

FY2021 (7/1/20 – 6/30/21) Annual Work Plan

Wahkiakum Conservation District



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Mission of the Wahkiakum Conservation District

- The mission of the Wahkiakum Conservation District is to protect and improve the natural resources of the District and to guide resource development and use to provide the highest quality of life for present and future citizens.

Natural Resource Priorities

- To coordinate the delivery of, and maintain the District's capacity to provide technical assistance to landowners within the district promoting sound resource management. This includes the ability to provide walk-in/call-in, field visits, and community watershed level technical assistance for planning, designing, and implementing practices that address site specific resource concerns.
 - Local priority, based upon landowner feedback during long range planning outreach, supporting agencies includes all of our local natural resource partners including Cowlitz County Noxious Weed Control Board, WSU Cooperative Extension, WDFW, WSDNR, WSDOE
- Salmon Recovery*:
 - State (Lower Columbia Salmon Recovery and Fish and Wildlife Plan), Regional / Federal (Pacific Coast Salmon Recovery & Endangered Species Act)
 - LCFRB, SRFB, NOAA-NMFS, WDFW, LCREP, and WCRI
- Water Quality*: predominantly non-point source pollution
 - State (WSDOE 303(d) list; Federal (EPA - Clean Water Act & USDA NRCS - State Natural Resource Concerns)
- Flood Damage Mitigation*
 - State & Federal (WSDOE & FEMA - Flood Hazard Mitigation Programs)
- Economic Viability*
- Invasive Weeds*
 - State (WSDA Noxious Weed Program)

* Landowner assistance does not fit neatly into natural resource priorities as listed above. Landowners typically request assistance to resolve their resource concerns which generally encompass most if not all of the priorities. Landowners typically are interested in being good all-around stewards of the land under their care.

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Natural Resource Priority Program Area: Community Watershed Management Program

Goal(s):

Continue to develop and secure funding to maintain the District's capacity to assist watershed communities with planning and implementation on a watershed level.

Assist local watershed communities to address local natural resource issue(s) on a comprehensive basis.

Natural Resource Measurable Result Objective:

Measurable result objectives are somewhat variable amongst watershed communities. typical measurable result objectives include

Improve water quality by implementing practices designed to bring specific parameters to within state standards

Implement short term practices that will address high priority limiting factors for salmon recovery on a reach by reach basis and implement long term practices that will help sustain improvements.

Implement practices designed to address landowner identified site specific resource.

Conduct education / outreach activities community wide and individually to increased awareness of natural resources stewardship.

Assist with community based effort to manage noxious weeds emphasizing those species that spread aggressively via water.

Programmatic Measurable Result Objective: [

Long term objective: Develop and implement plans and designs with 75 percent (spatially) of the community watershed in order to realize a measurable difference in most watershed based resource concerns.

Annual measurable objective:

Assist 2 landowners with implementation, 2 landowners with site planning and design, and 2 landowners with project development/funding in each community watershed.

Funding Source(s): The principal funding sources for this program includes WSCC implementation and Governors Salmon Recovery Office.

Activities for FY2021	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<u>Skamokawa Creek Community Watershed Project</u>					
Continue monitoring and maintaining stream restoration projects that have been implemented in cooperation with landowners (15 landowners)	May 2021	Mgr/RT	2/5	2275	
Plan, design, permit, and implement maintenance at the Fritsch (Middle Valley) project site	9/2020	Mgr/Rt	2/3		
Permit and construct the Johnston/Blouin Stream Restoration project.	9/2020	Mgr	7		
Permit and Implement the Godlinov Stream Restoration project.	9/2020	Mgr	12		

Survey and design Cadman Creek project in cooperation with local landowners (Spillman) and Wahkiakum County (fish passage)	6/2021	Mgr/Rt	5/10		
Continue to plan restoration projects and solicit project funding New owner of Webb dairy	3/2021	Mgr/Rt	2/10		
Noxious Weed Management Continue to solicit funding to conduct a follow-up treatment on knotweed expressions in the Skamokawa Creek watershed (WSDA).	Annually thru 2021	Mgr/Rt	2/10	40000	
<u>Historic Skamokawa Creek Project (Dead Slough)</u>					
Work with Diking District 5 to operate and maintain the structural elements of the project	Annually	Mgr	2	1000	
Assist Diking District 5 with assistance as requested to secure funding to address local concerns for dike elevation and integrity	Until done	Mgr.	2	1000	
<u>Elochoman River Community Watershed Project</u>					
Implement the Elkinton River Restoration project.	9/2020	Mgr	1		
Conduct Riparian buffer establishment aspect of Elkinton Restoration project	4/2021	RT			
Permit and Implement the Cothren Elochoman River project	9/2020				
Conduct Riparian buffer establishment aspect of the Cothren Restoration project	4/2021	RT			
Permit and Implement the Bortner Elochoman River project	9/2020				
Conduct Riparian buffer establishment aspect of the Bortner Restoration project	4/2021	RT			
Continue to develop project proposals and solicit implementation funding in cooperation with the Elochoman River Watershed Community. Current target is a “pooling” agreement with several landowners situated upstream of the Beaver Creek Bridge.	March 2021	Mgr/RT	5/5	3700	

