



City Garden School Meals

Overview of Program

City Garden now offers a new way to order school meals (breakfast and lunch) online in advance. Here are some things you need to know:

- City Garden will start serving school meals on the first day of school, August 22, 2022.
- All school meals must be ordered on a minimum of a weekly basis, not by day.
- Each week of meals must be ordered by the Wednesday before. However, families can order school meals in advance for an entire quarter or school year.
- Families can then pay for their school meals in a few ways. On the School Meal Order Form, which can be found on the Family Portal at citygardenschool.org/familyportal, you can select from the following options:
 1. Cash, Money Order, Check
 2. Please bill via Quickbooks
- Tiffany Whitlock, Business Office Manager, we will facilitate billing and can be contacted with billing specific questions at tiff@citygardenschool.org.
- Students enrolled in Before Care are automatically served breakfast. It is part of the Before Care fee and families do not need to order or pay for breakfast.
- Breakfast service begins at 8:15 for students who are not enrolled in Before Care.
- Any student that is signed up for breakfast but does not participate daily will be removed from the breakfast sign-up roster.
- Please direct questions about school meals Mary Swofford at mary.swofford@citygardenschool.org.

Frequently Asked Questions

1. What type of food will be served?

The menu offers nutritional kid-friendly foods. Some meals are familiar (mac n' cheese, homemade applesauce, hot dogs), and some are offered to encourage students to try new foods (pesto pasta salad). The menu also focuses on fresh, seasonal, and locally grown foods.

2. How is the food going to be served?

Students eat meals in their classrooms, except during Before Care, where breakfast is served in common spaces. Meals are plated and distributed with help of teachers and parent volunteers.

3. Will milk be served?

Every student that receives lunch will also receive an 8 oz. glass of milk, either 2%, skim, or soy. Students who do NOT purchase lunch may purchase milk for the price of \$0.50 per day.

4. What if a child has special dietary needs?

The dietician creates our menus, and ensures that various meal components are served. There will be a vegetarian option every day of the week.

5. When must meal orders be placed?

The Family Portal at citygardenschool.org/familyportal will house all school meal order forms. Families can order meals in advance for an entire school year, or an entire quarter. If families wish to order weekly, they must complete the school meal order form by the Wednesday before the ordering week.

6. Do I have to buy breakfast/lunch for the whole month?

No, families do not need to order meals for an entire month. However, families must order meals one full week at a time, at a minimum.

7. How often does the menu change?

A new menu will be distributed for every month of the school year. The menu will reflect changes per season (fall/winter/spring). We will send out menus monthly via Principal Newsletters.

8. Can my primary (preschool) student participate in the lunch program?

Yes, primary (preschool) students may purchase their lunches. Primary students are also eligible to receive Free and Reduced priced lunches if proper paperwork has been turned in and you are notified that you qualify.

9. What is the price for breakfast and or lunch?

Prices for free and reduced-price meals are determined by the United States Department of Agriculture. Currently the prices are:

Lunch Prices			
Free: \$0.00	Reduced: \$0.40	Full: \$5.00	Milk: \$0.50

Breakfast		
Free: \$0.00	Reduced: \$0.30	Full: \$2.50

10. How do I pay for school meals?

Families may choose to pay by cash/check/money order or they may be billed. Cash/check/money order payments may be submitted to the lunch boxes located at the front reception area of either building. Please submit payment in an envelope that includes your child's name, dates of the weeks you are buying for and your name.

11. Can I sign up for the whole year?

Yes, there is an option you can mark on the School Meal Order Form that gives you the option of signing up for the whole year. Payment will still be due monthly.

12. How do I know if my child qualifies for free, reduced or full-price lunch?

Eligibility for free and reduced-price lunches is determined by the United States Department of Agriculture guidelines. Please fill out the Application for Free and Reduced Meals, which can be found on the Family Portal at citygardenschool.org/familyportal. We will inform you in written form if you have qualified.

13. How will my child/family's privacy be protected if we qualify for free or reduced- price lunch/breakfast?

Your child will never be identified as receiving free or reduced-price lunch. City Garden understands the sensitivity of this information and will keep your paperwork confidential.