



City Garden Montessori School Interim Assistant Principal

[City Garden Montessori School](#) (City Garden) is the only public Montessori school in Missouri, and we are one of the highest-performing charter schools in the state. Our team possesses passion and determination to implement the Montessori approach to educating children in a diverse, **public school** environment. City Garden is committed to being an anti-biased, anti-racist community and seeks others who are passionate about these values. We are committed to continuous learning and growth for adults in the community, to foster excellence for all City Garden children.

Located in St. Louis, City Garden is in its 14th year as a charter school, having received a second 10 Year Charter with the state of Missouri in 2017. We began in 2008 with 53 students; we now have 400 children in preschool through eighth grade. As we grow, we continue to seek individuals to join us who share our vision for academic excellence for all children and holistic Montessori education, rooted in equity and social justice.

City Garden has attracted support from [the Opportunity Trust](#), and the [Chan-Zuckerberg Initiative](#) has published a [case study about City Garden's innovative model](#).

Interim Assistant Principal

As City Garden embarks on our expansion plan, we're seeking to hire an Interim Assistant Principal for the remainder of the 2021-22 school year.

The Interim Assistant Principal will have the responsibility for supporting, implementing, and evaluating educational activities, while maintaining a positive, trustworthy, and respectful climate that has consistent expectations for all. The Interim Assistant Principal will build on a student-centered environment which fosters relationships and promotes continual growth for students and staff.

The Interim Assistant Principal will report to the School Principal, and in collaboration with City Garden Montessori's leadership team, will implement the school's mission and vision.

The Most Exciting Part of the Job

- Assisting the School Principal in the overall administration of the school to:
 - Supervise operations and personnel at school level
 - Oversee guides (teachers) and staff in school
 - Serve as principal in the absence of the School Principal
- Promoting a school climate that recognizes and supports the unique value of all members (students, teachers, staff, parents, community)
- Assisting the School Principal by encouraging on-going, two-way communications with relevant audiences (i.e., students, staff, parents, community residents) to enhance the educational program provided by the school
- Promoting positive community, parent, and staff relations that promote active engagement and are reflective of City Garden's Anti-Bias, Anti-Racism (ABAR) commitment
- Supporting City Garden's guides (teachers) through their professional development
- Displaying knowledge about curriculum and research-based programs that help children achieve at high levels

Qualifications

- Master's Degree in Education
- Certified in Elementary Education
- 2 + years of experience as an Assistant Principal, as an administrator, in school leadership or management capacity at the Elementary level
- Minimum of 5 years of successful teaching, with a record of successfully impacting student achievement, ideally teaching and/or leading in a Montessori school
- Missouri DESE certification as a school district administrator (or comparable experience)
- Expertise in the areas of instructional and curriculum leadership with evidence of improving learning outcomes for students
- Demonstrated accomplishment working with a diverse student population, with preference to those candidates successful in closing racial achievement gaps
- Deeply grounded in racial equity and have strong alignment with anti-bias, anti-racism values, and be able to lead from this place
- Strong collaborative leadership skills and the ability to make the tough decisions with limited information
- Being child-centered, flexible, and willing to do whatever it takes for our students
- Exceptional written and verbal communication skills

- Be an advocate for a school culture and instruction conducive to student learning and staff professional growth

The full job description may be downloaded [HERE](#).

Compensation and Benefits

This is an interim month position, with a monthly salary range of \$5,500 to \$6,250. We offer a robust benefits package which includes medical, dental, retirement, and personal time off. Children of school employees who reside in Missouri will receive admission preference to City Garden Montessori Charter School.

To Apply

Please submit your resume, and detailed cover letter which highlights why you are interested in this position, to jobs@citygardenschool.org.

City Garden Montessori School is an equal opportunity employer and an organization that values diversity, equity and inclusion. Recruiting staff to create an inclusive organization is a priority, and we encourage applicants from all cultures, races, ethnicities, religions, sexes, national or regional origins, ages, disability status, sexual orientations, gender identities, military or veteran status, or other statuses protected by law. All candidates are evaluated solely on their qualifications to perform the work required.