



Position Title: Lifeguard
Organizational Level: Generalist
Classification: Regular, part-time (various shifts available up to 30 hours per week). This position is not exempt from overtime.
Pay: Starting rate will depend on qualifications and experience.
Requirements: Must pass background check and drug screening upon hire.
Submission Detail: Position open until filled. Applications reviewed weekly. To be considered, submit a completed Employment Application to: NCRD, PO Box 207, 36155 9th Street, Nehalem, OR 97131, or ncrd@ncrdnehalem.org. Failure to submit requested documents may disqualify an applicant from the recruitment process.

*Job specifications are only intended to present a summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

GENERAL DESCRIPTION:

Under close supervision, the Lifeguard performs a variety of duties to professionally and conscientiously lifeguard for public swims and aquatics events in accordance with North County Recreation District Aquatics Program policies and procedures. Ensures the safety of all users both in and out of the pool.

SUPERVISION RECEIVED/EXERCISED:

Receives close supervision from the Aquatics Director and Swim Program Manager. Incumbents in this class do not routinely provide supervision.

ESSENTIAL FUNCTIONS: *(Include but are not limited to the following)*

1. Provides a consistent, capable, vigilant and professional lifeguard presence
2. Follows opening and closing procedures, records patron attendance and receives fees
3. Completes Incident/Accident Reports as needed, ensuring accuracy and thoroughness
4. Logs pool chemistry and temperature
5. Performs other job-related duties as assigned

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification)*

Education and/or Experience:

- Any combination of education and experience that has provided the knowledge, skills and abilities necessary for obtaining a Lifeguard Certification. A typical way of obtaining the required qualifications is to possess training as a lifeguard.

License/Certificate:

Possesses, or is willing to obtain, certifications as a Lifeguard from the American Red Cross (ARC), First Aid (AHA or ARC) and CPR/AED for the Professional Rescuer (AHA or ARC).

KNOWLEDGE/SKILLS/ABILITIES: *(The following are a representative sample of the KSA's necessary to perform essential duties of the position)*

1. Knowledge of practices and procedures for water rescue
2. Demonstrated ability to be responsible for the safety of swimmers of all ages
3. Ability to comfortably perform Lifeguard pre-requisite swim test at any time
4. Ability to be punctual, professional, and personable
5. Ability to attend Aquatics Program staff meetings
6. Demonstrated willingness to participate in on-going job-specific training
7. Demonstrates initiative yet able to take direction
8. Demonstrated attention to detail, trustworthiness, and strong work ethic
9. Ability to pass the required background check and pre-employment drug screening

PHYSICAL, MENTAL, AND ENVIRONMENTAL WORKING CONDITIONS:

Position requires prolonged standing, walking, reaching, twisting, turning, kneeling, bending, squatting, stooping, negotiating stairs and climbing out of a pool in the performance of daily activities. May require lifting of objects weighing up to 50 pounds out of the water and lifting/pulling body weight in the water up to 300 pounds. This position may also require spending up to 6 hours in the water and/or on deck.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

Note: North County Recreation District reserves the right to change, reassign, or combine job duties at any time. As duties are performed by one employee on a full-time basis, all skills and tasks are considered essential. This job description is intended to illustrate the general nature and level of work expected.



Employment Application

North County Recreation District considers applicants for all positions without regard to race, color, sex, national origin, disability, marital status, sexual orientation or any other legally protected status.

APPLICANT INFORMATION			
Last Name	First Name	M.I.	Date
Street Address		Apartment/Unit #	
Mailing Address		City	State Zip
Phone		E-mail Address	
Date Available	Position Applied for		
Are you a citizen of the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If no, are you authorized to work in the U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Have you ever worked for this district? <input type="checkbox"/> YES <input type="checkbox"/> NO If so, when?			
Are you a Veteran? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please request Veterans Preference Form.			

EDUCATION/PROFESSIONAL CERTIFICATIONS			
High School		Address	
From	To	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree
College		Address	
From	To	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree
Other		Address	
From	To	Complete certification? <input type="checkbox"/> YES <input type="checkbox"/> NO	Cert.

REFERENCES – Please list three professional references.	
Full Name	Relationship
Company	Phone
Full Name	Relationship
Company	Phone
Full Name	Relationship
Company	Phone

PREVIOUS EMPLOYMENT – LAST 10 YEARS – USE ADDITIONAL SHEETS AS NECESSARY

Company		Phone
Address		Supervisor
Job Title & Responsibilities		
From	To	Reason for Leaving

May we contact your previous supervisor for a reference? YES NO

Company		Phone
Address		Supervisor
Job Title & Responsibilities		
From	To	Reason for Leaving

May we contact your previous supervisor for a reference? YES NO

Company		Phone
Address		Supervisor
Job Title & Responsibilities		
From	To	Reason for Leaving

May we contact your previous supervisor for a reference? YES NO

DISCLAIMER AND SIGNATURE

By my signature, I certify that all answers and statements on the application are true and complete to the best of my knowledge. I understand that should North County Recreation District learn, at any time, of any untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment with North County Recreation District terminated. I hereby authorize past/present employers and educational institutions to release information concerning my work or educational history to be used solely in determining my qualifications for this position. I hereby release North County Recreation District as well as those contracted by North County Recreation District from any liability or damage which may result from furnishing the information requested. North County Recreation District may make copies of this authorization available to those contacted.

Signature	Date
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Pre-employment substance screening may be required.

American with Disabilities Act accommodations will be provided upon request.

North County Recreation District is an Equal Opportunity Employer



RELEASE AND WAIVER

Applicant's Name	Date
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Important: Please read carefully and initial each paragraph before signing.

I understand and acknowledge that I may be required to submit to a physical examination, including substance screening. Additionally, I hereby authorize the release of the results of such an examination to North County Recreation District for their use in evaluating my suitability for employment. Further, I release the examining facility and North County Recreation District from any and all liability, and from any damage that may result from the release of such information.

Initials: _____

I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form and accompanying resume, if any, and any other person or entity with knowledge of me to provide North County Recreation District with any information and opinion which North County Recreation District regards as useful to it in making a hiring decision. I release such persons and organizations from any legal liability in making such statements or furnishing any and all information North County Recreation District may seek.

Initials: _____

I understand that this application by itself does not create a contract of employment. I understand and agree that, if hired, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD OF TIME, and may, regardless of the date of payment of my wages or salary, BE TERMINATED AT ANY TIME, subject to North County Recreation District ordinances, policy, and rights provided by written contract.

Initials: _____

I have read, understand, and agree with all the above statements.	
Signature	Date

<i>Office Use Only</i>	
Application Received by:	Date