

# CLT002

## ASSESSOR

### A Community Level Course in the Trainer Pathway



The Oceania Sport Education Programme (OSEP) is an initiative of the Oceania National Olympic Committee. It is designed to develop sport education in the Pacific region with National Olympic Committees, Regional Sports Federations in Oceania and their member national Federations.

The OSEP comprises a number of training programmes that have been specifically designed to provide a regional approach to sport education by developing flexible, relevant, modern curricula. The programme underwent an external, independent evaluation which involved several layers of stakeholder consultations, compilation of findings, recommendations, validation with stakeholders before moving into a new strategy and direction. At its core, the courses remain the same.

The courses are in five streams targeting community, development and national level sport volunteers and paid professionals:

1. Administration
2. Coaching
3. Strength and Conditioning Coaching
4. Trainer
5. Team management

### ASSESSOR

The Assessor Training Course will assist individuals develop skills to organize assessment activities, gather and record assessment information, make the right assessment decisions, provide feedback to the learner, and review the assessment process used. It is designed to ensure skilled people are assessing training programs in the Pacific.

PROGRAMMES	ADMINISTRATION (A)	COACHING (C)	STRENGTH & CONDITIONING (S)	TEAM MANAGEMENT (M)	TRAINER (T)
<b>COMMUNITY LEVEL</b> (CL)	<b>CLA001</b> Sports in Communities Administrator	<b>CLC001</b> Community Beach Volleyball Coach			<b>CLT001</b> Presenter
		<b>CLC002</b> Community Coach and Official Coach			<b>CLT002</b> Assessor
					<b>CLT003</b> Educator
<b>DEVELOPMENT LEVEL</b> (DL)	<b>DLA001</b> Management in Sporting Organisation	<b>DLC001</b> Development Coach	<b>DLS001</b> Community Strength and Conditioning Coach		<b>DLT001</b> Master Educator
			<b>DLS002</b> Development Strength and Conditioning Coach		
<b>NATIONAL LEVEL</b> (NL)	<b>NLA001</b> Building Better Management – eOSEP			<b>NLM001</b> National Team Manager	<b>NLT001</b> Regional Master Educator
	<b>NLA002</b> Advanced Sport Management				<b>NLT002</b> Mentor

### PREREQUISITES

None

### LEARNING OUTCOMES

Upon successful completion of the Assessor Training Course, the participants will be able to:

- understand the need to write down all the evidence and information relating to the assessment process
- make an assessment decision using the correct steps
- give appropriate feedback to the participant
- identify competency gaps that require further learning and identify evidence-gathering opportunities with the participant
- demonstrate ability to review assessment process with input from the participant, assessor/s and other appropriate people
- demonstrate the ability to document all review activities and use this to improve the assessment process

### DURATION

OSEP Assessor will take approximately 8 hours plus workplace assessment to complete for accreditation.

### POST-COURSE REQUIREMENTS

#### 1. Co-facilitate both the Sport in Communities

Administrator and Community Coach course within one year of completing the OSEP Presenter Course OR If partner organisations engage with OSEP for this course, the trainee OSEP Presenter must deliver the course or program of the partner organisation within one year of completing the OSEP Presenter Course.

## MODULES

It consists of seven modules:

### 1. Introductory Activities

- a. Introduction to assessment
- b. Need for structured assessment

### 2. Competency and competency-based assessment

- a. Competency
- b. Competency-based assessment process
- c. Stages in the assessment process
- d. How to make assessment
- e. Types of assessment

### 3. Preparing the assessment process

- a. Assessment tools
- b. Organising the assessment environment

### 4. Getting the assessment process right

- a. Fair and flexible assessments
- b. Good communication in the assessment process
- c. Creating a supportive assessment environment
- d. Giving and getting feedback in the assessment process

### 5. Collecting evidence for the assessment

- a. Types of evidence
- b. Collecting evidence

### 6. Conducting assessments and keeping records

- a. Making assessment decisions
- b. Recording and storing assessment results

### 7. Reviewing the assessment process

- a. How to review your assessment
- b. Questions to ask when reviewing the assessment process

## FURTHER INFORMATION

Talk to an OSEP Educator in your National Olympic Committee or an OSEP Training Provider for **further details**.