

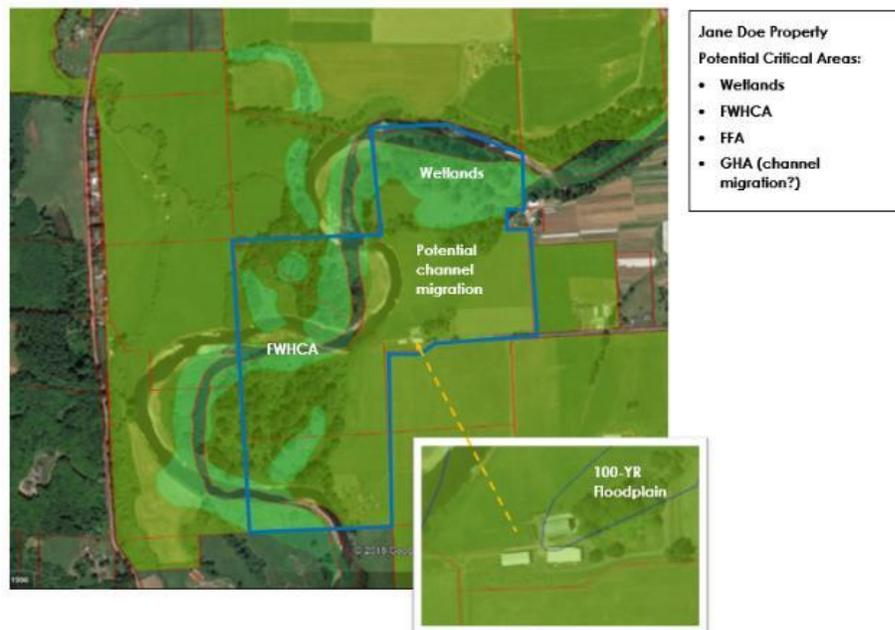
Appendix B: Individual Stewardship Plans

The Individual Stewardship Plan (ISP) is a fundamental VSP tool as described in Chapter Three, Outreach and Participation. The Work Plan recognizes that each property is unique and that an ISP must be flexible, so it best serves the needs of the agricultural operator. An ISP also needs to be simple, user friendly, and communicates clearly that it is voluntary and confidential. Most importantly, it must link stewardship practices to the achieving Work Plan critical area goals, action plans, and benchmarks.

This appendix provides additional detail regarding its preparation, format, and contents.

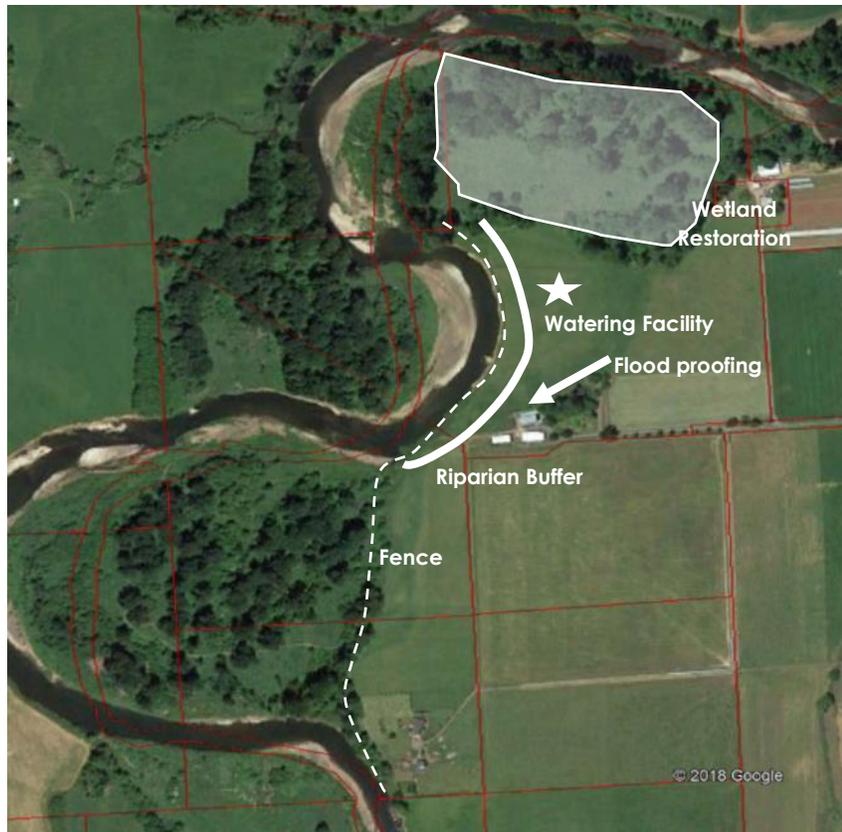
Pre-Site Visit Stage

1. Upon receiving an invite for a site visit by a prospective agricultural operator, LCD will assemble any information available about the property. This may involve:
 - Looking at Assessor's data relating to the land use code, ownership, and parcel size for the property
 - Examining and printing out aerial images for the property with KMZ overlays of potential critical areas (see example below)



- One aerial photograph showing the potential location of critical areas on the property and a second one generally showing the location of implementing stewardship practices (see example on next page).
- Any printed materials explaining a specific stewardship practice or program, such as NRCS FOTG sheets, simple diagrams or pictures, and program information brochures.





