***[Letterhead of Prospective Member Unit]***

Date: \_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

Peter D. Meringolo, Chairman

New York State Public Employee Conference

33 South Service Road B Suite 104

Jericho, NY 11753

Dear Chairman Meringolo:

As leader of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, I am duly authorized to submit the accompanying form for application for membership in the New York State Public Employee Conference (NYSPEC), and I hereby request that you consider it at your earliest convenience.

By submission of this application, I acknowledge the following:

* My union or organization consists (wholly or partially) of public employees in the State of New York
* A majority vote of NYSPEC’s Board of Directors is necessary for approval of this application
* I will be notified of the approval or disapproval of this application as soon as practicable after the Board’s decision
* If the application is approved, membership will become effective upon the NYSPEC Treasurer’s acknowledgment of receipt of payment of the amount equal to one year's annual NYSPEC dues
* NYSPEC annual dues are not prorated
* Attendance at NYSPEC’s annual convention is limited to those whose annual dues are paid in full before the first day of September preceding the annual meeting
* Attendance at other NYSPEC meetings and/or events, during pendency of application, is limited to those invited to attend by NYSPE’'s Chairman

Attached with this letter requesting membership is the NYSPEC Member Unit Application Form containing the required information.

If you have any questions, please contact the undersigned at telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 Sincerely,

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 (Signature of Leader of Union or Organization)

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 (Printed Name of Leader of Union or Organization)

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 (Title of Leader of Union or Organization)