

# Application Checklist

I have received the following information in my child's Application Packet:

- 1) Grace Lutheran Preschool's Discipline Policy
- 2) Summary of the NC Child Care Law and Tobacco Policy
- 3) Off Premises Activity Authorization
- 4) Nutrition Opt-out Form
- 5) Prevention of Shaken Baby Syndrome and Abusive Head Trauma Policies
- 6) Parent Participation Plan

The staff has reviewed Grace Lutheran Preschools Operational Policies and Parent Handbook during my tour.

I am aware that these documents are on the Preschool website at [www.gracehendersonville.com](http://www.gracehendersonville.com)

Grace Lutheran Preschool Emergency Medical Care Plan and Instructions and the Emergency Preparedness and Response Plan is located at the Preschool Main Entrance, Earlybirds Entrance and inside the West Preschool Entrance. The Emergency Preparedness and Response Plan is also located on each classroom Sign-In/Sign-Out clipboard and in the Preschool Office.

If applicable, the following paperwork needs to be completed before my child's first day of Preschool:

- 1) Infant Feeding Plan if my child is less than 15 mths. old
- 2) Emergency Medical Care Information/Medical Action Plan, if my child needs emergency medicine.
- 3) Medication Authorization, as needs occur

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Name

Date