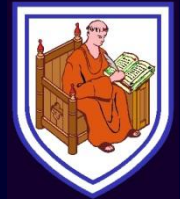


# St Bede's School

*'Christian Education at its Best'*



## Teacher of English

**0.7FTE or Full Time for NQT**

To start: September 2021

**Application Deadline: 09:30 am 7th May 2021**

64 Carlton Road, Redhill, Surrey, RH1 2LQ Telephone: 01737 212108

*Belonging*

*Education*

*Determination*

*Excellence*

*Service*

**Ofsted**  
Outstanding  
Provider



## About St Bede's

At St Bede's we are proud to serve roughly 1,850 boys and girls of all abilities, age 11-18, from the Reigate, Redhill, Caterham, Horley and surrounding areas. This includes over 300 studying academic courses in the sixth form. The school has an Anglican, Catholic and Free Church foundation and we work hard to create an inclusive ethos. Our aim is to ensure that pupils thrive academically, socially and spiritually within a Christian framework.

In January 2017 Ofsted carried out an inspection of St Bede's and judged the school outstanding in every category. The report acknowledged that pupils make exceptional progress in all year groups and in almost all subjects. Disadvantaged pupils and those who have special educational needs and/or disabilities also make rapid progress. The inspection highlighted the teaching in the sixth form as consistently challenging and as a result, students are motivated to learn and achieve excellent outcomes.

Attainment and progress scores at GCSE and A level are consistently above national averages. We are particularly proud of the English and Maths results achieved in the new 9-1 GCSEs. Both departments achieved fantastic results at 4 and 7 grades. St Bede's also saw a steep rise in the number of students achieving the English Baccalaureate.

Measure	2017	2018	2019
Attainment 8	54.9	57.6	58.27
Progress 8	+0.48	+0.68	+0.73
EBACC	43%	49%	54%
EBACC entered	74%	77%	84%
4+ English	84%	86%	92%
4 +Maths	89%	88%	89%

**Our school is committed to the safeguarding of children so all appointments are subject to a satisfactory enhanced DBS check. Only applications made on our School Application Form will be considered; we do not accept CVs or unsolicited testimonials. It is our policy always to request references prior to interview.**

Please see our staff prospectus for further information about working at St Bede's.

<p><i>"A zest for learning permeates the whole school. Teachers' high expectations mean that pupils are ambitious for their own futures and approach their learning with determination and resilience."</i></p> <p style="text-align: right;"><i>Ofsted 2017</i></p>
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## St Bede's English Department

We have a vacancy for a part time teacher of English to join us in September 2021 on permanent appointment. For an NQT we can offer a full time permanent appointment..

The English department, one of the largest in the school, is extremely successful. Teaching staff are very friendly, supportive of each other, professional and highly qualified. It is housed in a suite of eleven rooms, all of which are in close proximity. There is a head of department's office, a departmental work room, and a well-resourced stock room and book store. One room is equipped with computers and has access to the school's network in order to accommodate teaching of media at A level. Each teaching room has access to its own range of multi-media hardware.

Year 7 is taught in mixed ability tutor groups. There is an increasing degree of fine tuning as students move from year 8 to 11, with some provision for the most able students as well as those who need additional support in their work.

At GCSE, students follow the AQA syllabus for English Language and all students are also entered for AQA English Literature. For A level, we follow the AQA English Literature syllabus, specification B. Both the GCSE and the level courses demand great commitment from staff and depend for their success on high levels of leadership and efficient organisation. Colleagues are encouraged to develop and share resources.

There is an emphasis on developing extra-curricular activities in areas such as creative writing and reading and we work closely with the school library wherever possible.

We are seeking a teacher who has the ability to help us maintain our very strong examination results.

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## Job profile

St Bede's is a voluntary-aided school in which staff are employed by the Governors and are firmly expected to work within the policies approved and adopted by the Governing Body and under the direction of the Headteacher. We expect all staff to support the Christian ethos of the school, maintain the highest professional standards and contribute to the development of St Bede's as a thriving community.

The contractual basis of this post is the current School Teachers' Pay and Conditions Document and any other regulations currently in force.

### **Purpose**

To serve the mission of St Bede's as an ecumenical Christian school by teaching English within the English department.