Treat knotweed infestations within the Elochoman River watershed	8/2020				
Begin implementing riparian restoration plans for parcels effectively treated for knotweed	Ongoing				
Work with Wahkiakum County and the County Noxious Weed Board to identify and implement local assistance to continue treatment of knotweed in the Elochoman River Watershed	Ongoing				
<u>Grays River Watershed</u>					
Monitor the Satterlund project site and continue assisting landowners with riparian buffer maintenance practices	10/2020 & 4/2021				
Continue to develop project opportunities and proposals with cooperating landowners in the Grays River. Project Opportunities property recently acquired by the Satterlunds downstream of State Route 4 and neighbors (Larson) across the river.	March 2021				

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Natural Resource Priority Program Area: Technical Assistance

Goal(s):

Natural Resource Measurable Result Objective: To coordinate the delivery of and maintain the District's capacity to provide technical assistance to landowners within the district promoting sound resource management.

Programmatic Measurable Result Objective: [

Maintain existing CREP Contract Sites and enroll two additional sites (~30 acres)

Provide technical assistance to 35 landowners

Assist 5 landowners with planning / design assistance

Inform community of programs and opportunities available to them

Funding Source(s): The principal funding sources for this program includes WSCC implementation and SRFB.

Activities for FY2021	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
<u>Conservation Reserve Program</u> Provide continued technical assistance to maintain four CREP contracts (4 sites-36 acres – Fritsch, Martin, Satterlund, Baldwin.)	Ongoing	Mgr/RT/BK	2/7/2	3385	
Implement prescribed maintenance practices in cooperation with AGR inc for CREP renewal project. .					
Work with Satterlund to consider enrolling their newly acquired parcel into the CREP.	9/20				
Provide planning assistance to four landowners in the Elochoman River (Davis, Cothren, Elkinton, Trusky) with CREP farm plans and CREP contracts	11/2020	Mgr/RT/BK	2/10/1	3890	
<u>Category 3 Project Assistance</u>					
Assist landowners with implementing Category 3 funding. Priorities for biennium include Johnston / Elkintong (or Bortner)	10/2020	Mgr/RT/BK	.5/.5/.5	516	
Continuer to update CPDS to include priority cost share opportunities by continuously updating CPDS. Current priorities include Spillman (Cadman Creek) and multiple small project proposals provided WSCC will work with District to modify C3 funding processes.	Ongoing				

<p><u>Fish Passage Projects</u> Continue to monitor all fish passage projects to ensure continued effectiveness</p> <p><u>Collaborate with Wahkiakum County to improve fish passage on Cadman Creek as part of the Spillman project proposal</u></p>	6/2021	Mgr/RT/BK	1/2/1	1030	
<p><u>General technical assistance</u> Assist walk-in/cal-in customers with technical assistance needs. Typically over 35 per year</p> <p>Assist about five landowners with the development of plans.</p> <p>Continue to develop staff abilities and proficiency through available training opportunities (WADE, USDA, WSU Ext...)</p>	6/2021	Mgr/RT/BK	5/8/20	10295	
	6/2021	Mgr/RT/BK	10/8/5	8320	
	6/2021			475	
<p><u>Forestry Program</u> Continue to support and bolster use of the SW Forestry position through the RCPP</p> <p>Continue providing forestry assistance to cooperators</p>	Ongoing	Mgr/Brd	1/1	475	
	6/2021	Mgr/ Forester	5 / 113	15000	
<p><u>SWPE</u> Continue to participate in the ECB in support of the SW Region PE position</p>	6/2021	Mgr/BK	1	475	
Continue to promote agriculture within the District. Work with board and project partners to identify and provide education type programs and to expand technical and financial assistance opportunities.	6/2021	Mgr/RT/Brd			

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Natural Resource Priority Program Area: Information, Education, and Outreach

Goal(s):

Natural Resource Measurable Result Objective: Continue providing community service activities and promote an understanding of land use through sponsorship of forums, meetings, training sessions, participation in local natural resources oriented events, and use of local media.

