



## COMMUNITY LEVEL TRAINER Pathway Assessor Training Programme Overview

The Oceania Sport Education Programme (OSEP) is a joint initiative of the Australian Sports Commission, the Oceania National Olympic Committee and the Olympic Sports Federations of Oceania to support the development of sport education in the Pacific region.

The OSEP comprises a number of training programmes that have been specifically designed to provide a regional approach to sport education by developing flexible, relevant, modern curricula and training support resources in the areas of coaching, officiating, administration and assessor/presenter training.

The OSEP offers Community, Development and Competition levels of training programs in the following streams:

1. Sports Administration
2. Coaching
3. Strength & Conditioning
4. Team Manager
5. Trainer

### ASSESSOR

The Assessor training programme will assist individuals develop skills to organize assessment activities, gather and record assessment information, make the right assessment decisions, provide feedback to the learner, and review the assessment process used. It is designed to ensure skilled people are assessing training programs in the Pacific.

OSEP Assessor will take approximately 8 hours to complete. It consists of seven modules:

1. Introductory Activities
  - a. Introduction to assessment
  - b. Need for structured assessment
2. Competency and competency-based assessment
  - a. Competency
  - b. Competency-based assessment process
  - c. Stages in the assessment process
  - d. How to make assessment
  - e. Types of assessment
3. Preparing the assessment process
  - a. Assessment tools
  - b. Organising the assessment environment
4. Getting the assessment process right
  - a. Fair and flexible assessments
  - b. Good communication in the assessment process
  - c. Creating a supportive assessment environment
  - d. Giving and getting feedback in the assessment process

5. Collecting evidence for the assessment
  - a. Types of evidence
  - b. Collecting evidence
6. Conducting assessments and keeping records
  - a. Making assessment decisions
  - b. Recording and storing assessment results
7. Reviewing the assessment process
  - a. How to review your assessment
  - b. Questions to ask when reviewing the assessment process

Upon successful completion of the Assessor training programme, the participants will be able to:

- understand the need to write down all the evidence and information relating to the assessment process;
- make an assessment decision using the correct steps;
- give appropriate feedback to the participant;
- identify competency gaps that require further learning and identify evidence-gathering opportunities with the participant;
- demonstrate ability to review assessment process with input from the participant, assessor/s and other appropriate people; and
- demonstrate the ability to document all review activities and use this to improve the assessment process.