

**CITY OF DUNN CENTER  
APPLICATION FOR LAND USE PERMIT**

Permit Issue Date \_\_\_\_\_  
Permit Expiration Date \_\_\_\_\_

Permit Application# \_\_\_\_\_

**PERMIT TYPE:**

Building  
 Variance Request  
 Conditional Use  
 Temporary Use

Construction will begin by \_\_\_\_\_ and will be completed no later than \_\_\_\_\_.

**ZONING TYPE:**

Residential  
 Commercial  
 Industrial  
 Recreational  
 Planned Unit Development

**APPLICANT INFORMATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**BUILDING SITE:**

Legal Description: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Block: \_\_\_\_\_  
Subdivision Description: (Check one)  Interior Lot  Corner Lot  Isolated Parcel  
Lot Depth: \_\_\_\_\_ Lot Width: \_\_\_\_\_ Total Sq Feet of Lot \_\_\_\_\_

**PRESENT STRUCTURES:**

Number of Structures: \_\_\_\_\_  
Size of Structures  x \_\_\_\_\_ Use: \_\_\_\_\_  
 x \_\_\_\_\_ Use: \_\_\_\_\_  
 x \_\_\_\_\_ Use: \_\_\_\_\_  
\_\_\_\_\_ Total Square Footage covered by all structure

**PROPOSED ACTION:**

Type: (Check One)  New Construction  Addition  Move-on  
Use: (Check One)  Residence  Commercial  Storage  
 Garage  Public  Other (specify)

**PROPOSED STRUCTURE(S)**

Dimensions:  x \_\_\_\_\_ Height: \_\_\_\_\_  
 x \_\_\_\_\_ Height: \_\_\_\_\_  
 x \_\_\_\_\_ Height: \_\_\_\_\_

Total Square footage of all floor area based on Exterior Dimensions: \_\_\_\_\_

**COST OF PROPOSED STRUCTURE:**

Estimated Costs: \_\_\_\_\_  
To be installed but not included in the above cost:  
 Electrical  Plumbing  Heating  Other

**CHARACTERISTICS OF BUILDING:**

Type of Frame: (Check One)  Masonry  Steel  Wood  
 Reinforced Concrete

Type of Heating: (Check One)  Gas  Oil  Electricity  Coal  Other (specify)

**Please complete reverse side**

Type of Sewage: (Check One) \_\_\_\_\_ Public; \_\_\_\_\_ Private (Septic Tank)

Type of Water: (Check One) \_\_\_\_\_ Public; \_\_\_\_\_ Private Well

Residential Buildings only: Number of Bedrooms \_\_\_\_\_  
Number of Full Bathrooms \_\_\_\_\_  
Partial Bathrooms \_\_\_\_\_

**LOT LINE SETBACKS:**

\_\_\_\_\_ Front Yard; \_\_\_\_\_ Side Yard; \_\_\_\_\_ Rear Yard; \_\_\_\_\_ Side Yard

**\*\*\* Attach a scale drawing showing the dimensions of the building site, location of the building on site showing set backs from lot lines and street, and any sidewalk excavations that are necessary.**

**Note: This permit becomes void if construction is not begun within 180 days or is suspended or abandoned at any time for 60 days after work has commenced. Separate permits are required for electrical, plumbing and mechanical (HVAC).**

**BUILDING PERMIT ACKNOWLEDGMENTS**

1. I understand and certify that issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any provisions of this code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the building official from requiring the correction of errors in the construction, in the construction documents and other data. The building official is also authorized to prevent occupancy or use of a structure where in violation of this code or of any other ordinances of this jurisdiction exist.
2. Through application for and acceptance of this building permit the permit applicant/holder/owner understands and agrees that the City will conduct periodic observations of construction, but that such observation overview of plans and/or construction does not constitute either explicit or implied certification that the plans and/or construction comply with City Codes or any other applicable requirements, The permit applicant/holder/owner at all times remains responsible for ensuring that the construction, plans and specifications comply with all requirements of all City Codes and other applicable requirements. The City will not provide continuous on-site observation of construction and disclaims any responsibility for defects in materials or workmanship. All required inspections, including a final inspection, must be requested by the applicant/holder/owner. In consideration for connection to City utilities, applicant/holder/owner agrees to pay all applicable utility fees and charges pursuant to City Ordinance.
3. The City encourages and recommends the permit applicant/holder/owner hire a private, on-site inspector or other professional as the applicant/holder/owner deems necessary in order to ensure that all aspects of the plans and/or construction comply with applicable codes and all other requirements.

**AS PERMIT APPLICANT, I ACKNOWLEDGE THAT I HAVE BEEN MADE AWARE OF THE ABOVE STATEMENTS AND CONDITIONS.**

**APPLICANT INITIALS:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**AS BUILDING OFFICIAL, I ACKNOWLEDGE THAT I HAVE MADE THE PERMIT APPLICANT AWARE OF THE ABOVE STATEMENTS AND CONDITIONS.**

**BUILDING OFFICIAL SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**MAYOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CITY AUDITOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## TAX EXEMPTION GUIDELINES

All new single-family residential property, exclusive of the land on which it is situated, or any special assessments, may be exempt from real estate taxes for up to two (2) years subsequent to the taxable year in which construction is begun, if all the following conditions are met:

1. There are no delinquent general taxes or special assessments
2. The person applying is:
  - a) The builder or owner of the property
  - b) The first owner after the builder, who resides on the property.
3. A maximum of \$100,000 of the building value be exempt.

### TOWNHOUSES, CONDOMINIUMS AND ROW HOUSES:

Townhouses, condominiums, and row houses shall meet the same qualification, except that the applicant can only be the first owner of the builder. The builder of a condominium or townhouse is not eligible for the exemption unless the builder is also the first owner and resides in the condominium or townhouse.