. Interest paid on the capital leases for the 2018-19 fiscal year totaled \$5,882.

The annual requirements to amortize the capital leases outstanding at June 30, 2019, follows:

<u>Fiscal Year Ending June 30:</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 27,684	\$ 26,301	\$ 1,383
2021	12,861	12,195	666
2022	110	109	1
Total	<u>\$ 40,655</u>	<u>\$ 38,605</u>	<u>\$ 2,050</u>

**7. CHANGES IN LONG-TERM LIABILITIES**

The following is a summary of changes in long-term liabilities:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>	<u>Due in One Year</u>
GOVERNMENTAL ACTIVITIES:					
Capital Leases Payable	\$ 72,771	\$ 34,460	\$ 68,626	\$ 38,605	\$ 26,301
Total Governmental Activities	<u>\$ 72,771</u>	<u>\$ 34,460</u>	<u>\$ 68,626</u>	<u>\$ 38,605</u>	<u>\$ 26,301</u>

**8. OPERATING LEASE COMMITMENT**

The School leases its building space under a renewed operating lease agreement dated July 1, 2016, for a four-year lease term through June, 30, 2020. The lease contains two additional two-year renewal options and requires the School to pay insurance and other costs. The schedule below shows the School's net lease obligation under the current lease terms.

The following is a schedule, by years, of the School's portion of future minimum rental payments:

<u>Fiscal Year Ending June 30:</u>	<u>Facilities</u>
2020	<u>\$ 84,000</u>
Total Minimum Lease Payments	<u>\$ 84,000</u>



**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the District School Board of Volusia County, Florida

**NOTES TO FINANCIAL STATEMENTS****June 30, 2019****9. SCHEDULE OF STATE REVENUE SOURCES**

The following is a schedule of the School's State revenue:

Source	Amount
Florida Education Finance Program	\$ 1,948,820
Class Size Reduction	504,216
Charter School Capital Outlay	219,221
Discretionary Local Effort	191,294
Supplementary Academic Instruction	122,601
Transportation	80,483
Florida Best and Brightest	46,204
School Recognition	44,861
ESE Guaranteed Allocation	43,908
Discretionary Millage	37,058
Instructional Materials	33,881
Reading Allocation	18,698
Miscellaneous	16,449
CAPE - Workforce Education	15,200
Teachers' Supply Assistance Program	11,220
Safe Schools Allocation	3,383
Discretionary Lottery	1,452
Total State Revenue	<u>\$ 3,338,949</u>

As provided in the charter school contract, the District has charged the School an administrative fee totaling \$32,233. Accounting policies relating to certain State revenue sources are described in Note 1.

**10. OPERATING AGREEMENTS**

**Management Agreement** – The School entered into a management agreement with EdFutures, Inc. (the “Company”) starting July 1, 2011 for an initial term of two years. Thereafter the agreement will automatically renew for annually unless one party notifies the other party at least 120 days to the expiration of the then-current term of its intention not to renew the agreement. The contract calls for the Company to be responsible and accountable to the School Board for the administration, operation and performance of the School in accordance with the School's contract, the statement of mission and purpose and the laws of the State of Florida. Fees under this agreement incurred to the Company during the fiscal year ended June 30, 2019 amounted to \$16,000.

**Professional Accounting Services Company** – The School has a contract with a professional accounting services company which provides accounting and financial services, payroll services, and other assistance to the School at an annual fee. Fees under this agreement incurred during the fiscal year ended June 30, 2019 amounted to \$58,992. The contract may be cancelled by either party with 30 days advance notice.

# **BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the District School Board of Volusia County, Florida

## **NOTES TO FINANCIAL STATEMENTS**

**June 30, 2019**

### **11. RISK MANAGEMENT PROGRAMS**

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

### **12. COMMITMENTS AND CONTINGENT LIABILITIES**

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2019, may be impaired. In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

### **13. FUNDING AND CREDIT CONCENTRATIONS**

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

### **14. LEGAL MATTERS**

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. The School has no legal actions or pending proceedings in progress.

**BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND - (UNAUDITED)**  
*For the Fiscal Year Ended June 30, 2019*

	General Fund			Variance with
	Original Budget	Final Budget	Actual	Final Budget - Positive (Negative)
<b>Revenues:</b>				
Intergovernmental:				
State Sources	\$ 3,493,020	\$ 3,119,728	\$ 3,119,728	\$ -
Local and Other	80,000	327,378	327,378	-
Total Revenues	<u>3,573,020</u>	<u>3,447,106</u>	<u>3,447,106</u>	<u>-</u>
<b>Expenditures:</b>				
Current - Education:				
Instruction	1,986,512	2,025,482	2,025,482	-
Instructional Support Services	23,521	23,416	23,416	-
Board	81,750	63,244	63,244	-
School Administration	332,502	408,235	408,235	-
Facilities Acquisition & Construction	282,000	-	-	-
Fiscal Services	40,000	58,992	58,992	-
Food Services	188,910	-	-	-
Central Services	27,330	22,008	22,008	-
Pupil Transportation	90,000	116,451	116,451	-
Operation of Plant	287,640	247,596	247,596	-
Maintenance of Plant	47,000	45,904	45,904	-
Community Service	-	252,194	252,194	-
Debt Service:				
Principal	64,833	-	-	-
Interest	8,000	-	-	-
Total Expenditures	<u>3,459,998</u>	<u>3,263,522</u>	<u>3,263,522</u>	<u>-</u>
Net Change in Fund Balance	<u>113,022</u>	<u>183,584</u>	<u>183,584</u>	<u>-</u>
Fund Balance, July 1, 2018	-	562,141	562,141	-
Fund Balance, June 30, 2019	<u>\$ 113,022</u>	<u>\$ 745,725</u>	<u>\$ 745,725</u>	<u>\$ -</u>

See Independent Auditor's Report

# **BURNS SCIENCE AND TECHNOLOGY CHARTER SCHOOL, INC.**

A Charter School and Component Unit of the District School Board of Volusia County, Florida

## **NOTE TO REQUIRED SUPPLEMENTARY INFORMATION**

**June 30, 2018**

### **1. BUDGETARY BASIS OF ACCOUNTING**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

Members:  
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**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Directors of Burns Science and Technology Charter School, Inc.,  
a Charter School and Component Unit of the  
District School Board of Volusia County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Burns Science and Technology Charter School, Inc. ("School"), a charter school and component unit of the District School Board of Volusia County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated August 23, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

August 23, 2019  
Tampa, Florida

Members:  
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**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of Burns Science and Technology Charter School, Inc.,  
a Charter School and Component Unit of the  
District School Board of Volusia County, Florida

**Report on the Financial Statements**

We have audited the financial statements of the Burns Science and Technology Charter School, Inc., a charter school ("School"), and a component unit of the District School Board of Volusia County, Florida, as of and for the fiscal year ended June 30, 2019, and have issued our report thereon dated August 23, 2019.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General.

**Other Reports and Schedules**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated August 23, 2019, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations

**Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are Burns Science and Technology Charter School, 647631.

## **Financial Condition**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

## **Additional Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

## **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, and applicable management, and the District School Board of Volusia County and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

August 23, 2019  
Tampa, Florida