Programmatic Measurable Result Objective: [

Assist ~10 landowner with stewardship forestry training

Assist 4 local school district with environmental education

Promote natural resource stewardship by providing information to the public through county fair

Assist local partners disseminate natural resource information through a wide range of local venues (earth day, kids fishing day, arbor day, parks and recreation...)

Funding Source(s): The principal funding sources for this program is WSCC implementation funds.

Activities for FY2021	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Education/Outreach					
<u>Wahkiakum High School</u> Implement the Education in Wahkiakum High School project through the Washington Coast Restoration and Resiliency Initiative funding (WCRRI). Coordinate with Marine Resource Committee and Wahkiakum High School to ensure project success.	6/2021	Mgr/RT	1/1	740	
<u>Coached Planning Workshops</u> Partner through the SW District forestry with Department of Natural Resources and Cooperative Extension to host local workshops Give consideration to hosting the forestry field days in Wahkiakum County.	6/2021	Mgr	2	950	
<u>Envirothon</u> Promote local participation in the State Envirothon event	5/2021	RT/BK	1/5	1715	

<p><u>Wahkiakum County Fair</u> Participate in the county fair by developing and displaying an exhibit in the natural resource building. Cooperate with building exhibitors to foster a cooperative effort to manage the building and draw in fair-goers.</p>	8/2020	Mgr/RT/BK	.5/1/5	1953	
<p><u>Miscellaneous Activities</u> Continue to participate when possible in local activities oriented around natural resources (e.g. earth day celebrations, classroom partnerships, and assistance to student groups for tree planting days, and annual tree sale).</p>	6/2021	RT/BK	2/5	1980	
<p><u>County Wide Education Forums</u> Explore opportunities to partner with WSU Ext, USDA NRCS, Wahkiakum Noxious Weed Board, ... to provide agriculture related workshops</p>	6/2021				

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District Program Area: District Operations

Goal(s): To maintain effective and efficient operation including accounting, grant administration, personnel management, and implementation of district policies.

Programmatic Measurable Result Objective:

Proper use of public money

At least one meeting to inform the public of district activities and upcoming plans

Funding Source(s):

Activities for FY2021	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
District Operations	Monthly	Mgr/BK	4/24	8860	
Submit grant vouchers and misc. grant paperwork as required.	Monthly	Mgr/BK/	2/12	4430	
Prepare business information for Board meetings/Board Meetings	Monthly	Mgr/BK	2/6	2690	
Mid-Month AP/AR	Monthly	Mgr/BK	1/2	1055	
Annual Plan of Accomplishments	Oct 2020	Mgr	2	950	
Prepare Southwest Association Meeting	Oct 2020	BK	1	290	
Prepare for and conduct annual election	April 2021	BK	1	290	
Arrangements to participate in WACD Annual Meeting	Oct 2020	BK	1	290	
Continue to prepare and submit grant applications as needed	Ongoing	Mgr/RT	2/4	2010	
Prepare annual plan of work/review Long Range Plan	May 2021	Mgr/Brd	1.5/1	713	
Submit reports as required (quarterly and semiannual reports)	Ongoing	Mgr/BK	2/1	1240	
Complete and submit annual financial report	5/1/2021	Mgr/BK	1/5	1925	
Complete internal audit / Schedule 22	3/1/2021	Mgr /BK	1/5	1925	
Apply for WSCC Funding	5/1/2021	Mgr/BK	1/2	1055	
Maintain CPDS database to continue qualifying for Capital project funding awards.	Ongoing				

FY2021 Annual Budget Wahkiakum Conservation District

(Insert district budget for FY2021 (7/1/20 – 6/30/21))

Salaries and Benefits		
	District Operations	\$40,000
	Community Watershed*	\$80,000
	Technical*	\$60,000
	Education Outreach	\$10,000
Facilities		\$35,000
Vehicle		\$4,000
Equipment		\$3,500
Travel		\$5,000
Misc Goods & Services		\$5,000
ESTIMATED OPERATING BUDGET*		\$242,500
* +/- \$30,000 depending on local ability to fund a forestry position		