



# **ONOC EDUCATION COMMISSION**

## **Terms of reference**

Dated: **13 November 2019**

*Oceania National Olympic Committees (ONOC)  
Incorporated in 2010 under the Fiji Companies Act of 1983  
Registration # RCBS2010B4621*

# **TERMS OF REFERENCE FOR THE EDUCATION COMMISSION OF THE OCEANIA NATIONAL OLYMPIC COMMITTEES (ONOC)**

## **1. Purpose**

The purpose of the ONOC Education Commission is to provide advise and strategic direction to the ONOC Executive on all sport training and education matters within the Oceania region.

## **2. Authority**

The Commission is endorsed and has delegated responsibilities by the ONOC Executive according to Section 14 of the ONOC Articles of Association.

The Commission, through the Chairperson, will advise and report to the ONOC Executive on all sport training and education matters within the Oceania region.

## **3. Role**

The Commission will:

1. Advise on the implementation of the IOC's education initiatives
2. Advocate for quality physical education and the integration of values in school curricular and for suitable and age appropriate sports in and out of school settings
3. Advise on the optimization of strategic partnerships with recognized organisations working the field of education
4. Source new training and funding partners
5. Approve and review the annual plan and budget of ONOC sport training and education
6. Monitor and evaluate training and education matters according to the ONOC strategic plan
7. Monitor the Governance standards for sport organisations in Oceania
8. Assist with the compliance to national and regional sport accreditation
9. Support the alignment to regional and international sport qualifications
10. Contribute to the performance review of the ONOC staff responsible for ONOC's Education Commission.

## **4. Composition and Terms of Appointment**

The Commission is comprised of the following members:

1. Chairperson who shall also be a member of the ONOC Executive
2. One NOC representative of each of the 3 Zones<sup>1</sup> nominated by NOC's

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<sup>1</sup> Zone I [FSM, GUM, PLW, MHL] ; Zone II [FIJ, KIR, PNG, TUV, SOL and VAN] and Zone III [ASA, COK, NRU, SAM]

3. Two regional sport representatives nominated by Organisations of Sport Federations in Oceania [OSFO]
4. One member of a recognized regional training institute
5. One member of the ONOC Athletes Commission

The ONOC staff member responsible for Education shall attend meetings and provide secretariat support to the Commission.

The composition of the Commission's membership will respect the International Olympic Committee (IOC) Code of Ethics, equality and diversity guidelines.

The members, whilst representing partner organisations, must have knowledge and experience related to the purpose and role of the Commission which includes but is not limited to any of the following areas of expertise - sport training and education in coaching, events management, organizational governance qualification standards, training and assessment, long term athlete development and high performance.

Experts may be invited from time to time to provide subject matter expert advice to the Commission.

The ONOC Executive, as soon as practical will appoint the members the year following the Olympic Games for a term of four years. A member can hold the role for a maximum of 3 terms or 12 years.

Should a vacancy occur on the Commission, for whatever reason during a term, the chairperson in consultation with the other Commission members, may recommend a suitable candidate to the ONOC Executive to fill that vacancy for the remainder of the term. The ONOC Executive may remove any member of the Commission due to non-compliance to the ONOC code of conduct, organizational values and IOC Code of Ethics.

## **5. Meetings**

The Commission will meet at least once a year and otherwise at the direction of the ONOC Executive. Meetings of the Commission may be held face-to-face or through any technological means by which members can participate in a discussion. The Chairperson will submit a report of the outcomes of meetings to the ONOC Executive.

It must have a quorum of 50% plus 1 for a meeting to go ahead.

No meeting may be held without the prior agreement of the ONOC Administration<sup>2</sup>.

## **6. Evaluation**

An independent evaluation of the performance of the Commission will be conducted at the end of the term. The ONOC Executive shall appoint the person(s) to carry out the evaluation.

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<sup>2</sup> ONOC Administration consists of the President, Vice President and Secretary General.

## 7. Confidentiality

Unless otherwise required by the ONOC Articles of Association or IOC Charter, the members of the Commission are required to keep Commission discussions, Commission papers and deliberations confidential.

## 8. Access to Terms of Reference

The terms of reference will be available, upon request, to all members of ONOC and other interested parties, as appropriate. It shall be posted on the ONOC website.

The terms of reference will be reviewed after the term of commission members at the end of the Olympic cycle as part of the evaluation.



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Dr. Robin Mitchell  
President  
ONOC



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Ricardo Blas  
Secretary General  
ONOC

This terms of reference was approved by the ONOC Executive at its meeting on 13 November 2019 and is effective immediately.