

## To be completed by the member

From time to time we need to check the continued existence of pensioners by completion of a 'certificate of existence'. This certificate must be completed in the presence of a witness. The witness can be anyone who knows you.

**If you do not fill in and send this form to us then we may need to stop your pension payments until we get it back.**

Once you have filled in this form, please return it by post or email to:

Premier  
PO Box 108  
BLYTH  
NE24 9DY

**admin@premiercompanies.co.uk**

Fill in this form using BLOCK CAPITALS and black ink.

### Your details

Scheme name	<input type="text"/>
Member reference	<input type="text"/>
First name and surname	<input type="text"/>
Date of birth	<input type="text"/>
Home and mobile phone	<input type="text"/>
Email address	<input type="text"/>

### Your current home address

Address	<input type="text"/>
City	<input type="text"/>
State / Province / Region / County	<input type="text"/>
ZIP / Postal code	<input type="text"/>
Country	<input type="text"/>

**We will check your details with fraud-prevention agencies. If you give false or inaccurate information and we identify fraud, we will pass your details to fraud-prevention agencies. Law-enforcement agencies may access and use this information.**

### Sign and date

I confirm that the information stated on this form is correct and that I should continue to receive pension payments.

**Signature and date**

<input type="text"/>	<input type="text"/>
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## To be completed by your witness

### Witness details

First name and surname	<input type="text"/>
Relationship to member	<input type="text"/>
Address	<input type="text"/> <input type="text"/>
City	<input type="text"/>
State / Province / Region / County	<input type="text"/>
ZIP / Postal code	<input type="text"/>
Country	<input type="text"/>

### Witness sign and date

I declare that the pension scheme member named overleaf has signed this form in my presence.

Signature and date

<input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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### Important information

Premier and the Trustees of your pension scheme take privacy very seriously.

**Information use:** We use the personal information from this form and any other information that you give us to: value your pension, maintain records for the purpose of payment of pensions, pension-related payments, pension communication, market research and to analyse statistics.

**Information sharing:** We will release information disclosed on this form to other companies within the Premier Pensions Management group of companies (and any future owners), the Trustee's professional advisers, insurance companies (where requested by the Trustees of your pension scheme or you), other service providers who hold or process your data on our behalf and third parties to whom we are required to transfer data by law or regulatory requirements (e.g. government and regulatory authorities).

**Fraud Prevention:** We will check the details provided on this form with fraud prevention agencies. If you give false or inaccurate information and we identify fraud, we will pass your details to fraud prevention agencies. Law-enforcement agencies may access and use this information. We and other organisations may also access and use this information to prevent fraud and money laundering, for example, when processing a claim to pay benefits.

You can view our Privacy Notice here:

<https://premieradministration.co.uk/privacy-notice/>

Please contact us if you would like to view the Privacy Notice specific to your pension scheme.

Premier  
PO Box 108  
Blyth  
NE24 9DY