### **Salary**

Main Scale or Upper Pay Scale

### **Responsible to**

The Head of English

### **Key Accountabilities**

- To teach English Language and Literature within the age range 11 – 18 (and potentially other subjects)
- To assist in the development of programmes of study, materials and schemes of work and participate in professional development programmes
- To follow school policies and procedures in respect of the duties of a classroom teacher and form tutor
- To perform the duties of a Form Tutor (as required)
- To contribute to the cultural and community life of the school, particularly through leadership of agreed activities within the extra-curricular programme

### **Key Tasks**

#### **Teaching**

- To form effective relationships with students, teaching staff, non-teaching staff, parents and other professionals
- To teach programmes of study effectively, mindful of the needs and responses of the young and the school's Special Needs policy
- To provide a stimulating classroom environment
- To foster good working and learning habits in students
- To assess and record students' work, progress and attainment
- To make full use of a variety of resources, materials, books and equipment

**Curriculum**

- To contribute to the planning of programmes of study and schemes of work appropriate to the needs of all students
- To ensure that appropriate text-books, materials and approaches are recommendedTo keep abreast of professional and subject developments
- To participate in professional meetings and training programmes and to share the benefits with colleagues
- To participate in arrangements for performance management

**Pastoral Care and Discipline**

- To support the Christian life of the school
- To perform the duties of a Form Tutor as a member of a Year Team
- To contribute to the life of the community according to your talents and skills, particularly by leading and contributing to extra-curricular activities.
- To help exercise responsibility for the conduct and behaviour of students within the departments and the school as a whole
- To participate in arrangements made for the supervision and safety of students between lessons and at the start and end of the school day
- To attend scheduled meetings with parents
- To record students' progress and complete reports
- To maintain an up to date teaching record/diary
- To assist as required with arrangements for public examinations
- To contribute to the evaluation and effectiveness of administrative routines

**Meetings in which you will be involved**

- Department meetings (English department meetings)
- Year team meetings by arrangement
- Staff meetings

## Person specification

	Essential	Desirable
<b>Christian Commitment</b>	<ul style="list-style-type: none"> <li>• Strong personal commitment to the ethos of St Bede’s School</li> <li>• Able to work effectively within an explicitly Christian context.</li> </ul>	<ul style="list-style-type: none"> <li>• Personally committed and practicing Christian, member in good standing of any denomination served by the school</li> <li>• Informed and thoughtful about current Christian issues</li> </ul>
<b>Education and Training</b>	<ul style="list-style-type: none"> <li>• Qualified teacher</li> <li>• English Graduate, good honours degree (2:2 or higher)</li> <li>• Able to teach to A level</li> </ul>	<ul style="list-style-type: none"> <li>• Additional qualifications or academic experience</li> <li>• Clear understanding of safeguarding procedures</li> <li>• Evidence of on-going CPD</li> </ul>
<b>Curriculum Experience</b>	<ul style="list-style-type: none"> <li>• Meets national standards for NQT</li> <li>• Successful teacher of English</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of teaching across age and ability range</li> </ul>

	Essential	Desirable
<b>Pastoral Experience</b>	<ul style="list-style-type: none"> <li>• Able to relate to students across age and ability range, building appropriate and effective relationships.</li> <li>• Able to implement and support school policies to provide effective pastoral care.</li> </ul>	<ul style="list-style-type: none"> <li>• Successful form tutor</li> <li>• Other work with young people (e.g. youth work)</li> </ul>
<b>Management Experience</b>	<ul style="list-style-type: none"> <li>• Credible and confident in leading a team</li> <li>• Credible and confident in communicating with school staff at all levels</li> <li>• Credible and confident in making and communicating plans and implementing them through others</li> </ul>	<ul style="list-style-type: none"> <li>• Successful “whole school” role(s) or initiative(s)</li> <li>• Successful in working closely with leadership team and with Governors</li> <li>• Successful, substantial strategic role or responsibility</li> <li>• An understanding of school accountability measures and the changes to exams</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Talented and enthusiastic, able to motivate and involve students at all levels of interest and skill</li> <li>• Ability to share subject enthusiasm with wide range of staff and students, in and beyond classrooms</li> <li>• Commitment, patience, reliability</li> <li>• Good sense of humour</li> <li>• Good team worker</li> <li>• Robust, resilient and positive!</li> </ul>	

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## How to apply

If you would like to apply please download and complete the following forms which are available on our website:

- our application form for teaching posts,
- a reference consent form,
- and an equality monitoring form

then send them to us with a supporting statement (no more than 2 sides of A4) which explains what attracts you to the post, as well as detailing the skills and experience you would bring to it.

Your completed application can be emailed to:

[jobs@st-bedes.surrey.sch.uk](mailto:jobs@st-bedes.surrey.sch.uk)

If you have any queries please contact the HR team by sending an email to [jobs@st-bedes.surrey.sch.uk](mailto:jobs@st-bedes.surrey.sch.uk) or ring us on 01737 214048.

**The deadline for receipt of completed applications is 09:30am on 7th May 2021**

**We intend to hold on-line interviews for shortlisted candidates**

We look forward to hearing from you.

Our data protection policy for job applicants is available at:  
<http://www.st-bedes.surrey.sch.uk/3041/data-protection>