7. LCD will go over the contents and answer any question or provide additional detail, if necessary. LCD also will emphasize their commitment to facilitating the operator in implementing stewardship practices. That may include implementing practices with LCD resources, working as an intermediary to connect the operator with another technical provider, or simply to providing technical assistance if the operator chooses to complete practices on their own.
8. If the operator is not interested in preparing an ISP but still may be interested in implementing one or two stewardship practices, LCD can still provide the cover sheet, along with any printed materials related to the practice. The level of continued interface between LCD and the operator is the operator's choice.

Contact and Record Keeping

9. LCD will maintain a contact file that includes a copy of the ISP. The contact file will also contain any notes regarding subsequent contact with the operator or if there were practices implemented.
10. LCD will contact the operator at least annually to determine if any of the recommended stewardship practices were completed, learn about any changes to the agricultural operation, and assess if additional assistance is needed.

11. For two- and five-year reporting requirements, LCD will maintain a database/spreadsheet that contains aggregate data by watershed regarding the number of ISPs completed, projects completed (by quantity and unit), project rating, and critical areas affected.

Individual Stewardship Plan Template

LCD will rely on a standardized template of for the Individual Stewardship Plan. The template is a simple MS Word™ form that allows LCD to modify the form to meet the individual needs of the agricultural operator. If needed, LCD can fill in the template on a site visit.



Individual Stewardship Plan

The purpose of your Individual Stewardship Plan is to provide you with a record of your conversation with your Lewis Conservation District VSP representative. It also provides you with information about possible stewardship practices and activities you may choose to use on your property.

Because an Individual Stewardship Plan is part of a Farm Plan, information within it remains confidential. However, the Washington State Conservation Commission requires the District to report the total number of Individual Stewardship Plans and projects completed in the watershed. The District will keep a copy of your plan on file for future reference when you contact them.

Please remember that the stewardship practices suggested in the Individual Stewardship Plan are **voluntary** and **do not place any commitment on your part**.

Please feel free to call or visit the Lewis Conservation District Office for further assistance at:

(360) 748-0083 • 1554 Bishop Road • Chehalis, WA 98532

Section 1. Individual Stewardship Plan Owner Profile

This Individual Stewardship Plan is for: Name

Address: Site address and mailing address if different

Telephone: Number

Email: Email

Type of Landownership: Choose type of tenure

Plan prepared on: Click or tap to enter a date.

Interested in receiving emails from the District about:

The Voluntary Stewardship Program Yes No

Other District news, activities, & events Yes No

Section 2. Current Agricultural Activities

Type of agricultural activities currently on the property:

Current agricultural activities

Goals for managing agricultural activities on the property:

Goals

Concerns about continuing agricultural activities on the property:

Concerns about continuing agricultural activities

Current or past participation in conservation programs:

List program

Section 3. Critical Areas

The following critical areas may be on the property:

- Wetlands
- Critical aquifer recharge areas
- Fish & wildlife habitat conservation areas (Describe.)
- Frequently flooded areas
- Geologically hazardous areas (Describe.)

Current concerns about critical areas on the property:

Critical area concerns

Please see attached aerial image of your property for potential location of critical areas on your property.

Section 4. Recommended Stewardship Practices

Stewardship practices or conservation projects completed since July 2011:

Practice	Quantity/Unit	Date

Suggested stewardship practices to protect and/or enhance critical areas:

(See Work Plan Chapter 2 for the list of goals, stewardship practices, and management objectives for each critical area)

Practice	Objective

Please see the information sheets in the folder that provide explanation about these practices.

Section 5. Contact List

The Lewis County Conservation District is available to help you anytime. Please feel free to contact us with your questions or when you need assistance.

The list below are other resources available that can provide you with technical and/or financial assistance for the recommended stewardship practices in your Individual Stewardship Plan. If you like, the Conservation District can help you with contacting these resources.

Contact	Telephone	For:

Section 6. Other Notes

Add other notes here

Steps to Facilitating and Implementing Individual Stewardship Plans

Work Group shares info about VSP with agricultural community

Work Group distributes information about VSP through presentations, brochures, websites, affiliated agricultural organizations, mentorship programs, etc.

Interested farmer contacts LCD & schedules a site visit

The Lewis Conservation District (LCD) will be the technical assistance provider for the Work Group and coordinates VSP activities with individual farmers

LCD researches property for critical areas and brings info on site visit

The LCD will review data in the supporting documents and from other sources that provides information about potential critical areas on the property before the site visit.

LCD & farmer share info/explore options during site visit

The initial site visit is a conversation between the LCD and farmer to better understand the farm and how VSP can be a benefit.

LCD & farmer jointly prepare ISP with stewardship practices

The LCD and farmer will prepare together an Individual Stewardship Plan (ISP) for the farm. However, if the farmer is not interested in an ISP, but simply wants to implement a stewardship practice, the LCD can still provide help.

Farmer implements some or all of stewardship practices

Implementation of the ISP or any stewardship practices is VOLUNTARY with no set time limit. Farmers may choose to implement practices with assistance from the LCD or other resources, including possible funding OR do them totally on their own using their own resources.

LCD periodically visits farm to monitor progress

The LCD will periodically check in with the farmer to see if any stewardships practices were implemented and to what extent. LCD will collect this data and report it in an aggregate form without specific attribution to any one property. This information will be important for the required VSP monitoring process.