



Job title: Senior Executive, Finance (Management Accountant)

Working for: Hanbury Strategy

Reporting to: Associate Director, Finance

Location: London

Start Date: 2021, ASAP

Salary: Competitive and dependant on experience

About Hanbury Strategy

Hanbury Strategy is looking for a new Senior Executive, Finance to join our growing finance team. Described as 'one of the most exciting start-ups in the space for some years', Hanbury is a fast-growth public affairs and corporate communications consultancy with brilliant people and stellar clients. We help businesses navigate a time of global change, managing all aspects of communications to help firms tell their story; and build winning, insight-backed campaigns to help shape public opinion.

We have created a new role and are looking for an experienced Management Accountant. This person will have a keen eye for detail given the responsibility of this role.

In addition to Hanbury UK we have a subsidiary in Brussels and a branch in Berlin.

We have:

- Salary DoE
- Generous bonus scheme - up to three months annual salary depending on performance
- 28 days, excluding Bank Holidays, plus discretionary additional days off between Christmas and New Year
- Complimentary Employee Assistance Programme
- Access to a full social and cultural calendar and employees wellness programmes
- A rich and diverse people development programme including fortnightly internal training sessions and a full annual programme of external expert trainers and inspirational speakers

You have:

- A minimum of 4 years accounting experience
- A skill set including accuracy, focus, high levels of organisation and strong communication skills
- Finalist with either ACCA or CIMA
- Working knowledge of SAGE, ideally 50c Accounts Professional, or similar SME accounting package
- Strong excel skills with knowledge of formulas (if, concatenate, index & match, pivot tables, v look ups) as well as working with linked spreadsheets
- Knowledge of VAT rules
- Experience of databases or other systems in addition to accounting packages
- A desire to be part of a finance team working to support a rapidly growing business

Tasks will include:

- Accounting - monthly management reporting and annual statutory accounts, posting of transactions, monthly balance sheet reconciliations, preparation of VAT returns

- Accounts receivable - tracking of potential and actual contract negotiations for forecasting and invoicing purposes, client onboarding, preparing and issuing invoices, credit control
- Cash - cash postings and bank reconciliations
- Business analysis - sales reporting and commenting, profitability analysis, cash flow and budgeting & forecasting
- Finance administration - management of finance communications with external parties
- Financial Control and ongoing drive to improve financial controls
- Ongoing process improvement and automation

To Apply

To apply, please email info@hanburystrategy.com with your CV and cover letter highlighting your relevant experience.

Hanbury Strategy is an equal opportunities employer and welcomes applications from all suitably qualified persons regardless of age, disability, gender or gender reassignment, marital or civil partner status, pregnancy or maternity, race, religion or belief, colour, nationality, ethnic or national origin, sex or sexual orientation. Please let us know if you require any reasonable adjustments in the recruitment process or ultimately in employment.